



OSWAL SHIKSHAN & RAHAT SANGH SANCHALIT



SHREE HALARI VISA OSWAL COLLEGE OF COMMERCE (BHIWANDI)

(Affiliated to the University of Mumbai)

# SELF-STUDY REPORT

Submitted to  
National Assessment And  
Accreditation Council  
(NAAC)  
Bengaluru  
2016-17



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## Steering Committee

<b>Name</b>	<b>Category</b>	<b>Designation</b>
Dr. (Mrs.) Snehal S. Donde	Principal	Chairperson
Mr. Dipakkumar S. Shah	Chairman, GC	Member
Dr. A. D. Sawant	Former Vice Chancellor	Advisor
Mrs. Pooja P. Dodhia	Faculty	Convener
Mr Kailas B. Datir	Faculty	Member
Mr. Surendra Warik	Non Teaching Staff	Member

## Internal Quality Assurance Cell

<b>Sr. No.</b>	<b>Name</b>	<b>Category</b>	<b>Designation</b>
01	Dr. Smt. Snehal S. Donde	Principal	Chair person
02	Mr. Dipakkumar S. Shah	Management	Member
03	Dr. Prassana Soman	Nominee from local society	Member
04	Shri. Ashok ji Maru	Nominee from local society	Member
05	Mrs. Pooja P. Dodhia	Faculty	Co-ordinator
06	Mr Kailas Datir	Faculty	Member
07	Ms. Jeetal J. Sumariya	Alumni	Member
08	Bobby Patil	Student Council, GS	Member
09	Mr. Surendra Warik	Administrative/ technical staff	Member

## **PREFACE**

Education has changed significantly and the current state of education is such that it's become performance based teaching with student centric approach. An institution located in Bhiwandi like town where it is mainly dominated by the business community, imparting education to students is a great challenge as interest in learning is very low. Number of girls are more than the boys in each class. Girls and boys are all interested in making earnings from early age. Hence they show least interest in studying. Therefore every effort is made to attract them to classroom and create interest by means of conducting various activities and educate them. The college has been functioning since 2009-10 imparting education in Commerce programme. The college is recently shifted to new building and constantly every effort is made by staffs and Management to provide adequate support system for the overall development of students.

Now its time for self evaluation and for quality initiatives and growth and development of any institution sincere efforts are required to identify the gaps. This is only possible through use of a right kind of tool. National Assessment and Accreditation Council provides such an opportunity by means of its systematically designed criterion.

The various CRITERIONS outlined by NAAC in Self Study Report (SSR) format provided excellent opportunities for introspection of institution and individual efforts and to take effective measures. The comprehensive SSR has given scope to showcase the initiatives and contribution of management, Principal, staff and students of our institution, and what more can be done optimally with existing resources.

The report findings assisted in keeping the actual status of college before the Management members to get spontaneous support and rightly equip all staff members. It was a great experience to look at each aspect closely from several angles and bring improvement in specific areas of college.

After the complete introspection while making of SSR, we have been able to draw proper strategic plan which will surely help our institution to get better reputation and in branding to some extent.

Moreover NAAC peer team visit will be climax of all our experience in NAAC assessment of our institution. SSR making was infact a great learning experience overall.

Our motto is mainly to work sincerely towards transformation and betterment of society by educating students rightly and adding values to them. We are thankful to NAAC to show us right path in our journey towards excellence.

Dr. Mrs. Snehal S. Donde  
Principal

## **EXECUTIVE SUMMARY**

Oswal Shikshan and Rahat Sangh was constituted in the year 1972 in Jamnagar at Saurashtra. The overall aim of Trust is to uplift the overall standard of Oswal community along with others in society by providing best of education and necessary facilities and services to students.

The Trust approach is purely philanthropic and gives every type of aid to needy people during famine and other natural calamities. For Education purpose they arrange scholarship for the bright as well as needy students. The Trust is fully devoted to bring up the educational standard of our nation.

As there was problem for the students from rural area to go far away places for education, Oswal Shikshan and Rahat Sangh started a boarding for boys in 1963 and for girls in 1983 (kanya chhatralaya) at Jamnagar. Then in 1988 Shree Halari Visa Oswal Vidyalaya was established at Anjur Phata to impart education to needy students of Bhiwandi. Today the number of students in school is more than 3000 and it has now completed its silver jubilee year. In the year 2004 Junior college was started to provide education in Commerce and with increasing demand for Degree college, Shree Halari Visa Oswal College of Commerce was established in 2009-10. Further with the understanding to nurture scientific temperament among the students the school Trust decided to start Science stream and opened Junior college Science faculty in the year 2014-15. Altogether there is strength of 600 students in Junior college and 300 in Degree college.

Shri Halari Visa Oswal College of Commerce initiated with 40 students

with inadequate infrastructure facilities in the school building and later moved into its own spacious building in 2015-16. Presently college conducts B.Com. degree course and few add on value added courses which are affiliated to the University of Mumbai and recognized by the Government of Maharashtra.

The main strength of college is its proactive Management Committee members headed by Shri Dipakkumar Shah, Chairman. All the members are accessible, highly cooperative and aptly supportive to the cause of students grooming and training thus give priority to the infrastructural development. The Principal through her effective leadership and enthusiasm has developed a dynamic team with staff and students who all contributed to the college immensely to achieve several glorious moments in a short span of period. There is tremendous growth in terms of infrastructural development and activities of the college. The Infrastructure facilities created includes spacious Classrooms, digitized and wi-fi enabled Library, Canteen with subsidized eatery items, Indoor and outdoor Sports facilities, high quality Gymnasium, Auditorium with 300 seating capacity, well equipped conference hall, etc. The activities of college are genuinely planned by inclusive approach. Activities are systematized in a manner to maintain high standards and integrated with the objectives, mission and vision of the institution.

Keeping in line with the same high standard Conferences have been organised in Bombay Stock Exchange Convention Hall and at Port Blair, Andaman Island where eminent speakers and experts were invited and mainly 300-400 audience comprised of participation from corporate, NGO's, media and delegates from various reputed institutions like TISS, IIMs, IITs and University faculties and PG , Ph.D students. Such kind of situation and ambiance with diversified group of delegates and participants provide excellent scope for learning experience.



The staff members are regularly trained and groomed by the Principal and encouraged to participate in workshop and conferences, which helps them to deliver in professional manner. Students periodic orientations keeps them informed of all activities and development in the college. Student Council members have been guided and trained in a manner that they have been able to independently handle and conduct various collegiate and inter-collegiate activities effectively by raising funds through sponsorship. Each student council member is responsible for a group of ten students to ensure peer group learning. Compulsory Library and sports sessions incorporated in the time-table helps students in mental and physical balance. Regular parents teachers meetings and parents meeting with Principal helps two way flow of thoughts to handle the students appropriately. Timely meetings of College Development Committee and staff meeting with Principal helps in smooth conduct of college. Feedback mechanism by involving all stakeholders is helping college to grow in leaps and bounces. Principal not only provides a strong administration but has been also contributing immensely in academics and research. She is PG and Ph.D recognized Research Guide from Mumbai University as well as other Universities and 8 students are successfully awarded PhD. She has published several research papers and six books by international reputed publications. She is specialized in Zoology, Education Management and Management Subjects. At national level she is associated along with Dr. Rajendra Singhji, Magsaysay awardee and Stockholm Prize winner (which is equal to Nobel prize in water), for finding solutions to Ganga erosion and sedimentation issues. Also she has done aerial survey of Ganga arranged by Shri Nitish kumar Government at Patna. She is instrumental in arranging conventions at national level at Malda, Murshidabad and has made efforts in bringing different authorities of Biodiversity and water resource department together to speed up the process to resolve the issues of Ganga. She is also Hon. Chief Research Officer of Govardhan

Eco Village (GEV) at Manor, Palghar and actively involved in research activities in area of water crisis and organic farming for sustainable development purpose. She is convenor for International workshop entitled 'Climate change adaptation and sustainability: A vedic perspectives' which is scheduled in August, 2017 at GEV. College has organized another multi-disciplinary International Conference on 'Emerging trends and challenges in science and Technology' which is in Mauritius and scheduled from 12<sup>th</sup> to 16<sup>th</sup> May, 2017 for which registration process is ongoing. One of the non teaching staff is involved in active research project and faculties are also making efforts to involve in research work and have attended research methodology workshop.

In the corporate work of the college maximum efforts are made by all to handle the students with care and completely support them for holistic development. Students from different sections of the society are given admission without any discrimination and needy students are provided freeships to aid their education. To inculcate values, nurture them for practical world and sensitize towards the community, activities of the college are combined with many curricular, extra-curricular and extension activities. Academic activities includes effective pedagogy by use of audio visuals, Guest Lectures, Workshops and Industrial visits. Remedial coaching and practice sessions are regularly conducted on the basis of analysis of the performance of the students in semester examinations. Extension activities includes pits filling of damaged roads during rains, resolving traffic issues, organizing blood donation camp, organ donation awareness programmes by NSS, Anna purna Yojna by DLLE, empowering girl as well as boy students by Women Development Cell, creating awareness regarding healthy environment and nature trails by Nature club, etc. These activities are organized to supplement the regular classroom teaching learning pedagogy. For mental and physical fitness of students

yoga, indoor games and sports activities are encouraged. College has also organized intercollegiate University Kho-Kho tournament and students have participated in almost all University level sports competitions. College has initiated to organize regular camps to train the students along with outsiders.

To cater to the diverse need of students, college had planned to apply for new courses like B. Com (Accounting & Finance), BMS, M.com. (Accountancy/ Management) etc. however due to Governments restriction norms new courses could not be started during the current year. However few skill based Add-on courses were started such as Certificate course in Computerized Accounting and Tally package and Certificate course in Direct Taxes and almost students successfully completed the course and are benefited.

Quality and excellence is the aim of the institution. The college makes sincere efforts towards empowerment of students by innovative teaching and learning practices. Keeping in view the gap in market regarding requirement of Chartered Accountants (CA) professionals, initiatives have been made by the institution to arrange for CPT, IPCC coaching for the interested students. Also as Bhiwandi is industrial and powerloom dominating area and with most of unorganized sector, college took initiative to collaborate with National Skill Development Council (NSDC) and Maharashtra State Skill Development Society (MSSDS) authorities to start skill development programmes for upliftment of people in the community.

The college not only focus on self growth and development but believes in helping community and school colleges in neighbourhood. Thus, keeping in view low quality teaching and standard of education in Bhiwandi area from primary level onwards and identifying the prominent reason, college stands unique in conducting workshops for

teachers of Primary, Secondary, Junior college and degree college teachers for transformation.

Faculty skill enhancement and students enrichment is main motto of the college, to prepare them as potential global workforce and face challenges of contemporary world.

“Education is not solely about earning a great living. It means living a great life”

.....Brad Henry

## **SWOC ANALYSIS**

### **◆ Strengths:**

- Dynamic leadership provided by the Principal,
- Young, dedicated, qualified faculties
- Dedicated admin and support staff
- Good University Results
- Strong networking with community and experts
- College is near to railway station
- Regular lectures
- Good infrastructure facilities
- Surveillance system
- Management support
- Use of audio visuals in teaching and learning,
- Digitalisation of library
- Canteen facility
- Beautiful campus with big playground
- Participation of students in various activities

### **◆ Weakness**

- Only B.Com programme is offered
- Poor contribution in Research by faculties
- No funding by government as permanently unaided institution
- Availability of Limited qualified staff due to location of college in a remote are

### **◆ Opportunities**

- Developing rapport with society by social outreach activities like NSS, DLLE, Nature club, NDSC and MSSDS programmes
- Best of infrastructure facilities though its only Commerce

college

- Scope for introduction of new courses as per demand ratio
- High scope for conducting University event, workshop, sports cultural activities, etc
- Alumni Association involvement to upgrade overall education and other developmental support
- Huge library

◆ **Challenges**

- Adoption with changing technology
- Students attitude and behavior
- Already existing highly established higher education institutions in vicinity
- Revenue generation
- Vernacular medium students
- Low enrollment in skilled based certificate and diploma courses due poor economic background
- Poor attendance of students

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## **ABBREVIATIONS**

AC	Academic Council
AICTE	All India Council for Technical Education
AMC	Annual Maintenance Contract
CA	Chartered Accountant
CPT	Common Proficiency Test
DLLE	Department of Life Long Extension
ECA	Extra Curricular Activities
ERP	Enterprise Resource Planning
EVS	Environmental Studies/ Science
FYBCOM	First Year Bachelor of Commerce
GC	Governing Council
GEV	Govardhan Eco-Village
GIC	Group Insurance Corporation
GOI	Government of India
HEI	Higher Educational Institution
HOD	Head of the Department
ICAI	Institute of Chartered Account of India.
ICSSR	Indian Council of Social Science Research
ICT	Information and Communication Technology
IIT	Indian Institute of Technology
INFLIBNET	Information and Library Network
IPCC	Integrated Professional Competence Course
IQAC	Internal Quality Assurance Cell
ISKCON	International Society for Krishna Consciousness
ISR	Institutional Social Responsibility
IT	Information Technology
JRF	Junior Research Fellow
LAN	Local Area Network
LTC	Leave Travel Concession

MCQ	Multiple Choice Questions
MoU	Memorandum of Understanding
MSSDS	Maharashtra State Skill Development Society
MU	University of Mumbai
NA	Not Applicable
NCERT	National Council of Educational Research and Training
NCERT	National Council of Educational Research and Training, Delhi.
NEERI	National Engineering and Environmental Research Institute
NGO	Non Governmental Organization
NSDC	National Skill Development Council
NSS	National Service Scheme
OBC	Other Backward Classes
OC	Old Course
OPAC	Online Public Access Catalogue
PA	Public Address
PF	Provident Fund
PG	Post Graduate
PH	Physical Handicapped
PIO	Public Information Officer
PwD	Person with Disability
RBI	Reserve Bank of India
RTI	Right to Information
SC	Scheduled Caste
UGC	University Grant Commission

## PROFILE OF THE COLLEGE

### 1. Name and Address of the College

<b>Name</b>	Shree Halari Visa Oswal College Of Commerce
<b>Address</b>	Near Bhiwandi Road Railway station, Anjurphata, Bhiwandi.
<b>City</b>	Bhiwandi
<b>State</b>	Maharashtra
<b>Pin</b>	421305
<b>Website</b>	<a href="http://www.shvocc.org.in">www.shvocc.org.in</a>

### 2. For Communication

<b>Designation</b>	<b>Name</b>	<b>Telephone with STD code</b>	<b>Mobile</b>	<b>Fax</b>	<b>E-mail</b>
Principal	Dr. ( Mrs) Snehal S. Dond	O : 9167698570 R : 9819088651	9819088651		drsnehaldond e@g mail.com
Steering Committ ee Co- ordinator	Mrs. Pooja Dodhia	9922160706	7972570126		Principalshvo cc09@gmail. com

### 3. Status of the Institution

Affiliated College	✓
Constituent College	
Any other ( Specify)	

### 4. Type of Institution

a. By Gender	
i)For Men	
ii)For Women	
iii)Co- education	✓
b. By Shift	
i) Regular	✓
ii) Day	

### 5.It is a recognized minority institution?

Yes	
No	✓
If yes specify the minority status ( Religious/Linguistic/any other and provide documentary evidence	

### 6.Sources of funding

Government	
Grant-in-aid	
Self-financing	✓
Any other	

7.

**a: Date of establishment of the college: 16<sup>th</sup> August, 2009**

**b: University to which the college is affiliated/or which governs the college ( If it is a constituent college) : University of Mumbai**

**c: Details of UGC recognition :**

Under Section	Date, Month & Year ( dd-mm-yyyy)	Remarks ( If any)
i. 2 (f)	-	NA
ii. 12(B)	-	NA

( Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**d: Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI,PCI, RCI etc.)**

Under Section/ Claus	Recognition/Appro val details Institution/ Department Programme	Day, Month and Year ( dd-mm-y yyy)	Validity	Remarks
U/s 82(5) & 83(5)of Maharasht	University of Mumbai No.Aff/Recog-1/39	28 <sup>th</sup> August, 2009	-	Temporary

ra University Act, 1994	13 of 2009			
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( Enclose the recognition / approval letter )

**8. Does the affiliating university Act provide for conferment of autonomy ( as recognized by the UGC), on its affiliated colleges ?**

Yes	✓	No	
-----	---	----	--

**If yes, has the College applied for availing the autonomous status?**

Yes		No	✓
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**9. Is the college recognized.**

**a. By UGC as a College with Potential for Excellence ( CPE)?**

Yes		No	✓
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**If yes, date of recognition: ..... (dd/mm/yyyy)**

**b. For its performance by any other governmental agency?**

**If yes, Name of the agency .....**

**and Date of recognition :..... ( dd-mm-yyyy)**

**10. Location of the campus and area in sq.mts:**

<b>Location *</b>	Rural
<b>Campus area in sq.mts.</b>	8842.60 sq. mts
<b>Built up area in sq.mts.</b>	8002.50 sq. mts.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

**11. Facilities available on the campus ( Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

• Auditorium/ seminar complex with infrastructural facilities ( Seminar Hall)	✓
• Sports facilities	✓
• Play ground	✓
• Swimming pool	-
• Gymnasium	✓

• **Hostel**

<b>*Boy's hostel</b>		
i	Number of hostels	1
ii	Number of inmates	15 in Bhiwandi+ 60 inmates at Dadar, Mumbai
Iii	Facilities ( mention available facilities ) –	All

<b>*Girl's hostel</b>		
i	Number of hostels	1
Ii	Number of inmates	15
Iii	Facilities ( mention available facilities ) –	All
<b>*Working women's hostel</b>		
		NO
I	Number of inmates	
I	Facilities ( mention available facilities ) –	

- **Residential facilities for teaching and non-teaching staff -**

(1 – Principal, For others necessary arrangement made on demand)

• Cafeteria	✓
• Health centre	✓
First aid, inpatient, Outpatient, Emergency care facility, Ambulance.....	✓
Health center staff-	-
Qualified doctor	Full time 1 Part-time -
Qualified Nurse	Full time 2 Part-time -

• Facilities like banking, post office, book shops	✓
• Transport facilities to cater to the needs of students and staff	✓
• Animal house	-
• Biological waste disposal	-
• Generator or other facility for management/regulation of electricity	✓



and voltage	
• Solid waste management facility	-
• Waste water management	-
• Water harvesting	In process

**12. Details of programmes offered by the college ( Give data for current academic year)**

Sr. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	B.Com	3 years	HSC	English	372	297
2	Post-Graduate						
3	Integrated Programmes PG						
4	Ph. D.						
5	M. Phil.						
6	Ph. D						

7	Certificate courses	1. Computerized Accou		HSC	English	NA	200
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		ning and Tally packag e 2. Direct Taxes					
8	UG Diploma						
9	PG Diploma						
10	Any Other (specify and provide details)						

**13.Does the college offer self-financed Programmes?**

Yes	
No	✓
If yes, how many?	

**14.New programmes introduced in the college during the last five years if any?**

Yes		No	✓	Number	
-----	--	----	---	--------	--

**15. List the departments: ( respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc. )**

<b>Faculty</b>	<b>Departments</b> (eg. <b>Physics,Botany,History</b> etc.)	<b>UG</b>	<b>PG</b>	<b>Research</b>
Science				
Arts				
Commerce	Department of Commerce Department of Accountancy Department of Economics	✓		
Any Other ( Specify)				

**16. Number of Programmes offered under ( programme means a degree course like BA, BSc, MA, M.Com..)**

a. Annual system	
b. Semester system	01
c. Trimester system	

**17. Number of Programmes with**

a. Choice Based Credit System	01
-------------------------------	----

b. Inter/Multidisciplinary Approach	
c. Any other ( specify and provide details )	

**18.Does the college offer UG and /or PG programmes in Teacher Education?**

Yes	
No	✓

**If yes,**

**a.** Year of Introduction of the programme(s) .....  
( dd/mm/yyyy)And number of batches that completed the programme

**b.** NCTE recognition details ( if applicable)

Notification No.: .....

Date : ..... ( dd-mm-yyyy)

Validity : .....

**c.** Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

**19.Does the college offer UG or PG programme in Physical Education?**

Yes	
No	✓

**If yes,**

**a.** Year of Introduction of the programme(s) .....  
.....( dd/mm/yyyy) And number of batches that completed the programme

**b.** NCTE recognition details ( if applicable)

Notification No.: .....

Date : ..... ( dd-mm-yyyy)

Validity : .....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

**20.Number of teaching and non-teaching positions in the Institution**

Positions	Teaching Faculty						Non-teaching staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University / State Government										
<i>Recruited</i>		01			01	04	04	01	02	01
<i>Yet to recruit</i>										
Sanctioned by the Management / society or other authorized bodies										
<i>Recruited</i>		01			01	04	04	01	02	01
<i>Yet to recruit</i>										

--	--	--	--	--	--	--	--	--	--	--

\*M-Male \*F-Female

\* Few posts remain to be filled as submitted to University  
for advertisement draft approval.

**21. Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc/ D.Litt							
Ph.D		✓					01
M.Phil							
PG					✓	✓	05
Temporary teachers							
Ph. D.							
M.Phil.							
PG					✓	✓	06
Part-time teachers							
Ph.D.							
M.Phil.							
PG					✓	✓	04

**22. Number of Visiting Faculty / Guest Faculty engaged with the College:- 10**

**23. Furnish the number of the students admitted to the college during the last four academic years.**

Categories	Year1 2012-13		Year 2 2013-14		Year 3 2014-15		Year 4 2015-16	
	Male	Female	Male	Female	Female	Male	Female	Male
SC	-	-	-	01	01	-	01	01
ST	-	-	-	-	-	-	-	-
OBC	01	01	03	04	06	06	07	12
General	135	143	139	157	137	182	119	195
Others	03	06	02	-	03	-	03	-

**24. Details on students enrollment in the college during the current academic year:**

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	295	-	-	-	295
Students from other is located	02	-	-	-	02
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
<b>Total</b>	<b>297</b>	-	-	-	<b>297</b>

**25. Dropout rate in UG and PG ( average of the last two batches)**

UG	6%	PG	NA
----	----	----	----

**26. Unit Cost of Education**

( Unit cost = total annual recurring expenditure ( actual) divided by

*total number of students enrolled)*

a) Including the salary component	Rs. 7407.79/-
b) Excluding the salary component	Rs. 2157.87/-

**27. Does the college offer any programme/s in distance education mode ( DEP)?**

Yes		No.	✓
-----	--	-----	---

**If yes,**

- a) Is it a registered centre for offering distance education programmes of another University
- b) Name of the University which has granted such registration
- c) Number of programmes offered

Programmes carry the recognition of the Distance Education Council

**28. Provide Teacher-student ratio for each of the programme/course offered : 1:37**

**29. Is the college applying for**

<b>Accreditation:</b>	Cycle 1	✓	Cycle 2		Cycle 3		Cycle 4	
<b>Re- Assessment</b>								

( Cycle 1 refers to first accreditation and Cycle 2,Cycle3, and Cycle 4 refers to re-accreditation)

**30. Date of accreditation\*(applicable for Cycle 2,Cycle 3, Cycle 4 and re-assessment only):-**

Cycle 1:.....( dd-mm-yyyy) Accreditation Outcome /Result.....
Cycle 2:.....( dd-mm-yyyy) Accreditation



Outcome /Result.....
Cycle 3:.....( dd-mm-yyyy) Accreditation Outcome /Result.....
<b>*Kindly enclose copy of accreditation certificate(s) and peer team report (s) as an annexure.</b>

<b>31. Number of working days during the last academic year.</b>	230
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<b>32.Number of teaching days during the last academic year.</b> <i>(Teaching days means days on which lectures were engaged excluding the examination day.)</i>	185
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<b>33.Date of establishment of Internal Quality Assurance Cell ( IQAC) :</b> 18 <sup>th</sup> July 2016
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<b>34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC</b> AQAR (i)....._(dd/mm/yyyy) AQAR (ii) .....__ dd/mm/yyyy) AQAR (iii) .....(dd/mm/yyyy) AQAR (iv) ..... (dd/mm/yyyy)
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**35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive formation)**

**N.B.** Number of students and courses were not increased as college was accommodated in school building. In August 2015 college shifted

to its own building and full efforts are being made to start diversified courses and attract students.

## **CRITERION 1:**

### **CURRICULAR ASPECTS**

#### **1.1: Curricular Planning and Implementation**

**1.1.1 State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other Stakeholders?**

◆ **Vision:**

To make students and staff progressive thinkers and create institutional work culture such that it prepares them to grab opportunities in dynamically changing world.

◆ **Mission:**

- To make the college a center for a web of activities- academic, social and cultural.
- To train and groom students for employment & entrepreneurship purpose.
- To support faculties for continuous upgradation and create quality academic culture.
- To provide students extensive field experiences by establishing incubation centre.
- To take initiatives for academia and industry interface.
- Integrating technological development across the curriculum.
- To generate feedback by involvement of community and experts for effective measures

- To impart value added education to students for establishing them as thorough professionals

◆ **Objectives:**

- To provide strong basis for learning of the students.
- To train & guide young students to excel and develop a spirit of competition.
- To provide opportunities for the development of skills, capabilities and talents.
- Innovation in teaching learning process.
- Strengthening of academic programmes by field visit to industries.
- To promote excellence in students through participation in Seminars , Workshops , Debates ,etc., at all collegiate and inter- collegiate level.
- Professional Skill development by Add-on-courses.
- To encourage faculties to participate in workshop, Seminar,Research Projects,etc.

◆ **Communication:**

The vision and goals mentioned above are communicated to students, teachers, staff and other stakeholders via;

- Orientation programme for Students, teaching and non teaching staff in the beginning of the academic year,
- Orientation programme/ welcome for students after admission process,
- Outlined in College website,
- Display board on the entrance of the college,
- Explained and clarity given during regular parents

meeting with Principal & faculties,

- Other stakeholders informed during workshop, Seminar, etc.
- Outlined specifically in Magazines and Prospectus.

**1.1.2 How does the institution develop and deploy action plans for effective Implementation of the curriculum? Give details of the process and Substantiate through specific example(s)?**

Principal arrange meetings in the very beginning and end of the academic year with Teachers and Management to discuss and develop plan for effective and smooth curriculum transactions. As the college is affiliated to University of Mumbai, it follows the syllabus designed by the University. The University prepares the calendar which specifies the tentative dates of commencement of semester and examinations. With proper orientation and clear guidelines the following is initiated accordingly:

- Lesson plans of every subject and daily timetable is prepared,
- Workload with subjects are distributed to teaching staff as per their academic qualification and specialization area,
- Syllabus monitoring register is prepared to keep pace with lesson plan,
- Extra classes/lectures are conducted to complete the syllabus if any,
- Special remedial coaching is organized to guide weaker students and resolve queries of students at the end of the semester,
- Faculties are encouraged to use Information

Technology enabled devices in classroom for effective teaching learning Industrial and study visits are organized to give practical knowledge of industries.

**1.1.3 What type of support (procedural and practical) do the teachers receive from the University and/or institution for effectively translating the curriculum and improving teaching practices?**

◆ Procedural:

- Subject wise syllabus is determined by University. It provides guidelines on Number of lectures, weightage of each chapter, teaching methods, tutorials, norms of internal and external assessment,
- College timetable is prepared accordingly to enable timely completion of syllabus,
- Circulars, ordinances, amendments issued by the University related to syllabus is communicated to college through email, website publication and post,
- College in turn informs the teachers via notice board, meetings etc.,

◆ Practical:

- Workshop, seminars are organized by various departments of University to orient teachers about revised syllabus, paper pattern, examination procedure,
- Teachers are encouraged to participate in the same by providing duty leave by college,
- To improve teaching practices, teachers are provided with :

- Computer and internet facility
  - Academic books and reference books,
  - Use of projector, power point presentation is encouraged,
  - Initiative is encouraged for innovative teaching idea.
- To encourage students practical learning  
Field/Industrial visits arranged:
    1. One day visit to Bombay Stock Exchange was arranged on 16<sup>th</sup> Dec.2016 and 80 students had participated.
    2. 8 days industrial visit to Rajasthan was organised From 21<sup>st</sup> to 28<sup>th</sup> Feb. 2017. Manufacturing unit of Handloom block Printing, Marble cutting factory, were visited.
- Socially relevant Project work is introduced for F.Y.B.Com. students in the subject of Foundation Course. Few of the projects topics are:
    - Status of Education in co-relation with Income source of parents.
    - Drop-out rate among school level students
    - Enterpreneurship and employment related study of Community
    - Status of women and their empowerment related study
    - To understand status and create awareness E-marketing
    - Causes of Pollution in Bhiwandi
    - Warehouse issues
    - Social life of workers in Logistics and transportation
    - Education background of workers in power-loom
  - Extra curricular activities like NSS and DLLE are introduced

for sensitizing students towards social issues.

**1.1.4 Specify the initiative taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency?**

- Efforts are being made to implement the curriculum effectively and innovatively by conducting regular and compulsory lectures on daily basis,
- Academic plans and lesson plans are prepared to adhere strictly to timely completion of syllabus,
- College library is kept updated regularly with books of revised syllabus and other reference books,
- To keep faculty updated with additional knowledge of recent changes in subject or course, they are encouraged to participate in workshop/conferences

Table No. 1.1 : List of faculties participation in workshop/conferences

Sr.No	Name of Faculty	Designation	Field	Particulars
1	Mrs. Hetal Prajapati	Asst. Prof.	Commerce	Workshop for revised syllabus of FYBcom at DAV College
2	Mrs. Pooja Dodhia	Asst. Prof.	Commerce	Revised syllabus & Paper pattern at Tope college Parel.
3	Mrs. Neeta Savla	Asst. Prof.	Commerce	Workshop for Revised Schedule VI,CKT College ,Kalyan



- Field visit and study visits are organized to get practical knowledge on curriculum,

**Table No.1.2 : Study Visits organized for practical exposure**

Sr. No.	Date	Place	No. of students Participated
1.	13/12/2016	BSE, Mumbai	86
2.	06/08/2016	Sanjay Gandhi National park, Mumbai	50
3.	21/02/2017	Industries in Rajasthan	42

- Experts/resource persons invited to give special inputs

**Table No.1.3 : List of Experts invited for Training and Grooming**

Sr. No.	Name of External Expert	Subject	No. Of Participants
1.	Mr. Satyaki Guha ( Area Manager, Dr. reddys')	New trends in Marketing	75
2.	Mr. Praveen Singh ( Corporate Trainer)	Attitudinal Changes	80
3.	Mr. Pathan	Self Defense	90
4.	Adv. Mukesh Navghire	Human Rights	60
5.	Mrs. Prabha Pardesi	Rural Marketing	50
6.	CA Nishesh Vilekar	How to face examinations	40
7	Mrs. Deepali Patil	Aids awareness	40

	Mr. Gangarde		
8	Yogacharya. Dhanpal	Yoga training	45

- Faculty skill enhancement workshop is being conducted by college for enhancing teaching abilities.

**1.1.5 How does the institution network and interact with beneficiaries such as Industry, research bodies and the University in effective Operationalization of the curriculum?**

In past years, such interaction was at very low pace. It is started recently,

- Participating in workshop and seminars, lectures and interacting with other college faculties and sharing information and experience,

\*Refer table no. 1.1 as above

- Introduction of one day and long study tour for students is done for practical exposure and interactions

Current year a one day study tour was arranged at B.S.E. Mumbai, to acquaint students regarding the activities and functioning of Bombay Stock Exchange. Also a Long distance study tour to Rajasthan conducted for expose them to various companies as well as provide opportunity to learn other life skills while staying with peer group during the tour.

- The resource person from various field, companies are invited for discussion and delivering lectures,

\*Refer table no. 1.3 as above

- IQAC and CDC includes experts from various fields who regularly interacts with the staff and students,
- Placement cell is started in the college for fresh graduate students with coordination with the industries in vicinity
- Board of Studies Members are informed about the demand of students and for update of syllabus, during participation in conferences or workshops or at the time of college visit

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of Staff members/departments represented on the Board of Studies, Student feedback, teacher feedback, stakeholder feedback provided, Specific suggestions etc..?)**

- The curriculum is designed and developed by the University through members of Board of Studies and academicians. The college is established few years back and all faculties are freshers. As the college has no faculty as Board of Studies member, it is not able to contribute to the development of syllabus directly. But faculty has contacts with other members of B.O.S through which suggestions and feedback are communicated.

**1.1.7 Does the institution develop curriculum for any of the courses offered (Other than those under the purview of the affiliating University) by it?**

**If yes, give details on the process ('Needs assessment', design, development and planning) and the courses for which the curriculum has been developed?**

- The college is affiliated to University of Mumbai. It runs B.

Com course where syllabus is designed by the University. The college is restricted to take liberty on its own syllabus development.

- However various teaching learning activities are conducted to make syllabus easy to understand.
- As per the need assessment Add on courses are introduced such as Certificate course in Computerized Accounting and Tally and Direct Taxes. In the practicals of these course examples or case studies are incorporated as per the local needs and thus skilling the students accordingly. Example as in Bhiwandi more of logistics units are there hence examples related to this industry is taught.

Also as observed that most of the students bunked class for attending CA course College started with Library facility and remedial coaching for CPT and IPCC. We designed the overall transaction of lectures and preparations for exam.

### **1.1.8 How does institution analyses/ ensures that the stated objectives of curriculum are achieved in the course of implementation?**

Analysis of achievement of objectives of curriculum is done by :

- Preparing lesson plans of respective subjects,
- Ensuring students attendance and active participation in curriculum transaction
- Reviewing results of college internals, semester end and university examinations,
- Conducting surprise test, oral tests as continuous evaluation,
- Feedback from students, Parents Teacher Association, Alumni and other stake holders,

- IQAC
- Resource persons and experts are invited regularly for guidance and sharing expertise

## **1.2 Academic Flexibility**

### **1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc.. offered by the institution.**

To ensure skill development and to generate competencies among students and to meet the changing trends in the world of accounting, college has planned and offering:

1. Certificate course in Computerized Accounting and Tally,
2. Certificate course in Direct taxes.
3. Chartered Accountant (CA) course, Common Proficiency Test (CPT) and (Integrated Professional Competence Course (IPCC) coaching and training
4. Maharashtra State Skill Development Society (MSSDS) courses in Accounting Banking and Insurance, Spa Management and health and wellness
5. National Skill Development Centre (NSDC) course in Telecommunication

### **1.2.2 Does the institution offer program that facilitate twin degree?**

**If yes, give details.**

- Only Bachelor of Commerce (B.Com.) is run by the institution since its inception. The college does offer CA programme which facilitates dual degree.
- Circular is sent to Junior College and Degree college students

to understand the demand and accordingly enrollment is done and adjustments in timetable are made to accommodate the lectures and give ample space for students for self study

- Library facility is upgraded with internet facility and reference books to assist in proper learning

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skill development, academic mobility, progression to higher studies and improved potential for employability?**

- Though from academic year 2016-17 new choice based credit system is introduced by the University which offers range of subjects from any stream can be adopted and there is academic flexibility for students, but practically its not happening as policy guidelines are not clearly outlined.
- Credit earned by students in semester is accumulated till the last year and it is transferred if any student takes admission in other college.
- The certificate and skill development courses sessions are merged with the regular time-table so as to accommodate timings during college hours and give flexibility to enjoy and explore self interest in remaining hours of the day.
- CA programme and Certificate courses are introduced for skill development and Library facility is upgraded with internet facility and reference books to assist in proper learning. As per the time availability of students they are allowed to use library facilities.
- Also when students miss any class they are allowed to attend other batch.

- Similarly even test can be taken with other batches.
- Students are oriented about market trends and employability skills and appropriately trained and groomed by experts.
- College 40% students have enrolled for Higher education either for MCom or MBA in various organizations. For progression, NOC for same is issued timely to speed up the process of admission.

**1.2.4 Does the institution offer self-financed programmes? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

- The college is permanently unaided and it offers Bachelor of Commerce (B. Com) programme affiliated to University of Mumbai by self funding manner. All norms are followed same as outlined by Government and University.
- The college has introduced certificate courses and CA programme in self-finance mode. And while appointing faculties emphasize more on corporate experience rather than qualification. Though college is located in rural area but salary is paid high comparatively to the staff to maintain quality. Presently Low fee structure for all courses is charged so as to attract students to join and atleast take benefit of the courses.

**1.2.5 Does the college provide additional skill oriented programs, relevant to regional and global employment markets? If yes, provide details of such programmes and beneficiaries.**

- To cater the need to adapt with the changing trends in accounting and taxation, the college has planned and

executing :

1. Certificate course in Computerized Accounting and Tally,
  2. Certificate course in Direct taxes.
- The beneficiaries of course are from students community who are desirous of achieving accounting excellence.
  - The skill development programmes which are relevant locally as well as globally are being conducted and affiliation has been sought from respective authorities and paper has been processed for same. Students are provided coaching for CPT and IPCC study is also encouraged. MSSDS (spa management, health and wellness and Banking insurance) NSDC (Telecommunication) courses are initiated.

**1.2.6 Does the University provide for the flexibility of combining the conventional face to face and distance mode of education for students to choose the courses/combination of their choice? If yes, how does the institution take advantage of such provision for the benefit of students?**

There is no provision of flexibility of combining the conventional face to face and distance mode of education for students.

However, students are free to access the lectures and study materials provided by IDOL via website.

### **1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University's curriculum to ensure that the academic programme and Institution's goals and objectives are integrated.**



- To supplement University's curriculum, the college has put below mentioned efforts to ensure that the academic programmes and Institution's goals and objectives are achieved:
- Students are encouraged to join NSS, DLLE and Nature Club activities so as to sensitize towards community and inculcate values.
- Sensitizing students to be responsible citizen is main motto and hence NSS unit was established and activities like Blood donation camp, Road repair, Campus cleaning, tree plantation are conducted at college and community level,
- To sensitize students towards environment, 'Nature Club' is established,
- Study tour one day and long tours are organized to enrich the practical aspect of subject, (refer table no.1.2 as above)
- Students are encouraged to show case their talents by participating in sports and cultural activities at inter collegiate and University level,
- Workshop, Seminar, Debate competitions are organized by Women development cell to create awareness about gender equality and empower girls
- Various committees are formed and respective committees prepare yearly plan to systematically arrange activities and ensure successfully organizing of same
- Guest lecturers are invited to deliver supplementary lectures on subjects. (refer Table no.1.3 as above)
- Computers, projectors and internet is extensively used for all purpose,
- Skits and other activities on Socially relevant topics are emphasized
- Survey of status of women in society and Annapurna Yojana is

started under DLLE.

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

To cater the needs of the dynamic employment market, the college introduced following courses for technical and skill development along with traditional BCom programme

1. Certificate course in Computerized Accounting and Tally,
  2. Certificate course in Direct taxes.
  3. CA coaching
  4. NSDC and MSSDS courses
- 
- Students are encouraged to give presentations and debate on various latest market developments to encourage practice of PPT presentations, report making and keep latest information and add to their knowledge.
  - In order to enrich the experience of the students, they are encouraged to participate in seminar, workshop, sport and cultural activities in other colleges and at University level competitions. This is done to gain the knowledge of real world.
  - Field and study tours are also organized to make them well versed in practical field.
  - Alumni association of the college puts the efforts to interact with students. So, students can learn from the alumni who are achievers in various fields like sports, education, music, accounting, etc.
  - Career counseling sessions are organized for the last year students to make them aware of different opportunities after graduation.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into curriculum?**

- The curriculum designed by the University for B. Com. Programme includes subjects like Environmental Studies and Foundation Course for first and second year students where Issues of Gender, Climate Change, Environmental education, Human Rights, ICT etc are included in the syllabus.
- Apart from that the institution addresses these cross cutting issues in following manner;
- WDC is set up to sensitize about women issues and empower them,
- Rain water harvesting system and solar system installation work is initiated to practically showcase healthy environmental practices
- Environment week is celebrated in college by Nature Club,
- National Anthem and University anthem is sung at every occasion,
- Independence day and republic day is celebrated in the institution,
- Anti ragging cell is set up,
- NSS Unit of the college organized Blood Donation camp, organ donation awareness programmes
- 500 plus saplings are planted in college and community as Tree plantation activity by NSS unit in collaboration with the Bhiwandi corporation.
- Our Principal regularly conduct RTI training for college students and others. NSS students have written application to BNMC to make the office accountable for public cause and at

the same time students are taught to participate in the cause in democratic manner.

- Paper free work and sensible use of water etc practices are encouraged for sustainable development

#### **1.3.4 What are the various value added courses/enrichment programmes offered to ensure holistic development of students?**

As above 1.3.1 and other value added / enrichment activities included are:

- Celebration of Independence day and Republic day, teachers day, etc.
- Simple practices of Respect to elders, punctuality and obedience, self discipline, good behavior, courtesy, etc.. are taught on daily basis by teachers,
- Any kind of misbehavior is strictly discouraged,

##### ◆ Employable life skills:

- DLLE Unit of college has started Annapurna Yojna to develop entrepreneurship and marketing skills among students,
- Sessions organized for Personality development and time and stress management,

##### ◆ Better career Option:

- Career counseling cell and placement cell is established,
- Resource persons are invited for guidance lecture on career counselling,

##### ◆ Community Orientation:

- Tree plantation activity is organized by NSS Unit
- Survey of status of women by DLLE Unit,

- Blood Donation camp,
- Road repair campaign.

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.**

- Feedback from teaching faculties are discussed at Staff Council Meetings regularly and acted upon,
- Parents meeting is held regularly and feedback is obtained from parents on various college policies and encouraged to give genuine feedback and suggest ideas,
- Suggestion boxes are installed for students,
- Alumni members' suggestions are invited for better working of the college.
- Community people are invited to give feedback and provide input for improvement of methods for students learning
- In College Development Committee experts from various fields are included so as to give critical review of college and help in progression
- Students Council meetings conducted for feedback on daily transactions.

### **1.3.6. How does the institution monitor and evaluates the quality of its enrichment programmes?**

The college has various committees to evaluate The quality of Enrichment programme:

- IQAC, Grievance cell, Exam Committee regularly monitors and resolves the issues related to their area,
- Suggestion/complaint box is installed,
- Critical analysis of Academic results of examinations,
- Principal takes regular rounds and interact with students for

timely taking measures towards improving curriculum, teaching learning process, infrastructure support, students support and innovative practices.

## **1.4 Feedback system:**

### **1.4.1 What are the contributions of the institution in design and development of the curriculum prepared by the University?**

- The syllabus design and development of the curriculum is mainly lies with the University.
- The college implements the syllabus designed by the affiliating University. Teachers participate in the workshop organized for revised syllabus, paper pattern.
- Teachers share their views and opinion during workshop and seminars and CAP with other teachers.

### **1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum/ If yes, how it is communicated to the University and made use internally for curriculum enrichment and introducing changes/ new pattern?**

There is no formal mechanism to obtain feedback by circulation of feedback sheets. However, initiatives are made to get feedback from students and parents.

- In the CDC and Governing Council meetings, members regularly review and scrutinize the activities of the college,
- Parents and alumni association's suggestions are taken into consideration,
- Faculty members share their views with principal on curriculum in staff meeting,

- Meeting of Alumni with the principal is arranged
- At informal level, courses are taught in such manner that students' interest can be generated.

**1.4.3 How many new programmes/ courses were introduced by the institution during last four years? What are the rationale for introducing new courses/programmes?**

There was no new courses introduced as the students demand was low and most of the students lack interest in education and get either involved in some events or love to go to city area for CA and other courses. Hence keeping this in view during the current year focus was to introduce following courses for which they go out of Bhiwandi:

- Certificate course in Computerized tally accounting package
- Certificate course in Direct tax
- CA programme

Though current year college applied for following new programmes but due to Government policy no colleges were given permission:

- Bachelor of Commerce ( Accounting and Finance)
- Master of Commerce ( Accountancy/ Management)
- Diploma in Management

**CRITERIAON – II**  
**TEACHING - LEARNING & EVALUATION**

**2.1 Student Enrolment And Profile**

**2.1.1 How does the college ensure publicity and transparency in the admission process?**

- The College follows the admission procedure with the help of Guideline prescribed by University of Mumbai.
- On college website and prospectus all informations are clearly outlined and presented systematically
- College team also utilize data of online registered students and with the help of team try convince them for admission.
- Merit list prepared and displayed on notice board by caste-wise, percentage cut-off and every category given equal valuation by college.
- A team go with PPT presentation to other nearby junior colleges to orient and and showcase activities of college.

**2.1.2 Explain in details the criteria adopted and process of Admission (Ex. (i) Merit (ii) Common Admission Test conducted by state agencies and National agencies (iii) Combination of merit and entrance test or merit, entrance test and interview (iv) any other to various programmes of the institution. Criteria adopted and process of Admission for various programmes of the Institution.**



- From the academic year 2008-2009 the university of Mumbai has introduced the system of online enrolment for the under-graduate courses in various colleges affiliated to it.
- The university of Mumbai website [www.mu.ac.in](http://www.mu.ac.in) gives detail of the criteria which is followed as per the guidelines given
- A merit list is prepared and accordingly the students are admitted. If the admission seeking students are less than the admission intake capacity then the admission are given on“ first come first served“ basis.

**2.1.3. Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

For Academic Year 2015-16 minimum and maximum percentages of marks for admission at entry level for different programmes is as below:

Table No. 2.1 : Comparative chart of Admission status

Year	Maximum (%)		Minimum (%)	
	SHVOCC	Other College Avg.	SHVOCC	Other College Avg.
2016-17	82	86	35	40
2015-16	80	80	35	38
2014-15	85	80	35	35
2013-14	86	87	35	35
2012-13	82	80	35	40

**2.1.4. Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?**

“Yes”

- Institution follows all rules /norms of University of Mumbai.
- Programme wise students profile at the entry level is prepared and analyzed to understand the trend in admission with respect to percentage of marks.
- The review of the admission process helps the institution to bring necessary changes in the admission process and make more efficient and transparent.
- The review also help to correct such mistakes which is doing by students in Form filling process.
- The Admission committee maintains a register with the name,Gender,category address mobile number, subject, fees paid of each students, Enrollment status eligibility, Documents (Original & Photo copy), Photos.
- This kind of documents helpful for preparation of Voter ID and Adhar card of students.
- Admission committee daily reporting the seats filled up category wise to the principal.
- Reserved category students are given admission as per of the Govt. norms.
- By reviewing students profile,college get information regarding students history,which helps Faculties to understand students capacity of grasping and hearing as well as actively participation in other activity such as NSS, DLLE, Sport.
- The result of previous year examination helps to identify learners capacity and accordingly give remedial coaching

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the national commitment to diversity and inclusion SC/ST/OBC, Women, differently abled, economically weaker sections, minority community, Any other**

- The admission status of the institution for following categories of students is as follows:

Table No.2.2 : List of admitted Student in 2016-17 category wise  
Academic year : 2016-17

	SC		ST		DT		NT		OBC		SBC		OPEN		Grand Total		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	Total
FYBCOM	-	1	-	-	-	-	-	-	2	7	1	-	48	63	51	71	121
SYBCOM	-	-	-	-	-	-	-	-	1	4	1	-	27	60	28	64	92
TYBCOM	-	-	-	-	-	-	-	-	-	3	-	-	25	56	25	59	84

Prominent observation is that

- Through out the girl student out number the boys every year
- Rarely reserve category students other than few OBC turn up for admission.
- 60% students are from Oswal community though college is not having minority status as it believes in providing equal opportunity for all.
- However to encourage oswal community students to enrol for study they are supported by the community in fees payment
- College does not discriminate in any way and strictly follows the norms to conduct the courses.

- One student in current year in FY class is differently able and proper support is provided for him

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/ decrease and actions initiated for improvement.**

The Institution Provides details about various programs for the last four year.

Table. 2.3 : List of Admission status

Sr.No	Academic year.	Programmes	No.of application	No.of students admitted	Demand
1	2013-14	B.Com	116	116	116
2	2014-15	B.Com	132	132	132
3	2015-16	B.Com	132	132	132
4	2016-17	B.Com	127	121	127

About Trends :- there is only one course and one division

- Trends in F.Y.B.Com appears to be increasing No. Of students. In the Academic Year 2016-17 there is decrease seen in enrollment due to delay in receiving permission for additional seats.
- As there is only one programme therefore value addition to the programme is focused for skill improvement

**2.2 Catering To Student Diversity**

**2.2.1. How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this**

## **regard ?**

- A one day orientation programme is organized for the fresher by the IQAC cell of the college. In this programme the students are informed about the college and its environment, rules and regulations, semester pattern of examination, continuous internal assessment and all kinds of activities of the college for students grooming.
- Institution has only one differently-abled student, and lift facility is provided also wider doors for wheel chair
- As such there is no student with learning disabilities but every efforts is made to provide weak students with necessary assistance.
- Students council volunteers are also actively dedicated in helping such students.
- We motivate other students to be sympathies towards them and help them in possible manners.
- If any outside student appear with such disability they are given extra time during examination and writers are also arranged for them.
- “Know your campus” – The students are taken for a walk around the college by staff.
- NSS volunteers help to differently abled students. This volunteers assist students to access the facilities provided by the college, escort them to their classes and provide academic support.

### **2.2.2 Does the institution assess the students needs in terms of knowledge and skills before the commencement of the programme ?**

**If “yes” give details on the process.**

**“Yes”**

- From the admission forms and the documents procured admission committee prepares a comprehensive list on basis of criteria such as vernacular medium, percentage mark scored and activity participation certificates, etc.
- Based on the above findings counseling is provided for students and parents at the time of beginning for course
- The college readies itself before the session start with schedules well in place and classroom and library ready for use.
- A students counseling committee is set up during admission, students regarding queries related to admission and course choices.
- Students are given orientation in the college about the rules and regulations of the college and the courses before the commencement of the programme at the beginning of Academic year.
- Most of the students admitted from semi-urban area and have completed their school education in the regional language( Marathi – Hindi – Gujrati ) Senior professors and tutors – in charge address the students to acquaint them with academic and non-academic programmes in college.
- The merit and performance of students in the last qualifying examination is the basis of assessment of the knowledge and skills of the programmes.

**2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice ?**

**( Bridge/Remedial/Add-on/Enrichment Courses etc)**

- Slow learners are identified.
- Bilingual explanations in classroom lectures and discussion.
- Concept clarification and problem solving exercises.
- Remedial classes organized for such slow learners.

- Simplified versions of Book are recommended to them.
- Revision of topics & special Tests are conducted to them.
- Special theoretical, tutorial & Practical classes are arranged by each department.
- Focus on small group interaction.
- We are in the process of including an Add-on Course in basic computer literacy for students from the deprived section of society.

#### **2.2.4 How does the college sensitize its staff and students in issues such as gender, inclusion, environment etc ?**

- The college has established units such as NSS, DLLE, Women Development cell, Nature Club student Council.
- Student Council members are oriented thoroughly to handle the students with help of peer groups
- College has organized “Faculty Skill Enhancement workshop” to equip all teaching staff.
- The NSS Unit of the college organizes Activity like “campus cleaning” in which students participate actively. Also community based programmes and Blood Donation, Thalesimia Check-up and organ Donation camp is organized regularly to sensitize the students and teachers and involve in community service.
- Women Development cell is formed of mixed group and organizes activities on gender issues, women hygiene, women empowerment etc
- Nature Club and NSS is mainly focused on creating awareness regarding environment and allied issues
- All kinds of activities and plans of college are aligned with inclusive policy

- Staff are encouraged to participate in workshops and conferences to network and learn and sensitize towards various issues so as to tackle it promptly.

### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

- There is a constant efforts to have a close interaction between the faculty and students.
- During lectures, Tutorials, Class Tests, Assignment and interaction outside the class, the teachers are able to assess the caliber of the students and identify the advanced learners.
- They are given additional reading in concerned and related subjects.
- They are motivated to carry out more research on various aspect of the syllabus.
- They are given an opportunity for micro teaching in the class as well as for making individual presentation.
- The Advance learners are motivated to take care of the slow learners by organizing them into a small study groups. They are encouraged to study the latest books to enrich their knowledge.
- Special books of more advances level are recommended to them.
- Encouraging students for participation in Quiz, Debate and problem solving, Decision making exercise.
- The faculty organize seminars and workshops relating to their subjects where students get an opportunity to go beyond their textbooks and interact with experts in the subject apart from their teachers.

### **2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students**



**from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?**

- A Database of students from weak socio-economic strata as well as students with special needs is created at the time of admission as such students are identified by information given in the admission forms relating to income status, Special categories including ST/SC and differently abled.
- The library maintains a special book bank of essential texts which the economically deprived students can borrow for the whole year.
- The faculty reaches out to them through personal counseling in case help in every respect possible.
- Each department collects information on university examination result and in the staff council meeting held for this purpose, Collectively analyses these, methods are suggested to improved the same.
- Students counseling is done by the class teacher and the Principal to motivate the students to study
- Open house for result discussion is arranged with the Parents to reduce the dropout.
- Every efforts is made to help students by providing remedial coaching and personal attention by the teachers

Table No. 2.4 :Drop Out Ratio From Last Five Years.

Year	Total no.of students admitted			No. of Drop Out			Drop Out %		
	FY	SY	TY	FY	SY	TY	FY	SY	TY
2012-13	109	89	91	3	1	2	3.27	0.89	1.82

2013-14	116	105	85	3	2	2	3.48	2.10	1.70
2014-15	132	103	100	4	1	2	5.28	1.03	2
2015-16	132	108	98	4	2	1	5.28	2.16	0.98

## **2.3 Teaching-Learning Process**

### **2.3.1. How does the college plan and Organize the teaching learning and evaluation scheduled ? ( Academic Calendar, teaching plan, evaluation blue print, etc)**

- Before opening of college an Academic Calendar is prepared which include examination and assessment schedule finalized by the University of Mumbai. The University sends exam schedule to constituent colleges to comply with it.
- The Staff Council of the college, with the principal as the chairperson, deliberates and decides the college activities it plans to execute in the academic session.
- Committees for different academic aspects as well as co-curricular activities are formed by the Staff Council.
- The teachers prepare their respective subject Lesson Plan along with the remedial coaching timings.
- A class-wise Syllabus register is maintained as a monitoring mechanism and faculty daily make entry, to ensure that the syllabus is taught completely and timely. This is periodically monitored by the Principal
- In advance requirement for the pedagogy is submitted by the teachers for making timely provisions
- The academic sessions begin with the proper orientation of students

#### **◆ Evaluation :**

- The college follows university guidelines regarding internal

assessment, class tests, assignment, projects and presentations.

- Our Teachers participate in the evaluation process scheduled by the university in Central Assessment Process (CAP) centres for semester examination.
- The University departments organise paper wise meeting of college teachers for preparing Teaching plans at the beginning of the semester this is strictly followed by the college.
- For College exam assessment is done in college CAP centre
- Time limits are set for assessment and declaration of results and other aspects
- Revaluation and re-exam process is complied strictly adhering to University norms

### **2.3.2 How does IQAC contribute to improve the Teaching – learning Process ?**

IQAC guidelines are apt to help in raising standard of education by resource development

- IQAC has been constituted to maintain education standards of teaching-learning processes and to optimize resources to ensure the highest standards of excellence.
- IQAC members do brainstorming and give feedback in every aspect of teaching learning in the college.
- Various committees reports are submitted to the IQAC who also verify equitable distribution of work among faculty members so that the time and space available is used optimally and rationally.
- The introspection scope is such by the IQAC that it also helps the attendance and internal Assessment committees to ensure that classes are held regularly and student evaluation is carefully monitored.
- Similarly the Library committee gets to ensure access to and

updating of required reading materials and other gadgets

- IQAC helps Faculties understand how to go about in their working style and functioning

**2.3.3 How learning is made more student-centric ? Give details on the support structures and systems available for teachers to develop skill like interactive learning, collaborative, learning and independent learning among the students ? How learning is made more students-centric ?**

For creating student-centric approach teachers are oriented and groomed accordingly and time-table schedule design accordingly directed by the Principal.

- Teachers are also encouraged to participate in conference/workshops to help them interact with other college faculties and learn Techniques and best practices followed in other institutions.
  - Teachers are encouraged to learn and up-grade technical and teaching skills so as to identify learners and attend to them accordingly.
- ◆ **Learning is made student centric by following means:**
- Class Representatives (CR of each class) are assigned work to engage class during free lectures to engage peers in Classroom discussion, quizzes, debates and essay writing on current issues. This way we encourage independent learning.
  - Youtube lectures are arranged for broadening of the knowledge base of students.
  - Other college students are invited or during inter-collegiate activities students are encouraged to interact and collaborate to jointly organize programmes. This collaboration give scope for learning and improving event arrangement skills and networking

- Seminar are organised for ppt presentation skills and confidence building.
- The learning process in the college encourages participatory methods in regular lecture classes.
- For regular practice collaborative exercises and project work are included in teaching learning process this gives opportunity to interact with outsiders and market gurus
- For better dispersal of knowledge, the college provides various communication tools like projectors, multimedia tools wifi and laptops to the students.
- Library and sports sessions are incorporated compulsorily in the time-table to have flexibility
- Anytime students are are allowed to meet faculties or online, to clear their doubts and by use of any mode
- As per demand and choice experts are invited for course conduct or in sports training.

**2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to Transform them into life-long. ....**

To transform the Learners into the life long learning process, the faculties enlighten and nurture the creative thinking and scientific temperament of the students and are guided through following activities:

- 1) Research based survey studies are recommended in foundation course project work from FY level and Principal being researcher guide the students to conduct survey and do analysis
- 2) Daily News paper clippings are used for discussion of latest news relevant to the subject
- 3) Assignments are given with topics which gives scope for

thinking critically on various topics

- 4) Through Report writing and Group discussions the students are moulded to develop analytical mind
  - 5) Educational field trips organized for practical exposure and learn from the experts
  - 6) Displaying scientific study charts helps students to get idea and learn critically
  - 7) Books and Journals are recommended for further reading
  - 8) To nurture creativity of students they are encouraged to organize several activities through Students Council forum.
- Apart from these, guest lecture is organized at the department level by inviting subject experts students motivated and encouraged to interact with the subject experts to gain rich knowledge and clarify their doubts on any subject.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching ? e.g : Virtual laboratories, e-learning resources from national programme on technology enhanced learning (NPTEL) and national mission on education through information and communication technology (NME-ICT), open educational resources, mobile education, etc.**

- Ours is a wifi enabled campus which aids the faculties in the teaching-learning process.
- Laptop and projector are provided to teachers for effective teaching.
- A well-equipped computer lab is catering to the demands of different courses.
- As a part of mobile education, the students are taken on field trips, industrial visits, educational tours etc.
- Youtube lectures are arranged
- Also through whatsapp, various mobile apps and emails instant

learning and resolving difficulties is encouraged

- Recent books, reference books and e-books are made available in the library.
- Library is also equipped with internet facility

### **2.3.6 How are the students and faculty exposed to Advanced level of knowledge and skills ?**

In order to expose the students and faculty to advanced level of knowledge and skills, the college takes up the following initiative :

- News papers and Internet are used on daily basis to keep track of the latest advancements in a particular field.
- The institution conducts industrial visit and study excursion to develop the interest of students in their respective subjects.
- Students are assigned with various creative tasks, such as report-writing, press Release, Recording, Questioning resource persons etc.
- Students organize “Dhanak Intercollegiate festival’ and conduct many innovative and creative programmes combined with academics, sports and cultural activities which enhance their skills in multiple manner and Multi-skilled.
- Some of the departments like economics, commerce etc. Organise industrial visit and study excursion to acquaint the student.
- Faculties are encouraged to participate in workshops, conferences to gather latest knowledge and upgrade themselves
- Faculties are encouraged to get involved in research studies, CAP work,

The following Faculties were sent for training in specific field:

- ◆ Mrs Pooja Dodhia is trained as DLLE Extension teacher, as she attended Ist and IInd Term training programmes (August and

December, 2016)

- ◆ Mr Kailas Datir attended 8 days training at Ahemednagar for learning skills to become NSS Programme Officer (Oct, 2016)
- ◆ Mrs Pooja Dodhia attended all Examination workshops organized by Mumbai University (2016-17)
- ◆ Dr Snehal Donde attended Water and Land Management Institutions (WALMI) Patna conference and did Aerial survey of Ganga to study erosion issues (Nov, 2016)
- ◆ Mrs Hetal Prajapati did certificate course in Research Methodology (March, 2017)
- ◆ Mrs Neeta Savla attended workshop of NAAC arranged by Government of Maharashtra on 27<sup>th</sup> March, 2017.

**2.3.7 Details (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling /mentoring/academic advise) provided to students?**

- Every class has a class teacher assigned who is mentor and councilor students
- Every class has class representatives to convey any requirements or issues to class teacher or the Principal to speed up process or resolve issues to reduce any stress (all students get benefitted)
- Addressing & sorting out Students problems (by the senior most teacher and Manager students council)
- Providing them financial help for studying (40 students received freeship)
- Managing stress with the help of Sports and other activities.
- Giving them counseling/Mentoring/Advice to participate in sports and cultural and co-academic activities at University level.



- Teachers are accessible to students whenever they have any difficulties.
- Parents meetings are frequently convened to inform timely of their wards and creating better understanding to support students progress
- As a method of third party intervention experts are invited to guide the students (Mr Praveen Singh did a counseling and training session for personality development Aug, 2017)

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years. What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- The aim of the college is to provide all round education that focuses on the intellectual, Social, Emotional, Aesthetic and Spiritual development of every students so that they engage with the world as person of substance, for this purpose there is an efforts to constantly reinvent and adopt innovative pedagogical techniques.
- Audio-visual aid is used in delivery of lectures in classroom.
- Youtube special lectures are arranged as its difficult to get experts in Bhiwandi
- Expert lectures are arranged and recorded which help student in revision exercises before examination.
- The practice of use of regional language in between the topic and by giving small examples is to make students understand topic in a better way.
- Faculties teach by participation method so as to judge students learning ability and level of understanding of the topic
- News Paper clippings used for class discussion

- Whatsapp and google groups formed to make interactive mode of discussion on topics or any activity
- ◆ **Impact of such innovative practices :**
  - Failure of students in examination is under control
  - Due to practical experience in the field students enhances their learning skills and personality.
  - Due to use of internet technology and groups spontaneous topic difficulties are resolved
  - Skills developed which enhance chances of placement opportunities
  - Use of regional language in between the sessions helps students to understand said topic conveniently.

### **2.3.9 How are library resources used to augment the teaching-learning process?**

Keeping in alignment with the aim of college, to provide a stimulating teaching –Learning environment the emphasis is on availability of resources and latest sources of knowledge.

- The Library is the main source of information and it is the treasure house of knowledge, students are oriented by Librarian for optimal use
- Compulsory library sessions are incorporated in the time-table to encourage reading books and news papers daily by the students
- Wifi facility provided in library help students and teachers to explore additional knowledge and information on particular topics as well as to explore best samples for letter, report writing, ppt presentations etc.

- The reference section of the library has a collection of reference books, Encyclopedias, Dictionaries, Atlas and text books.
- Library resources are used to augment the teaching learning process by using Journals, magazines, and News Papers.
- E-books and E-journals facility available
- The library has more than **1351 number** of Books and **11** Journals.
- The Library has **4 Computers** with online public access cataloged.
- The faculty go through new books and resources material and order them conveniently for purchase by the library.
- The library stock of books is checked meticulously once a year during annual stocktaking.

**2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar & if “yes” elaborate on the challenges encountered and the institutional Approaches to overcome these :-**

Though workload distribution and Lesson plans are made and procured in advance timely from the faculties and a register is maintained to monitor syllabus completion timely however curriculum completion as per Academic plan prepared in beginning of the year remain affected in few case. Reasons and resolving strategy is given below:

- As faculties are fresher and less experienced some difficulty is encountered in multitasking by them so they are timely guided by the Principal
- Teachers dairy maintaining policy is implemented to teach time management and accountability of work
- In some subject good quality teachers not available and visiting faculty leave in-between hence lectures have to be adjusted with remaining faculties

- For the skill development of the students, college encourage students to participate in co-curricular and extra-curricular Activities and thus sometime face challenge in completing the curriculum within planned time frame and calendar. NSS camp could not be arranged in the current year by the teacher concern. Next academic year it shall be adjusted effectively.
- Students and parents attitude is also major issue as they are casual about attendance, participation and timely submission of work assigned. Already several joint meetings along with students and parents have been arranged and conveyed categorically regarding same.
- Most of the students are exam oriented and show least interest in participation in activities thus certain activities were forced to start late this was great challenge to institution. Such as Industrial visit was delayed and due to this other activities were affected. As current year was the first year of introduction of Long tour Industrial visit so encountered difficulty
- Timely completion is also affected due to vernacular medium students. Study material available in English medium and teacher have to many times translate in Hindi for convenience of students.

### **2.3.11. How does the institute monitor and evaluate the quality of teaching learning**

The college monitors the quality of teaching-learning through.

- Generating feedback from Parents, outsiders, relatives of students
- Examination performance of students
- Subject-wise analysis of examination results
- Syllabus monitoring register
- Regular surprise visits by Principal

- Interaction of Principal with students
- Students council meeting conducted by Principal
- Sometimes by Class control of teacher and students attendance

## **2.4. Teacher Quality :**

**2.4.1. Provide the following details and elaborate on the strategies adopted by college in planning and management ( Recruitment and retention) of its human resources (Qualified and Competent Teachers) to meet the changing requirements of the curriculum.**

**Table No.2.5 : List of Faculty status**

Higher Education	Professor		Associate Professor		Assistant Professor		Lecturer		Total
	M	F	M	F	M	F	M	F	
Permanent Teachers		1			1	1		2	5
D.Sc. D. Litt									
Ph.D		1							
M.Phil									
PG		1			1	1		2	5
NET /SET					1	1			2
Temporary Teachers							3	1	4
Ph.D									
M.phil									
P.G							3	1	4
NET/SET							1		1
Part-time Teachers									
Ph.D									

M.Phil									
P.G									

- Recruitment/Retention of qualified Faculty
- Recruitment of faculty as per UGC and State government policy guidelines
- Recruitment of teachers as per Students – Teachers ratio
- Selection Process as per University guidelines of constituting the panel
- Formal process of Approval from the university is complied for post filled.
- In case eligible candidates are not available good qualified and experienced candidate is selected as an alternative

**2.4.2. How does the institution cope with the growing demand scarcity of qualified senior faculty to teach new programmer modern areas (emerging area) of study being introduced(biotechnology, IT, Bioinformatics, etc) ? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

- As the college did not have qualified Principal, management made all efforts to get qualified Principal and started the process of appointment in 2015 and adhering to procedure of all stipulated period norms and selection process that present Principal was appointed in June, 2016.
- The college also searched for qualified eligible faculties and as NET/SET qualified teachers approached the formalities of appointment was completed as per norms of Government and University and post of Faculty in Accountancy and Economics was filled.

- Though in un-aided colleges salary is not paid as per UGC norms of sixth pay commission however in this college it is done. This too attracts good faculty to approach the college
- Search for Librarian and 2 eligible faculties for Commerce is on. Resume are received and the proposal for draft approval for advertisement is submitted to university. Thus process to fill the posts are initiated
- Whenever need arise Senior faculties are invited and remuneration is paid for same.

**2.4.3 Providing details on staff development programme during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

- Principal Donde is Qualified in Education Management and have trained almost 25 reputed college faculties and SNDT and Mumbai University authorities for UGC rules and regulations and also New Maharashtra Public University Act, 2016. Continuing with same she keeps training and grooming all faculties of the college.
- Teachers are motivated and informed about participation in conferences workshops and its importance
- Teachers have attended workshops and conferences and training programme for skill up-gradation
- The college not only focus on self development but believe in growing together. Hence as a measure of faculty development and improving quality of teaching organized one day workshop on two occasions.
  - 1- Faculty Skill enhancement workshop in college for administrators and Degree college teachers on 20/09/2016
  - 2- Faculty skill enhancement workshop in college for primary and secondary teachers and supervisors on 24/09/2016

- To enhance Teachers quality the institution provides, physical facility like internet, Books.

**2.4.4. What policies/systems are in place to recharge teachers (e.g providing research grants, study leaves, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

- Adjustments are made in their time table and they are exempted from co-curricular and cultural work of the college.
- Duty leave is granted for participating in training programmes and workshops
- On regular basis adjustment in supervision or other duties is done as Principal Donde train teachers for research proposal making and to conduct survey studies
- Research journals are subscribed, internet facility is provided to give support for research studies
- Management is very supportive in all respect
- As Principal Donde is engaged in Research project and survey study of River ganga for erosion and sedimentation issues Management help arrangements for commutation and other facilities.
- Teachers are informed and guided about the sources and funding agencies to avail fund for the research work

**2.4.5 Give the number of faculty who received award/ recognition at the state, National and international level for excellence in Teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance / Achievement of the faculty.**



- Principal Donde received Mahatma Phule Ideal Teacher award at Aurangabad (Jan, 2015)
- Principal Donde published two books from Germany one on Perspectives of Internationalization in Higher education and another on Challenges in Higher education . This was possible as Management helped in publication.
- Invited by WALMI, Bihar Government to chair a session in International Conference on Incessant Ganga (Feb, 2017)
- Dr Donde was selected with a team of eminent scientists and activists by Bihar Water resource ministry to join for Aerial survey of Ganga basin for sedimentation study

**2.4.6. Has the institution introduced evaluation of teachers by the students and external peers ? If yes, how is the evaluation used for improving the quality of the Teaching-learning process ?**

- Improvement in the teacher's performance is monitored by the Principal.
- Teachers take feedback informally from the students. This information is for self-Reflection, to review how their teaching is being received.
- The principal of college does regular rounds of the classroom to elicit feedback from the students.
- Alumni are encouraged to give genuine feedback to bring improvement in teaching learning process. Alumni informed that facilities were too meager to support effective teaching learning thus infrastructure and other services are improved
- Parents complaints regarding lack of canteen facility was appropriately dealt
- Complaints about insufficient qualified teachers and Principal is aptly solved.

## **2.5 Evaluation Process and reforms**

### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes ?**

- Principal conducts meetings frequently with teachers and students to inform all about evaluation process
- By democratic approach all matters for reforms is discussed in CDC meeting and policy decision is taken
- After thorough discussion necessary steps is taken to upgrade the necessary aspects of the college.
- Principal Donde being most experienced advice college committee members in all matters of developmental work of college. Under her guidance for conducting University examination an Exam Control Room is established.
- The evaluation system is also discussed by the faculty members in the parents meet to help them to not only to understand the evaluation system but also to guide their wards.
- The evaluation method introduces to students with the help of prospectus, notice board, morning assembly and even through announcement in the class rooms.
- The process of exam evaluation system is explained to students by examination In-charge.
- Students performance is evaluated by the teachers through class tests, written assignments, oral tests, group discussions & interactive sessions.
- After the oct-nov exams, the result cards are dispatched to the parents of the students.

- If a student's falls short of lectures, the parents are intimidated & requested to discuss with principal.

**2.5.2 What are the major evaluation reforms of the university that the institution has adoped and what are the reforms initiated by the institution on its own ?**

- The university of Mumbai has adopted the semester pattern i.e. 75 and 25 pattern. 75 for external Assessment which is depends on student remembering power and understanding level and 25 for internal Assessment which is depends upon students co-curricular, extracurricular activity participation .
- From the Academic Year 2016-17, UoM has introduced new Choice Based pattern for FYBCOM
- The college is affiliated to the university of Mumbai follows all the norms laid down by the university.
- The college faculty evaluates the students by following methods
  - ( Internals)
  - 1. Class Test
  - 2. Research project work
  - 3. Group discussion
  - 4. Quiz
  - 5. Participation in extra &co-curricular activity
- The college conducting semester end examination of F.Y.B.Com & S.Y.B.Com.
- Assessment of papers is handed over to college.

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its Own ?**

- All information about evaluation & its method of internal & external examination is given on prospects and notice bond.
- Regular notification regarding examination is also a features of the Teaching -learning and evaluation process of the institution.

**2.5.4 Provide details on the formative and summative assessment approaches adapted to measure students achievement. Give a few examples which have positively impacted the system.**

- The College as an Affiliated to University of Mumbai, We have Adopted as Evaluation system as per the guidelines of the University.
- The Credit Based Grading system was introduced from the academic year 2011-12
- As a result the system of awarding internal marks to students based on class participation, Written test assignments started.
- **Formative Assessment**
  1. Open Book Test
  2. Project work
  3. Surprise Test.
  4. Assignment
- **Summative assessment**
  1. Semester Examination
  2. Practicals
  3. Project work

Due to these approaches there is Enhancement in vertical mobility of the Students.

**2.5.5 Details on the significant improvement made in ensuring rigor and transparency in the internal assessment during the last four year and weightages assigned for the overall development of**

**students (Weight age for behavioral aspect independent learning, communication skill etc.)**

- Transparency and rigor are total depends upon internal assessment and internal assessment system is communicated to the students well in time and they are also made aware of the evaluation pattern.
- The assessed answer book are shown to the students and their doubts are cleared if any.
- From the academic year 2015-16, the above mentioned evaluation pattern has been modified to 75-25 only for SYBCOM and TYBCOM
- From the academic year 2016-17 the evaluation criteria has been changed for FYBCOM (100 marks) Revised
- The students are continuously evaluated in the following manner

**Table No.2.6**

**Classification of Internal Marks for SYBcom and TYBcom**

<b>Sr.No.</b>	<b>Particular</b>	<b>Marks</b>
1	Open periodical class test examination conducted in each semester	20
2	Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities.	05
	<b>Total</b>	<b>25</b>

**2.5.6 What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

- The college having different kinds courses related skills, Life skills, Nurture attitudes and disposition through curricular and co-curricular activities.
- In keeping with our vision of providing worlds class education, the College ensure attainment of these graduate attributes by the students through the following activities.
  - Cultural Activities
  - Sports Activities
  - Blood Donation and Thalesimia check-up
  - Organ Donation Awareness
  - Participation in NSS
  - Participation in DLLE
  - Participation in Students Council

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

- Under the affiliation of University of Mumbai semester –I,II,III,IV,V,VI college has to follow the rules & Regulation for redressal of Grievances regarding evaluation.
- Under the Affiliation of University of Mumbai the college collects filled –up forms given by the University for the students in specific subjects and papers according to the rules and as desired by the students for re-examination

**2.6 Student Performance And Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If**

**‘yes’ give details on how the students and staff are made aware of these?**

“Yes”

- The college website and prospects very clearly state the vision ,Mission and Objectives of the institution.
- The Focus is on all-Round development of students who can contribute towards nation- Building.
- The College staff always taking efforts to provide students opportunities for they become independent, strong sensitive individuals, innovative thinking.
- The colleges also focus on motivating themselves with skill. So that after graduation not only should they be able to face any challenges they meet, but they should also become agents of positive changes in the contemporary scenario.
- The desired outcome of the learning process in terms of acquisition of the skills and knowledge such as:
  - a. Communication skill,
  - b. Reading, Writing skill, Presentation, Group Discussion through language,
  - c. Planning decision making, Marketing Skill, Through industrial visit.
  - d. Banking Transaction awareness.
- In staff meeting, The Principal brings the learning outcomes to the notice of faculty.
- The Academic calendar also indicates the learning outcomes.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student’s results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of**

### **achievement across the programmes/courses offered.**

- Attendance of students : Strict vigilance on attendance is kept, Attendance registers are checked regularly
- Defaulter list also prepared by attendance committee at end of the month. And consolidated report displayed on notice board.
- By Sms and call, informed their parents.
- Parents-Teacher meeting also conducting by college for students matter.

#### **◆ The Progress of Students.**

- Teachers and Students interaction in the class and outside the class take place.
- Result are also put on the notice board. Each department monitors students progress after tests/projects etc. at regularly
- The institution appraisal meritorious students through felicitation in the annual function.

Table No.2.7 : Success of TYBCom for Three Years

<b>Programme</b>	<b>Ac.Year 2013-14</b>		<b>Ac.Year 2014-15</b>		<b>Ac.Year 2015-16</b>	
	<b>TYBCom</b>	<b>First</b>	<b>61.44</b>	<b>First</b>	<b>69.00</b>	<b>First</b>
	<b>Second</b>	<b>78.82</b>	<b>Second</b>	<b>81.25</b>	<b>Second</b>	<b>57.14</b>

### **2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

- They also learn the significance of the values of discipline, Commitment and responsibility.
- The department organizes field tours and educational excursions to give the students practical experience to establish



a connection between the classroom understanding and real-life situation.

- Time table are made for lecture, Practical, Tutorials, Library sessions and remedial lecture.
- Extra lectures are taken whenever required.
- The teaching plan is determined by the number of lectures allocated for the different modules of syllabus by the University of Mumbai.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**

- The college encourages students research skill.The research work is present at college leave.
- The various co-Curricular and the extra-Curricular societies help to development skills and talent.
- Projects, home assignments etc. enable the students to carry on independent work and enable them to get innovative ideas and develop research aptitude.
- Socially relevant event are organized through DLLE and NSS platform.
- The following value added courses are offered.
  - a. Certificate course in Computerized Accounting Tally
  - b. Certificate course in Direct Tax

**2.6.5 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?**

The institution collects and analyses data on student learning outcomes

in the following manner:

- College Result
- Through the class and semester end Examinations.
- Through evaluation of students for class participation.

Based on the above understanding planning and overcoming barriers of learning is done through:

- The Date and Statistical analysis of the Result is shared by Principal to the respective department
- The analysis of the data enables the institution to identify areas where improvement is needed , through measures like.
  - I. Extra Classes
  - II. Personal and career counseling
  - III. Personalized attention during tutorials.

#### **2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

- The College monitors and ensures the achievement of learning outcome through:
  - I. Department and staff council meeting
  - II. Students are given varied platforms to improve their skills.
  - III. Monitoring students progress through tests and assignment.
  - IV. Some of the students take up part time jobs after college hour, and during vacations which helps them to develop their aptitude in applying the theory they learned in the class room to practical situation.
  - V. Attendance is compulsory and recorded.

**2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

“Yes”

- Assessment and evaluation outcomes in the form of marks obtained in the examination are a significant indicator for evaluating students performance and achievement.
- The future of the students in terms of higher learning or job prospects is incumbent upon the marks/Grade.
- It also results the strength and skills that will stand him in good stead in the future.
- The teacher evaluates the students and identifies the ones with poor performance.

The following measures taken for improvement of the teaching learning evaluation process

- The computer Laboratory is made available to the students as well as faculty.
- Library is equipped with latest editions of reference books and Internet.
- Students are provided with canteen, toilets and ladies common rooms“ facility.
- The use of LCD projector, Internet facility etc. as audio-visual aids for effective and interactive teaching learning process.
- Use of CCTV cameras to monitor teaching –learning process.

### **CRITERION III :**

#### **RESEARCH CONSULTANCY AND EXTENSION**

##### **3.1 :- Promotion of Research**

###### **3.1. 1 Does the institution have recognized Research Center of the affiliating university or any other agency / organization?**

The institution in future have plans to establish research centre. However Principal is research guide for zoology and Education since 2005 onwards and enroll students from other centres

###### **3.1. 2 Does the institution have a Research Committee to monitor and address the issues of research if so what its composition? Mention a few recommendations made by the committee for implementation and their impact.**

- The institution does not have research committee however Principal being a research guide suggests measures through the centres from where she is recognized or when the experts visits the college.
- Recommendation such as not to charge exhaustive fees and to speed up research proposal confirmation was done by the Principal.
- Issues of charging high fees from Research scholars was resolved due to her initiatives in the Mumbai university

###### **3.1. 3 What are the measures taken by the institution to facilitate smooth progress and implementation of Research schemes/projects?**

- Teachers are being encouraged to undertake research project

ana trained to prepare research proposal

- Institution has made rules for granting duty leave for the researchers,
- ICT enabled facilities are available within the institution for researchers
- Library has adequate number of reference books and journals.
- Special space with internet facility for the faculties are available in the library

**3.1. 4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among student?**

- The institution has adequate infrastructure and library facility for students
- In the curriculum, foundation course at F.Y. level has project of 20 marks in which Students are given topics of survey and collection of data for project.
- Under DLLE Project, students are allotted a project of surveying a status of women in the society.
- Students are encouraged to participate in seminars and workshops.

**3.1. 5 Give details of the faculty involvement in active research, projects engaged in Individual / collaborative research activity etc.**

As the faculties are young and have joined few years back their focus is to develop teaching skills. However they are encouraged to make research proposal. Yet research project proposal remains to be submitted by faculties to University and ICSSR

**3.1.6 Give details of workshops/ training programmer/sensitization with focus on capacity building in terms of research and imbibing**

**research culture among the staff and student.**

Table No.3.1 : List of workshop/training/conferences organised

Sr. no	Date	Particulars of the Conference/Seminar/Workshop	Capacity Building for research culture
1	20 <sup>th</sup> - 24 <sup>th</sup> Sep 2016	Faculty Skill Enhancement workshop	1- To Achieve the objective of Education by Policy study 2- To learn presentation skills. 3- To conduct survey for curriculum related issues. 4- To learn to identify problems and work on solutions for quality enhancement.
2	Aug 2016 to Jan 2017	First and Second term DLLE Training	Enhance critical analysis ability among students. Project conducted for analytical and decision making abilities.
3	7 <sup>th</sup> Jan 2017	Nexus Conference at Bombay Stock Exchange	1- Gaining knowledge from deliberation by experts. Dr. Rajendra Singh Dr. Rakesh Kumar

			<p>Riess Potterveld</p> <p>Dr.A.D.Sawant</p> <p>Dr. Himanshu Kulkarni</p> <p>Dr. Pawan Labhasetwar</p> <p>Mr. Arun Lakhani</p> <p>Mr. Sudarshan Suchi</p> <p>Mr.Ramani Iyer</p> <p>Mr.Arun Krishnamurthy</p> <p>2- To create knowledge about water conservation.</p> <p>3- Build-up community initiatives to conservation our water bodies.</p> <p>4- To bring home the importance of Respect &amp; compassion in Environmental Conservation and water conservation</p> <p>5- To Achieve working solutions for a sustainable &amp; synergistic future for all</p>
4	1 <sup>st</sup> Feb 2017	Climate change,Biodiversity and Bioresource Management At.Port Blair,Andaman & Nicobar Islands.	<p>1- To nurture ability to find solution for sustainable solution for climate change.</p> <p>2- To encourage and inculcate research aptitude</p>

			among the researchers to contribute in the field of climate change, Biodiversity and Bio-resource management. 3- To cultivate liaison between Government, NGO, academies, and societies in the field of environmental conservation.
5	25 <sup>th</sup> to 28 Feb	Environmental Assessment of Ganga Erosion and silting At. Patna, Bihar	1- To study and resolve issues of Ganga Erosion due to commissioning of Farakka-Baragge
6	16 <sup>th</sup> to 18 <sup>th</sup> March	Ganga Erosion & silting (Malda to Murshidabad, West-Bengal) Sensitization of local public and arial survey.	1- Social assessment of Ganga erosion affected areas.

**3.1. 7 Give details of prioritized research areas and the expertise available with institution.**

Principal Dr. Snehal Donde is research guide in University of Mumbai in Zoology and Education. She is pursuing her second Ph.D in Management studies. (Please refer 3.4.3)

**3.1. 8 Enumerate the efforts of the institution in attracting researchers of eminence to visit campus and interact with teachers**



**and students.**

- Efforts are being made to attract eminent personalities for seminars/ workshops/ guest lecture.
- Dr. A.D. Sawant, Former Vice Chancellor of Jaipur university and Pro VC University of Mumbai who is eminent researcher and scientist in Science and management was invited as key note speaker during Faculty Skill Enhancement Programme
- Dr. Ambujam Iyer, Former HOD, SNDT University who is specialized in Education Management research work conducted a session on “research methodology and importance of research” during workshop.
- Dr Anita Manna, Prin Agarwal college, research guide in Commerce also guided the teachers.
- Dr. P.K. Pandey, Dean of Fisheries University Agartala visited college.

**3.1. 9 What percentage of the faculty has utilized sabbatical leave for research activities? How has the provisions contributed to improve the quality of research and imbibe research culture in the campus?**

50% percentage of faculty attended training programme of Research Methodology on 31<sup>st</sup> March 2017 to imbibe research culture in campus.

**3.1. 10 Provide details of the initiative taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community ( Lab to Land)**

Students of DLLE are encouraged to do survey work of women status and education standards and accordingly awareness programmes is arranged to inform women in community about the government

schemes and educate them to avail facilities available.

### **3.2:- Resource Mobilization For Research**

**3.2.1 What percentage of the total budget is used for research. Give details of major heads for expenditure, financial allocation and actual utilization?**

For conferences and Research projects- 10% from total budget

Following is the allocation :

Travelling Fare : Rs. 50000/-

Stay and Accommodation: Rs.25000/-

Conference Fund : Rs.75000/-

Broacher & Folder : Rs.25000/-

Misc Expenses: Rs.25000/-

Publication : Rs. 25000/-

However, reference books, journals, magazines are being purchased to promote research culture among the faculty members.

**3.2. 2 Is the provision in the institution to provide seed money to the faculty for research if so, specify the amount disbursed and the percentage of the faculty that has availed of the facility in the last four years?**

The governing Council of the institute has made provision for seed money for supporting research activities as and when required.

**3.2. 3 What are the financial provisions made available to support student research projects by students?**

Financial support for market research survey in terms of stationery, internet and travel is provided to the students.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking interdisciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research ?**

The institution is yet to undertake interdisciplinary research.

**3.2.5 How does the institution ensure optimal use of various equipment's and research facilities of the institution by the staff and students?**

The institution helps by providing reading space, reference books, computer with internet facility for research purpose.

**3.2.6 Has the institution received any special grants or finances for the industry or other beneficiary agency for developing research? If yes give details.**

Proposal submitted to National Engineering and Environmental Research Institute (NEERI) for research on climate change, adaptation and sustainability study.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organization. Provide details of ongoing and completed projects and grants.**

Refer 3.2.6 as above. For NEERI proposal all kinds of documents and necessary support is provided timely.

### **3.3 Research Facilities**

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

- Principal Dr. Snehal Donde is recognised Research guide in Zoology & Education from Mumbai University, JJTU University, Academy of Marine Education & Training (AMET) and helps faculties in outlining research topic and objectives and also in drafting proposal. Also students are trained by her to carry out research & analysis survey work.
- Facilities available in Library for Research work- Reference books, journals, magazines
- Computers with internet facility
- Stationary and printing facility
- Wifi enabled campus
- Periodically Experts are invited for guidance

**3.3. 2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researcher especially in the new and emerging areas of research?**

- Budgetary provisions (Rs. 15,000/-) are made for facilities related to research & survey work.
- Research Advisory body is constituted: Dr. K.B. sawant, Dr. A.D. Sawant, Dr. Snehal S. Donde, Dr. Mrs. Anita Manna,
- Training and grooming provided to students and faculties for research standard tools
- Journals are subscribed in related areas: University news,
- Online journals and books are subscribed

**3.3. 3 Has the institution received any special grants or finances form the industry or other beneficiary agency for developing research facilities to meet the needs of emerging areas of research?**

“No”

**3.3. 4 What are the research facilities made available to the students and scholars outside the campus / other research laboratories?**

The students/scholars are given the contacts of reference persons/libraries for assistance needed. Visit to various places are organized to help in understanding and learning about research aspects. One such visit to B.S.E is conducted in the month of Dec. 2016 for understanding its functioning

**3.3. 5 Provide details on the library / information resource center or any other facilities available specifically for the researchers.**

- The library has 143 reference books and 11 subscriptions of journal /magazines.
- Researchers are allowed to study in library and borrow books as per requirement
- Internet access is provided to students and staffs
- Stationary and printing facility
- Experts are invited
- Wifi enabled campus

**3.3.6 What are the collaborative research institutes in the college? For e.g. Laboratories, library, instruments, computers, new technology, etc.**

- Under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with National Institute of Oceanography,
- By the initiatives and under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with Institute of Science for sharing

facilities.

- Principal Dr. Snehal Donde is Chief Research officer of Govardhan Eco Village a Unit of ISKCON and thus all facilities are available in collaborative manner.
- Research Facilities are available at Bhakti Vedanta Hospital which is a Unit of ISKCON.
- Necessary efforts are being made further to contact collaborators for research work purely in commerce area. □

### **3.4 Research Publication And Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed ( process and product)**

“NIL”

**3.4. 2 Does the institute publish or partner in publication of research journal(s), if yes indicate the composition of the editorial board, publication policies and whether such publications are listed in any international database?**

“NIL”

**3.4. 3 Give the details of publications by the faculty and students.**

**(A) Papers Published in Journals by principal**

Table No. 3.2 : List of Papers Published in Journals by principal

<b>Sr</b>	<b>Title page</b>	<b>Journal</b>	<b>ISSN/ISB</b>	<b>Whether</b>	<b>No. of</b>	<b>Wheth</b>
<b>.N</b>	<b>nos.</b>		<b>N No</b>	<b>peer</b>	<b>Co-a</b>	<b>er you</b>
<b>o</b>				<b>reviewed</b>	<b>uthor</b>	<b>are the</b>
				<b>impact</b>	<b>s</b>	<b>main</b>

				<b>Factor, if any</b>		<b>author</b>
1	Some facts about breeding of Angle Fishes.	Sea- Food Export Journal. Vol. XXIV No. 1:40-42	ISSN 0037-010X, March 1992	Journal is fully per-reviewed	01	Yes (main author)
2	Accumulation and depuration of petroleum hydrocarbons for WSFs of Bombay High crude oil by the marine bivalve <i>G. Divaricatum</i> (Fmelin)	Journal of marine Biological Association of India. Vol. 43, (1 &2): 197-201	ISSN 0025-3456, 2001	Peer reviewed journal	Nil	Yes, Sole author

3	Comparative studies on acute toxicity of water soluble fractions of Persian Gulf and Bombay High crude oil on <i>Gafrarium Divaricatum</i> ( <i>Gmelin</i> )	Journal of Pollution Research Vol. 21 (1): 31-34	ISSN : 0257-8050.  2002	Peer reviewed  Journal	Nil	Yes, Sole author
4	Acute toxicity of water soluble fractions of crude oil to the clam <i>Gafraium divaricatum</i> in relation to seasonal changes.	Journal of EcoBiolog y, Vol . 16. Pp 309-315	ISSN : 0970-9037  2004	Peer reviewed  Journal	Nil	Yes, sole author
5	Histopatho	Journal	ISSN	Peer	Nil	Yes,



	logical changes in gill of <i>Gafrarium divarictum</i> (Gmelin) exposed to sub-lethal concentration of WSF of a crude oil.	Marine Biological Association of India. 48 (2) : 185-189	0025-3456, July-December 2006	reviewed Journal		Sole author
6	Burial response of <i>Gafrarium divaricatum</i> after exposure to sediment contaminated with Persian Gulf crude oil.	Journal Ecophysiol Occup. Hlth. 7 (2007) 49-53	July 2007	Peer reviewed Journal	Nil	Yes, Sole author
7	Impact of Globalization on UGC Regulated	University News, Journal of Higher	ISSN 0566-2257. March, 2008	Peer reviewed Journal	Nil	Yes, Sole author

	CHB teacher appointments in higher education Institutions . – A perception study	Education, Vol. 46 No. 11 pg 12-16				
8	Pharmacological potential of pericarp of Ricinusco mmunis.	Journal of Bio Chemical Science, Vol. 1, Issue 1,	ISSN 2230- 8474, Jan 2011	Peer reviewed Journal	02	NO
9	Need of significant shift in college governance : role of principals	Applied Research And Developm ent Institute Journal 3 (4) : (p) 19-29 Page 29	Feb. 2012	<a href="http://www.pgs.pcf.org">www.pgs pcf.org</a> PDFARDI J ( ONLIN E )	Nil	Yes, Sole author
10	‘ A perception study towards	Journal of Eductional Planning and	ISSN 0971-3859 April 2012	Peer reviewed Journal	Nil	Yes Sole author

	UGC's Sixth Pay Commission regulations for Degree College Teachers : A measure for maintenance of standards in Higher Education Institutions .	Administration , 0045878/8 7 Vol. XXVI No. 2				
11	“ A Study on the changes in protein profile of Dosinia fibula during exposure to water soluble fraction of Bombay	International Journal of Pharmacology and Biological Sciences Issue no. 4012, Vol. 6 (2) , pg 27-34	ISSN 09736808, Aug, 2012	Peer reviewed Journal	02	Yes ( main author

	high Crude oil”					
12	“ A stress study of undergraduate Commerce students on the backdrop of newly introduced credit system for performance assessment ”	Applied Research And Development Institute Journal 2013, 8 (2) : (p) 18-26	ISSN 2249-8354, May, 2013	www.pgs pcf.org PDFAR DIJ {ONLINE } Peer reviewed journal	Nil	Yes ( Sole author
13	‘An Effective education for better future	Applied Research And Development ent	ISSN 2249-8354, Aug, 2013	<a href="http://www.pgs.pcf.org">www.pgs pcf.org</a> PDFAR DIJ {ONLINE	Nil	Yes

	‘ Use of Technology	Institute Journal		} 2013, Peer reviewed journal		
14	“ Study of socio-economic status as a determinant of personality and emotional intelligence of standard X students”	International Journal of Education and Management Studies, 4 (2), pp. 108-112	ISSNp-2232-5632e-2321-3671	June 2014.	1	
15	A Study on „Workload as a stress related factor in CBSE secondary	International Journal of Education and Management	Accepted for publication in Sept, 2014		nil	

	school teachers“ with reference to understanding the implications of CCE system.	Studies				
16	HR issues in Higher Education: Key Workplace Challenge for branding and internationalization in education	International Journal of Education and Management Studies, Vol.4 Issue 3 pg 197-202,	ISSN-p-2231-5632e-2321-3671S ept, 2014		1	
17	School type and Self-esteem: A study of influence	Radix International Journal of Research and Social	ISSN 2320-1738 Sept, 2014		1	

	of Muslim minority students	Science, Vol. 2 Issue-9 pp. 14-18				
18	"International Trends in Indian Higher Education: Urgent need for effective domestic and internal policy formulation	Radix International Journal of Research and Social Science, Vol. 3 Issue 11 pp. 1-6	ISSN 2250-3994 Nov, 2014		nil	
19	The effect of playing gadget on creativity, self-concept and achievement and motivation	International Research Journal of Commerce, Business and Social Science,	ISSN: 2277-9310. April 2014, p-42.		1	

	of adolescents	IRJCBSS, Vol. III, Issue 1,				
20	Efficacy study of mandatory Rain water harvesting policy implementation by BMC as an alternative water resource facility for Mumbai city	International Research journal of Natural and Applied sciences Vol.2 Issue.5 pg 77-84 IF 2.818	ISSN-2349 - 4077 May, 2015		1	
21	Impact of mangrove pollution and devastation : A study for sustainable measures	International Research Journal of Natural and Applied Sciences Vol. -2	ISSN: (2349-4077)-(June 2015)		1	



		Issue 6 , IF 2.818				
22	Need for strategic reforms in Governance through policy formulation: In view of poor status of internationalization in Indian Higher Education	International Journal of Education and Management Studies, Vol. 5 Issue 1 pp. 71-74	ISSN-p-2321-5632 e-2321-3671 March, 2015			
23	“Status of Higher Education in Indian institutes at the crossroads of internationalization	International Journal of Multidisciplinary Research Vol. IV Issue 5 (III), pg. 29-33	ISSN 2277-9302 August, 2015		1	

Table No.3.3: List of Articles/Chapters Published in Books by Principal

Sr. No	Title page nos.	Book Title, editor & Published	ISSN/ISBN No	Whether peer reviewed impact Factor, if any	No. of Co-authors	Whether you are the main author
1	Relative sensitivity of marine clams to water soluble fractions of crude oil.Pp. 169-178.	Chapter in Prospects And Problems on Environ ment. Across the Millenni um. – Book Edited by Dr. M.N. Madhyas tha. Daya	ISBN 81-7035-29 9-1. 2003	yes	nil	Yes

		publicati on. Delhi.				
<b>2</b>	Effects of seasonal changes upon the bioaccumulation of WSFs of crude oil on marine clams. pg. 1-12,	Environ mental Degradat ion and Manage ment book, Editors K S Vishwak armaand K C Soni, published by Society for Science and Environ ment. Vol. II,	ISBN-81-8 5543-06-2, 2006	yes	nil	Yes
<b>3</b>	Effect of seasonal ambient	Environ mental Degradat	ISBN-81-8 5543-06-2, 2006.	yes	nil	<b>Yes</b>

	<p>temperature variations on biochemical constituents of Gafrariumdi vericatum exposed to WSF of Bombay High crude oil. pg. 115-124,</p>	<p>ion and Management, Editors K S Vishwakarma and K C Soni, published by Society for Science and Environment. Vol. II,</p>				
<b>4</b>	<p>Histopathological changes in gills and digestive diverticula of Dosinia fibula (Reeve) exposed to water</p>	<p>Chapter in Environ. &amp; Life Sci. book Editors Dr KaminiR awaland Dr Ram prakash</p>	<p>ISBN- 81-85543-11-9 (2012)</p>	<p>Yes</p>	<p><b>nil</b></p>	<p><b>Yes</b></p>

	soluble fractions of BHC oil-pg. 51-67	published by Society for Science and Environment.				
<b>5</b>	Histo pathological changes in Adductor and mantle tissues of D. fibula (Reeve) exposed to WSFs of BH Crude oil-pg. 23-34	Chapter in Current Trends in Life Sciences book edited by U S Bagde, B L Jadhav and Ujwala Jadhav published by Lambert Academic publishing	ISBN 978-3-659-41262-2 (2013)	LAP Lambert publication, Germany	<b>nil</b>	<b>Yes</b>
<b>6</b>	Biodiversity study of Bhatsa river	Chapter in Environmental	ISBN 978-93-83762-00-2	Swastik Public	<b>1</b>	<b>Yes</b>

	near Khadavli village, Kalyan Talu ka	problems and sustainabl e developm ent edited by Dr. Panduran g Yashwant Patil. Pg 81-105	(2015)	ations, New delhi		
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❖ **Papers Published by Principal in Conference Proceeding  
Papers presented in Conferences, Seminars, Workshops  
Symposia**

◆ **Science:**

1. *Variation in relative sensitivity of marine clams to water soluble fractions of crude oil". National Symposium on Problems And Prospects of environment in the New Millennium. Mangalore University . December 14<sup>th</sup> – 16<sup>th</sup> 2000*
2. **“Changes in digestive diverticula of *Gafrarium Divaricatum* after exposure to water soluble fractions of a crude oil”.** Thane College, Mumbai. National Conference on Creeks, Estuaries and Mangroves Pollution and Conservation. Nov

28<sup>th</sup> – 30<sup>th</sup> 2002

3. **“Histopathological changes in gill of *Gafrarium Divarcatum* after exposure to water soluble fractions of a crude oil”**. Birla College, Mumbai National seminar on Environ. Management and its impact on national development. Feb 28<sup>th</sup> – 29<sup>th</sup> 2004
4. **“Effects of seasonal changes upon the bioaccumulation of WSFs of crude oil on marine clams”**. Institute of Science, Mumbai. National symposium on “Biodiversity, Biotechnology and Environmental Toxicology in The New Millennium” Nov 22-24, 2004
5. **“Burial response of *Gafrarium divaricatum* after exposure to sediment contaminated with Persian Gulf crude oil”**. National Conference on Environmental Pollution & Toxicology, Thakur College, Kandivali, Mumbai. Dec 22 & 23, 2006.
6. **“A study crude oil accumulation in different tissues of clams by UV absorption spectrometry”** at National Conference on Modern Trends in Life Sciences. Elphistone College, Mumbai. 7<sup>th</sup> Jan 2012
7. **“A Study on the changes in protein profile of *Dosinia fibula* during exposure to water soluble fraction of Bombay high Crude oil”**. National Conference on Biodiversity and health hazard due to climate change, Bendale College, Jalgoan. Jan 12 & 13, 2012
8. **“A Study on the histopathological changes in tissues of *Dosinia fibula* exposed to water soluble fraction of Bombay high Crude oil”**. Presented paper in International symposium on Current trends in life sciences organized by Dept of Life Science and UoM on 9<sup>th</sup> March, 2012 at Kalina, Mumbai.

9. **“A Study on the seasonal changes in protein profile of *Dosinia fibula* during exposure to water soluble fraction of Bombay high Crude oil”**. Paper presented at **International Conference held at Srilanka by Eco Foundation Aug 18 & 20, 2012**.
10. **“Biodiversity study of Bhatsa River in Kalyan Taluka at Maharashtra for creating repository and bio-resource conservation”** 3<sup>rd</sup> International conference on Hydrology & Meteorology at Hyderabad organized by Omics group -2014. 15<sup>th</sup>-16<sup>th</sup> Sept, 2014
11. **“Environmental and Social assessment of Bhatsa Dam project for potential impacts and mitigation measures”** 3<sup>rd</sup> International conference on Emerging trends and challenges in Science and Technology. Organized by Bionano Frontier, International Society of Science and Technology, Mumbai held at Pattaya, Thailand 3<sup>rd</sup>-5<sup>th</sup> Nov, 2014
- 12- **“Study of effects of developmental projects on riverine fishery in Shahpur Taluka dist Thane Maharashtra”** UGC & ICSSR sponsored conference on Emerging trends in sustainable development at Kirti college, Dadar, on 23<sup>rd</sup> -24<sup>th</sup> Jan, 2015
- 13-**“Efficacy study of mandatory Rain Water Harvesting policy implementation by BMC as an alternative water resource facility for Mumbai city”** UGC & ICSSR sponsored conference on Emerging trends in sustainable development at Kirti college, Dadar, on 23<sup>rd</sup> & 24<sup>th</sup> Jan, 2015

◆ **Education Management:**

1. **“Impact of Globalization on UGC Regulated CHB teacher appointments in higher education Institutions”** – A perception study. ICSD- Asia Pacific Branch International



conference on Globalization, Development, and Human Security at Thammasat University, Pattaya, Chonburi, Thailand, 18 – 20 October 2006

2. **A study on the perception of degree college teachers towards Fifth pay UGC's regulation formulated for selection of Lecturer keeping in view Implementation of sixth pay regulations based on globalization in higher education."** National level conference held at Hinduja College, Mumbai, March 2010
3. **Impact of globalization on UGC regulated teacher appointments in higher education institutions - A perception study"**. National level conference held at Pragati College, Dombivali, 15, Jan 2011
4. **"Effective use of UGC Regulation, 2010 for college governance"- UGC sponsored** National conference for principals, Hinduja College, Mumbai. 25<sup>th</sup> Nov, 2011
5. **"A study of B.Ed curriculum impact on Entrepreneurship development among student teachers" organized by ICSSR, UoM and Amlani college sponsored International Conference on 'Extension Education and Rural Communities" (ICERC-2013) held on 6<sup>th</sup> & 7<sup>th</sup> April, 2013**
6. **"Study of professional standards to enhance teacher professionalism: the demand of global era"** organized by
7. ICSSR, UoM and Amlani college sponsored International Conference on 'Extension Education and Rural Communities" (ICERC-2013) held on 6<sup>th</sup> & 7<sup>th</sup> April, 2013
8. Research paper entitled **"Perceptions of elementary level school teachers towards the parameters outlined in RTE**

- Act, 2009: A status study”** presented in International conference proceedings on “A Turbulent voyage of rights for Humanity”- 5<sup>th</sup> Oct, 2013
9. **“A status study for educational policy reform: In emerging context of internationalization in higher education and GATS regulations”** paper presented in International Conference organized by Dept of Education, University of Mumbai 8-11 Jan 2014
10. **“HR issues in Higher Education: Key Workplace Challenge for branding and internationalization in education”** paper presented in International Conference organized by JBIMS, Dept of Management Studies, University of Mumbai 6<sup>th</sup> & 7<sup>th</sup> March, 2014.
11. **“Status of Higher Education in Indian institutes at the cross-roads of internationalization”** paper presented in International conference on Emerging Trends in Education on Changing, Challenging and stimulating Education: Empowerment in a globalized Era. Organized by St Teresa College, Santacruz and International Association of Academicians and Researchers (INAAR) on 22<sup>nd</sup> and 23<sup>rd</sup> August, 2015
12. **“Status study of Mumbai city HE institutions in view of Internationalization: Urgent need to formulate effective domestic and internal policies in India”** paper presented in International conference on Responsible research in education and management and its impact organized by the London School of Management Education on 13-15<sup>th</sup> 2016 at grange city hotel, London, UK
13. **“Reforms to evolve system and mechanisms: Imperative in the scenario of Internationalization in higher**

**education”**-presented in 18<sup>th</sup> International Conference of Association of Principals held at Shri Krishna college Coimbatore on 4<sup>th</sup>-6<sup>th</sup> Feb, 2017

**Books Published by Principal as single author or as editor**

**INTERNATIONAL BOOKS PUBLISHED:**

- 1- Book published entitled “**UGC Pay Commission regulation study: Sixth pay regulation**” by international publisher Lambert publication with ISBN No. 978-3-659-48702-6, Nov, 2013
- 2- Book published entitled “**Effect of crude oil on marine clam**” **Vol I Acute and Chronic toxicity effect**” by international publisher Lambert publication with ISBN No. 978-3-659-50154-8, March, 2014
- 3- Book published entitled “**Effect of crude oil on marine clam**” **Vol II Physiological and biochemical effect**” by international publisher Lambert publication with ISBN No. 978-3-659-30129-2, July, 2014
- 4- Book published entitled “**Effect of crude oil on marine clam**” **Vol III Histopathological changes and impact of seasonal changes**”, by international publisher Lambert publication with ISBN No. 978-3-659-53264-1, July, 2014
- 5- Book published entitled “**UGC’s Fifth pay commission regulations: Perspectives of degree college teachers**” by international publisher Lambert publication with ISBN No. 978-3-659-61355-5, Nov, 2014
- 6- Co-authored Book published entitled “**Perspectives on Globalization of higher education: Opportunities and challenges**” by international publisher Lambert publication

with ISBN No., 978-3-659-46780-6, April, 2015

- 7- Authored book entitled “Internationalization in Higher Education-Practitioner perspectives in Indian scenario-Vol” 1 by international publisher Lambert publication with ISBN No., 978-3-659-90811-8, July, 2016

• **Education: 3 students awarded PhD and two submitted thesis. 15 students successfully guided at PG level**

1. “*A study on the perception of ICSE school teachers towards teaching-learning strategies in context to the interest generated in students*”. Research work submitted to SNDT University for PGDEM course by a school principal. 2005-2006
2. “*A perception study with respect to the awareness regarding introduction of grading system in secondary schools of SSC board*’. Research work submitted to SNDT University for PGDEM course by a B. Ed college principal. 2005-2006
3. “*Study of Newly formulated UGC regulation for Lectureship- Perception of Degree College teachers*”. Research work submitted to SNDT University for PGDEM course by a Senior lecturer of Degree College in 2006-2007
4. “*A study on the perception of primary teachers towards the impact of performance appraisal with regard to teacher development and institutional development* “. Research work submitted to SNDT University for PGDEM course by a school teacher. 2007-2008
5. “*A study towards evaluation of P. V. Polytechnic Diploma course Interior Design syllabus*” Research work submitted to SNDT University for PGDEM course by a Lecture of P. V. Polytechnic, Dept. Interior Design. 2007-2008
6. “*Impact of globalization on selection criteria of Lectureship*” Research work submitted to College of Management, ICME,

Pune for MBA course in Human relations by a senior Lecture in 2007-08

7. *A study on the continuous and comprehensive mode of evaluation at the primary level in north Mumbai CBSE schools.* Research work submitted to SNDT University for MA in education course by an International school Principal. 2009-2010.
8. *A Study on 'Workload as a stress related factor in CBSE secondary school teachers'* Research work submitted to SNDT University for MA in education course by a International school Supervisor. 2009-2010.
9. *A critical analysis of the existing Online Transnational Education System and the effectiveness of its curriculum on students in the developing world with emphasis on employment-* PhD work pursued by industry personal at JJT University, Rajasthan. November 2010 onwards
10. *A critical analysis of the existing Secondary School Curriculum of various boards with a view to give suggestion for formulating a standard pattern* PhD work pursued by curriculum developer at JJT University, Rajasthan. December 2010 onwards
11. *"An investigation into the policies in context to internationalization in Higher Education institutions: status study"* PhD work pursued by Deputy Registrar, Mumbai University, Aug 2009 onwards
12. Eight PhD students research work is in progress on subjects such as *study on GATS and internationalization in HE, UGC regulations, 2010 with specific focus on B.Ed college appointments, professionalism among secondary school teachers, creative thinking, credit system, curriculum study in mathematics and economics syllabus and employability skill development, study of B.Ed and Commerce curriculum in*

*context to implementation of credit system and B.Ed curriculum study in terms of regular and online efficacy. From 2011 onwards Science*

13. Student registered at AMET university for PhD in 2011 working on *Mangrove carbon sequestration and pollution study of Mumbai region*

14. Student registered in Mumbai University for PhD degree in 2014 working on *riverine biodiversity at Bhatsa Nagar*

#### **3.4. 4 Provide details ( if any)**

##### **◆ Research awards received by the faculty**

“Nil”

##### **◆ Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally :**

Principal Donde has received below mentioned recognitions:

- 1. Recipient of Bombay University Merits Scholarship for getting distinction in B.Sc. (Zoology). Mumbai University. 1987 – 1988 & 1988 – 1989**
- 2. Recipient of Shantidevi Bhargava Memorial prize for standing First in PGDEM course, S.N.D.T. University, Santacruz, Mumbai. 2003-2004**
- 3. Recipient of Damyanti Morarji Memorial scholarship for standing First in PGDEM course, S.N.D.T. University, Santacruz, Mumbai. 2003-2004**
- 4. Recipient of Megatrophly and Best Nature Club trophy of WWF for the year 2003-2004 and 2004-2005, Maharashtra Region for creative and innovative contribution in Nature**

conservation work as a Chairperson, Phoenix Nature Club, LU & MV College, Andheri.

5. Recipient of **Best Extension Work Teacher** award for contribution to Department of Adult and Continuing education and extension work, Mumbai University as Field coordinator, Extension work teacher and actively participating in Festivals. 15<sup>th</sup> August, 2006
6. **“Vidya Ratna Gold Medal 2006”** from National Council for Senior Citizens of India, for significant services rendered in the domain of education, 20<sup>th</sup> January, 2007,
7. **“Bharat Shiksha Ratna award 2006”**, From Council for Economic Growth & Research, New Delhi, for excellence in the field of education, 10<sup>th</sup> January, 2007
8. **“Special contribution trophy”** for working as a Field Coordinator and training various colleges for extension work on behalf of Dept of Adult and Continuing Education and Extension for three consecutive years on Jan 2006, 2007 & 2008.
9. **“Appreciation trophies”** from various organizations for being Guest of honor/ special invitee/key speaker on various topics at conferences
10. **“Sanman Patra”** by Mahila va Bal Kalyan Samiti, Ambarnath Nagarpalika Parishad for contribution in the field of Kala, krida, sahitya, education. 15<sup>th</sup> April, 2012
11. **“Krantiba Jyotiba Phule Rajyastariya Adarsha Shikshak Puraskar-2015”** by Maharashtra Under Privileged Teachers Association, Beed. On 24<sup>th</sup> Jan, 2016
12. **Felicitated by University authorities and college**

**Management for authoring book** on Perspectives of teachers on Globalization and Internationalization in HE on 24<sup>th</sup> Nov, 2016

Details of lectures and Chairmanships at national or international conference /seminar attended by Prin. Dr. Snehal S. Donde

- **Invited as special guest and Chairperson for Seminar organised** on Ahimsa day celebrated by Gandhi Shikshan Bhavan's Surajba college of Education, 30<sup>th</sup> Jan 2008.
- **Invited as Expert Educationist** to deliver a presentation on “**New Trends in education**” for Yashwantrao Chavan Maharashtra Open University M.Ed. Programme at Gandhi Shikshan Bhavan's Surajba college of Education. 18<sup>th</sup> Feb, 2008.
- **Invited as key note speaker** to deliver lecture on “**Restructuring Primary education curriculum**” by Maharashtra Council of Education Administration & Management, Pune 14th Annual Conference at Shreewardhan on 28th & 29th November, 2007
- **Invited to deliver a talk on “Changing Education Scenario and NAAC assessment of Night colleges”** in a State level Conference on “Quality assessment in Higher Education Institution” organized by Swami Vivekanand college, Dombivli. Oct, 2008
- **Invited as Course instructor and Examiner in Education Technology** for BITS-ACEE-Mumbai Collaborative Programme, MS Education System Management at BARC, Anushakti –nagar, Mumbai. 1<sup>st</sup> to 18<sup>th</sup> May, 2009
- **Invited to deliver a talk on Education Technology** during National Conference on “Perspective in School Education” (NCPSE), organized by Atomic Energy Education Society at



Anushaktinagar, Mumbai-400 094. June 11-14, 2009

- **Invited as Eminent speaker** to talk on “**Role of NGO’s & Youth in Social Transformation**” in a National Level Conference, Kalwa, Mumbai. **Dec. 2009**
- Regularly invited to train school Students (BMC and others) for Self transformation/Personality Development, 2005 onwards
- Invited by SNDT conducted colleges and many Mumbai University affiliated colleges to train for **NAAC preparation** including SSR and overall **training/guidance** to student, Teaching, Non-teaching staff and Management members. 2009 onwards
- **Invited as Course instructor and Examiner in Education Technology** for BITS-ACEE-Mumbai Collaborative Programme, MS Education System Management at BARC, Anushakti –nagar, Mumbai. 13<sup>th</sup> to 31<sup>st</sup> Dec, 2010
- **Invited as Key note speaker** at State level seminar organized by Patuck-Gala College, Santacruz, Mumbai to **speak on ‘Business Practices in Knowledge era’**. 5<sup>th</sup> Feb, 2011
- Invited by UGC Academic Staff college SNDT conducted college and University of Mumbai affiliated colleges (nearly 25) to **conduct workshop on UGC’s CAS, PBAS and API regulation**, 2011 onwards
- Invited as Resource person to deliver speech on “**RTI Act, 2005- An Effective Tool**”, in State level Seminar on Human Rights in various colleges, UGC staff Academic College. 2010 onwards
- Invited at Annasaheb Dhamane ashram school at Kaman at Vasai in a **NSS camp to train students for Women Empowerment and personality development and RTI**. 30<sup>th</sup> Dec, 2011

- **Invited for Guest lecture on RTI Act, 2005 at MJC Law College, Mumbai, 4<sup>th</sup> Jan, 2012.**
- **Invited to be Chief Guest and present guest lecture on “marine life and oil pollution” during National Conferences in Modern Trends in Life Science at Elphistone College, Mumbai. 7<sup>th</sup> Jan, 2012.**
- **Invited to Chair session and present guest lecture during National Conferences in “Biodiversity and health hazards due to climate change” at Bendale College, Jalgoan. Jan 12-13, 2012.**
- Invited on a discussion panel conducted by SC/ST/OBC Students and Teachers Association and organized by Senate members of Registered graduates UoM in Kalina campus, Mumbai for **open discussion on “Credit and grading system and OMR-BAR coding exam system”**. 30<sup>th</sup> April, 2012
- Invited by Dept of Education, UoM, to conduct interviews for selection of PhD students for Education and conduct course work for PhD, 2012 onwards
- **Invited to Chair session and member of Colombo Declaration during Inter National Conferences** organized by Eco Foundation at Colombo at Srilanka. Aug 2012
- **Invited as guest speaker by Science Forum for Gravity-2012** by Sathe College to share research experiences and train students and staff for research activities. July, 2012
- **Invited** by Research and teacher training college, Parel, Mumbai for CSIR sponsored workshop **to deliver lecture on Data analysis and interpretation-April, 2013**
- **Invited speaker at International conference at Pattaya to**

Speak on “potential impact of dam project on Biodiversity” -3-5 Nov, 2014

- **Invited speaker at National conference at Kirti College, Dadar** to speak on “Study of Impact of Over-damming on biodiversity-In search of sustainable measure” -23-24 Jan, 2015
- **Invited speaker in National conference held at Bendale College, Jalgoan.** Feb 12-13, 2015 to speak on “Use of RTI Act, 2005 for Human rights”, Chairperson for a session and chief guest for valedictory function.
- **Invited** in UGC sponsored National Seminar held at Mahatma Phule Centre at Bendale College, Jalgoan. Feb 14-15, 2015 to **chair sessions on “Mahatma Phule and his work”**
- **Invited as speaker** to present session on “**Teachers Quality and their professional development: A perspective on UGC policies to tackle the challenge**” at NAAC sponsored National Conference on “Archetypes of Innovations for Student-Centric Learning at KTHM college, Nasik on 8<sup>th</sup> August, 2015
- **Invited speaker** at a State level Workshop to discuss the New Maharashtra Public Universities Act, 2011 for suggesting government about amendments required for reservation policies. Workshop was organized jointly by BAST & MUPTA in Life Science department conference hall at Kalina University Campus on 28<sup>th</sup> August, 2015
- **Invited as a Session Chair** in an International Conference on Biotechnology for Better tomorrow held at Tampa, Florida, USA on Oct 29 -31<sup>st</sup> 2015
- **Invited as speaker** to present session on “Impact of Over damming on Biodiversity of Western Ghats” in International Conference on Biotechnology for Better tomorrow held at Tampa, Florida, USA on Oct 29 -31<sup>st</sup> 2015

- **Invited as chairperson** in International conference on “**Incessant Ganga**” organized by Water and Land Management Institute (WALMI) Govt. Of Bihar. Held on dated Feb 25<sup>th</sup> to 28<sup>th</sup> Feb 2017.
- Invited as a Chairperson for technical session in a National Conference on “**Climate Change, Bio-Diversity and Bio-Resource Management**” organized on Feb 1<sup>st</sup> to 4<sup>th</sup>, 2017 at port Blair, Andaman.

**Incentives given to the faculty for receiving state, national and international recognitions for research contributions.**

All kinds of support provided including infrastructure facilities, stationary, TA & DA by the College Management.

### **3.5 Consultancy**

#### **3.5. 1 Give details of the systems and strategies for establishing institute industry interface**

- The college is making efforts to establish institute-industry interface with local transport and logistic industry wherein the students have been provided practical orientation at White Data System Pvt. Ltd.
- Industrial Visits are being organised at Bombay Stock Exchange (BSE) and Rajasthan.
- CA Kishor Peshori, ICAI Member is a advisory Member of College development Committee.

#### **3.5.2 What is the stated policy of the institution to promote consultancy how is the available expertise advocated and publicized?**

- Though there is no formal stated policy however there is open access to any researcher or community to meet Dr.Snehal Donde who has expertise in water crises and conservation as well as education management.and policy formulation.
- 7<sup>th</sup> Pay Commission review committee requested for research paper and publications which was provided for necessary decision making.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

The faculty members are given necessary concessions from their regular duties at college to gain expertise in education sector and provide consultancy services to the public. □ The College authorities provide the required infrastructure such as auditorium and conference room facilities.

**3.5.4 List of the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

“Nil”

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved) and its use for institutional developments?**

There is no such policy as the consultancy provided is not charged. No income is generated out of the consultancy provided by the Principal.

### **3.6 Extension Activities And Institutional Social Responsibility (ISR)**

**3.6.1 How does the institution promote Institution- neighborhood community network and students engagement, contributing to good citizenship, service orientation and holistic development for students?**

Through the curriculum transaction students are given various survey based projects to inculcate social responsibility, on given below subjects:

**Subjects:**

- Status of Education in co-relation with Income source of parents.
- Drop-out rate among school level students
- Enterprenuership and employment related study of Community
- Status of women and their empowerment related study
- To understand status and create awareness E-marketing
- Causes of Pollution in Bhiwandi
- Warehouse issues
- Social life of workers in Logistics and transportation
- Education background of workers in power-loom

**3.6.2 What is the institutional mechanism to track student's involvement in various social Movements/ activities which promote citizenship roles?**

- Through the NSS students are guided to submit RTI applications on various community related issues to BNCMC to create citizenship responsibility among them and to create accountability in functioning of BNCMC.

- Activities conducted by students to connect to neighbourhood community to promote their Citizenship Roles:
  1. Survey study, skit presentations and NSS volunteers involvement to resolve Traffic Issues
  2. Students help in studies to school students who fail in exam
  3. Formation of Nature Club and Nature trail for nature awareness
  4. Anti plastic awareness campaign in community
  5. Organ donation awareness programme conducted in community
  6. Environmental awareness and health care programmes conducted
  7. Pits filling of damaged road in rainy season
  8. Tree plantation in community by students

**3.6. 3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

- College Development Committee is constituted as per Maharashtra Public Universities Act, 2016, by ensuring participation of each stakeholder for genuine feedback to enhance quality and standard of education for students grooming.
- Regular parents meetings are conducted to generate rapport and their involvement in college activities. Any suggestions given is positively considered for growth and development of students.
- Feedback from Alumni is encouraged to improvise teaching learning and other curricular activities.
- Community members and eminent visitors are invited to share their expertise which is appreciated and implemented

**3.6. 4 How does the institution plan and organize its extension and outreach programs providing the budgetary details for last four years. List the major extension and out-reach programs and**

**their impact on the overall development of the students?**

Under its Women development Cell, the institution tries to find the needy women and help them to empower in self help manner by getting them work by which they get their earning (Lijjat Papad).

**3.6. 5 How does the institution promote participation in NSS, NCC, YRC and other national/International agency?**

Orientation programmes are being conducted in the beginning of the academic year to encourage students to participate in NSS and DLLE activities.

**3.6. 6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students form under privilege and vulnerable sections of the society.**

Through the curriculum transaction students are various project to inculcate social responsibility:

1. Status of Education in co-relation with Income source of parents.
2. Drop-out rate among school level students
3. Enterpreneurship and employment related study of Community
4. Status of women and their empowerment related study
5. To understand status and create awareness E-marketing
6. Causes of Pollution in Bhiwandi
7. Warehouse issues
8. Social life of workers in Logistics and transportation
9. Education background of workers in power-loom

**3.6. 7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution comment on how they complement student's academic learning experience and specify the values and skill inculcated.**



The Extension activities are strategised with the objectives of developing research aptitude, scientific temper, analytical skill, writing skill, report preparation, team dynamics, conflict management and presentation skills among students.

The aim is to also imbibe values of good citizenship, responsibility, sensitivity towards social issues, Humanity and connectedness with community.

Thus in the extension programme of NSS & DLLE there are several activities introduced including tree plantation, organ donation awareness, anti plastic campaign, status Survey of Women in society and Annapurna Yojana have been introduced.

**3.6. 8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Give detail on the initiatives of the institution that encourage community in the participation in its activities.**

- Parents are invited and involved in the college activities so as to connect to community and inform about activities of the college and self help groups kind of activities are promoted.  
For example housewives are directed to training center to learn to prepare Lijjat Papad and sell so as to get them earning.
- Various committees are formed at college level to conduct community based activities.
- MSDC courses like Spa Management, Beauty and wellness, are introduced to train women for entrepreneurship and empowerment.
- Under NSDC programme, Tele communication center is opened for drop out students to train them and make them self employed.

**3.6. 9 Give details on the constructive relationship forged (if any) with other institution of the locality for working on various outreach and extension activities.**

- For Faculty Skill enhancement workshop, BNCMC was approached.
- Local corporators are contacted for Road repair campaign
- Local doctors are approached for availing students concession in medical bills of local hospitals

**3.6. 10 Give details of the awards received by the institution for extension activities and contribution to the social community development during the last four years.**

NSS wing of the college was approached by AKhil Bhartiya Vidhyartha Parishad ( ABVP) for making contribution towards road repairs campaign. As it is just a beginning of social services, college has refused to receive awards, being offered by ABVP.

**3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories institutes and industry for research activity. Cite examples and benefits accrued of the initiatives collaborative research, staff exchange, sharing facility and equipment, research scholarship etc.**

- Under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with National Institute of Oceanography,
- By the initiatives and under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with Institute of Science for sharing

facilities.

- The Principal is been nominated as Chief Cordinator for Ganga Action Plan to find solution for erosion which is cutting the banks of Malda, Murshidabad at West Bengal.

**3.7. 2 Provide details of the MOU's collaborative arrangements ( if any) with institution of National importance other universities /industries/corporate etc. and how they have contributed to development of the institution.**

- Under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with National Institute of Oceanography,
- By the initiatives and under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with Institute of Science for sharing facilities.
- Principal Dr. Snehal Donde is Chief Research officer of Govardhan Eco Village a Unit of ISKCON and thus all facilities are available in collaborative manner.
- Research Facilities are available at Bhakti Vedanta Hospital which is a Unit of ISKCON.

**3.7. 3 Give details (if any) on the industry –institution –community interactions that have contributed to the establishment creation/up gradation of academic facility student and staff support infrastructure facility of the institution viz, laboratories, library, new technology, placement service etc.**

- Local Transport and logistic company “White Data System Pvt. Ltd. has approached students for survey which will help students to get practical experience.
- Principal Dr. Snehal Donde is Chief Research officer of

Govardhan Eco Village a Unit of ISKCON and thus all facilities are available at Harusale at Manor, Palghar

- Research Facilities are available at Bhakti Vedanta Hospital which is a Unit of ISKCON.

**3.7. 4 Highlight the names of eminent scientist/ participants contributed to the events. Provide details of national and international conference organized by the college during the last four years.**

Table No. 3.4 : List eminent scientist/ participants contributed

1.	Nexus Conference on water crisis at Bombay Stock Exchange, Mumbai on 7 <sup>th</sup> Jan 2017	Dr. Rajendra Singh Dr. Rakesh Kumar Mr. Riess Potterveld Dr. A. D. Sawant Dr. Himanshu Kulkarni Dr. Pawan Labhasetwar Mr. Arun Lakhani Mr. Sudarshan Suchi Mr. Ramani Iyer Mr. Arun Krishnamurthy
2.	National Conference on “Climate change, Bio-Diversity and Bio-Resource Management” Date:- 1 <sup>st</sup> Feb to 4 <sup>th</sup> Feb 2017 At Port Blair, Andaman Island	1 C. Ragnathan (Zoological Survey of India) 2. Dr. Lal ji Singh ( Scientist-D, Botanical survey of India, Andaman ) 3. Dr. Rajendra Singh (Magsaysay award) 4. Dr. Arvind Deshmukh ( President, Microbiological Society)

		<p>5. Dr. Dipon Sharma ( Professor, Jawaharlal Nehru College,</p> <p>6. Dr. Tanzima Shaikh (Rajshri University, Bangladesh)</p> <p>7. Dr. Shabbir Shaikh ( HoD, Rajshri University, Bangladesh)</p>
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**3.7.5 How many of the linkages/collaborations have actually resulted in formal MOU and agreement? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and /or facilitated.**

- Under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with National Institute of Oceanography,
- By the initiatives and under the convenership of Principal Dr. Snehal S. Donde, collaborative MoU's are signed between University of Mumbai with Institute of Science for sharing facilities.
- Dr. Kishor pischori ,CA Kamlesh Saboo,CA Madan Achwal, CA Mahesh Birla, etc. Members of ICAI were approached for orientation and training to students.

**3.7. 6 Details on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations. Any other relevant information regarding research, consultancy and extension which the college would like to include.**

- Time to time experts are being invited to get their expert opinion.
- In College Development Committee (CDC), College has

involved Dr. Prasanna soman (Social Service), Dr. Kishor Peshori (Education) and Dr. K.B. Sawant (Research) to get their feedback and suggestion on development of college.

- For making students job ready, college has initiated approaching various industries, CAs are being invited to train students for imbining professionalism.
- Through NSDC & MSDC College is making all kinds of possible efforts for skill development of not only students but also other community members like parents, housewives, dropout students.
- Systematic approach is being taken not only to impart academic learning but to train and groom students so as to make them responsible citizen .

**CRITERION IV :**  
**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 : Physical Facilities**

**4.1. 1. What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

- As the mission of the institution is to make the college a Center for a web of academic, social and cultural activities and give hands on training as much as possible to students and staff, the Governing Council meetings are conducted where Principal gives requirements list and approved by the members. Otherwise also President and few members of GC visit college and is continuously engaged in development of infrastructure.
- Though construction and creation was in beginning phase as the college recently shifted to its new building, additional facilities are being created for effective teaching and learning process.
- In the College Development Committee (CDC). of the college expansion strategies are discussed and accordingly action is taken and in case of bigger changes required in infrastructure or facilities suggestions are forwarded to the Governing Council for necessary action.
- Teaching staff of the college forward their requirements timely to Principal in case of any special requirement and accordingly the budget and estimates prepared by the admin department for presenting it in CDC.

#### **4.1. 2 Detail of the facilities available for**

**a) Curricular and co- curricular activities-classrooms, technology enabled learning spaces, seminar hall, tutorial spaces, laboratories, botanical garden, Animal house, facilities and equipment for teaching learning and research etc.**

Detailed list of Infrastructure facilities for curricular and co-curricular activities available in the college is given below:

- Classrooms : 12 class rooms with seating capacity of 120 students, stage, white marker board, ventilated windows and electrical connections
- Seminar/Conference hall: It is available with seating capacity of 60 people, central AC, stage, podium, Mike and projector facilities
- Exam Control Room: Computer, Printer, Photocopier Machine, Lockers, CCTV are installed as per Mumbai University norms.
- Technology enabled learning space: Computer lab is available with 38 computers
- CCTV Surveillance
- Wi-fi enabled learning space in the library,

**b) Extra – curricular activities –sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.**

All kinds of facilities and special equipments are made available as per the need and demand by the staff and students. Following are the details:

- Sports : 10,000 sq ft Play Ground is available for playing



outdoor sports like Cricket, Volley ball, Kho kho, kabbaddi,etc..  
University level inter collegiate Kho kho tournament is  
organised in Nov. 2016 in our institution.

- Indoor game Room is available with carom, chess, table tennis, etc
- Outdoor games equipment like Cricket Kit, Badminton net, Volley ball, Shotput, discuss, Kho Kho polls, footballs etc. have been purchased.
- Gymnasium : Separate hall is allotted for gym and equipments like treadmill, rubberised dumbbell, tree plate rack, bicep and leg curl machine, hack squat, etc.
- Auditorium : Auditorium at ground floor is under development for acoustics and other facilities.
- NSS : separate room is allotted for NSS
- Cultural Activities: The cultural committee looks after arrangement of various cultural activities. Separate hall is provided for rehearsals. Boys and girls common rooms with lockers are allotted to students.
- Public Speaking: For public speaking, seminar hall is available.
- Yoga : Rooms are provided for performing breathing exercise and Asanas
- Health and Hygiene:
  1. Separate washrooms are available for girls and boys on each floor
  2. Canteen with all hygienic facilities is available
  3. Water purifier and cooler are installed on every floor.
  4. Sanitary vending machines and incinerator is installed in girls wash room

**4.1. 3. How does the institution plan and ensure that the available Infrastructure is in line with its academic growth and is optimally utilized ? Give specific example of the facilities developed/ augmented and the amount spent during the last four years ( Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any. )**

For keeping infrastructure in line with its academic growth and optimum utilization of space, the institution,

1. Conducts regular lectures and examinations
2. Conducts add on certificate courses on computerized Accounting and Tally and Direct Taxes
3. Proposed new courses
4. For CA students, conducts mock test, Center for CPT examinations, providing study room
5. Arranges inter collegiate sports tournament

Infrastructure is developed and following is the expenditure is available on the same

**Table No.4.1 Details of expenditure incurred**

<b>Sr. No.</b>	<b>Development</b>	<b>Amt. spent till date</b>
1.	Conference room	Rs. 15,00,000/-
2.	Class room Benches	Rs. 35,00,000/-
3.	Library	Rs. 3,00,000/-
4.	Examination Room	Rs. 5,00,000/-
5.	IQAC Room	1,50,000/-
6.	Water purifier & Cooler	Rs, 1,00,000/-
7.	CCTV	Rs. 15,00,000/-

8.	Staff Room Lockers	Rs. 18,000/-
9.	Principal Room	Rs. 10,00,000/-
10.	Lift ( Two lifts)	Rs. 40,00,000
11.	Computer Lab	Rs. 20,00,000/-

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

- Lift facility is available.

**4.1.5 Give details on the residential facility and various provisions available within them:**

- Residential facility is available for Principal with all amenities.
- For students and others, residential facility is available in Oswal community center.

**4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

- First aid kit is available for emergency.
- Rest room is available.
- Separate wash rooms are available for girls and boys.
- sanitary vending machine and incinerator is installed.
- Practising Doctor is a member in the College Development Committee, he and his hospital is dedicated for provision of services to the institution.
- Students general insurance policy is taken.

**4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance**

**Redressal unit, Health Centre, Canteen recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The institution does have common facilities available on the campus for special units:

**Table no.4.2 : List of facilities in the college**

Sr. No.	Particulars	Facilities	Floor
1.	IQAC	Computer, Cupboards, Internet, storage racks	2 <sup>nd</sup> floor
2.	Grievance Redressal Unit		2 <sup>nd</sup> floor
3.	Canteen	Lunch and snacks at subsidised rate, long hours service availability,	Ground floor
4.	Placement cell		3 <sup>rd</sup> floor
5.	<u>Recreational space</u> Girls common room Boys common Room Staff common Room	Lockers and seating arrangement available	
5.	Drinking water facility	Water purifier and cooler,	1 <sup>st</sup> & 2 <sup>nd</sup> floor
6.	Auditorium`	Seating capacity of 300 persons, stage, central AC,	Ground floor
7.	Play Ground	For all kinds of outdoor games including cricket	

		kit, badminton, volleyball, tug of war rope, etc	
8.	Indoor games Room	Chess, carrom, table tennis, skipping rope,	1 <sup>st</sup> floor

## **4.2. Library as a Learning Resource**

**4.2.1 Does the library have an Advisory Committee? Specify the Composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

Yes,

The Library has advisory committee named as ‘Library Committee’

Table No.4.3 : Composition of Library advisory committee:

Sr. No.	Name of person	Designation
1.	Dr. Mrs. Snehal S. Donde	Principal
2.	Mrs. Neeta A. Savla	Chair person
3.	Mrs. Pooja P. Dodhia	Staff Representative
4.	Bobby Patil	Student Representative
5.	Mr. Surendra Warik	Librarian

- **Objectives:**

1. To develop library in terms of infrastructure, books and number of student
2. To discuss and prepare budget for acquiring books

3. To review functioning of library and suggest changes

• **Initiatives:**

1. Reference books recommended by faculties are purchased
2. Requisition forms distributed and timely requirement of books procured.
3. Computers are installed with internet facility for staff and students
4. CCTVs are installed
5. Reading space for staff is made available separately.

**4.2.2 Provide details of the following :**

Table No.4.4 : Details of library

Sr.no.	Query	Details
1.	Total area of the library (in sq. Mtrs.)	52'6''*42'-7 1/2''
2.	Total seating capacity	100 people
3.	Working hours ( on working days, on holidays, before examination days, during examination days, during vacations)	9.00am to 5.00 pm
4.	Layout of the library: ( including reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e resources)	Counter at the entrance, Magazine & News paper stand, Computer table, reading room for staff, wi fi facility

**4.2.3 How does the library ensure purchase and use of current and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the**

**last four years.**

- Text books and reference books are purchased as per syllabus prescribed by the University and recommended by faculty members.
- Journals and magazines are purchased by accessing catalogues and websites.
- Details of amount spent on books is given below:

Table No.4.5 : Details of library Holdings

Sr.no	Library holdings	2016-17	
		No.of books	Cost
1.	Reference books	143	Rs. 48417/-
2.	Text books	285	Rs. 64355/-
3.	Magazine and journals	11	Rs. 21190/-

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

- Library is digitalised.
- Wi-fi facility is available.
- Computer facility is available for teachers and students for preparing notes, reports and presentation.

**4.2.5 Provide details on the following items:-**

- Average number of walk-ins:- 50 people
- Average number of books issued/returned :- 20 books per day
- Ratio of library books to students enrolled:- 4.54 books per student
- Average number of books added during last three years:- 1000 books
- Average number of login to Online Public Access Catalogue

(OPAC)

- Average number of log into e-resources
- Average number of e-resources downloaded /printed
- Number of information literacy trainings organized :- Three

**4.2.6 Give details of the specialized services provided by the library**

- Free library facilities provided for outside students.
- On request on students extra time extended of library use timing.
- Wi-Fi service is provided to all.
- Paper clipping files are maintained.

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

Librarian orients students regarding use of library in the beginning of year and informs about all the facility available:

- Separate study room for staff
- Maintaining peaceful atmosphere
- Displaying library policy, rules and regulations
- Computer and internet facility for students and staff
- Wall hangings for students bags, belongings etc

**4.2.8 What are the special facilities offered by the library to the visually /physically challenged persons? Give details.**

The library staff takes every possible step for the convenience of the VH/PH persons.

**4.2. 9 Does the librarian get the feedback from its users? If yes, how is it analyzed and used for improving the library services .( What strategies are deployed by the Library to collect**



**feedback from users? How is the feedback analyzed and used for further improvement of the library services?**

- Suggestion box is installed for the feedback from visitors.
- Library committee reviews suggestions and takes further course of action.
- During meetings with Student Council feedback is taken from each class representatives
- Upgradation is done as per the discussions of feedback in the quarterly meeting of the Library

**4.3. It Infrastructure**

**4.3.1 Give details on the computing facility available ( hardware and software) at the institution**

- 112 computers
- Computer student ratio 1:1
- Stand alone facility
- LAN facility (All Computers)
- Wi-fi facility (College Campus)
- Operating System Windows 8.1 for all Computers
- Licensed software ( Ms.Office ,Tally, )
- Number of nodes/computers with Internet facility (All)
- Number of computers with : 38

Pentium 3<sup>rd</sup> Gen Processor 3.30 GHz

RAM 4GB

HDD- 500GB

Windows 8.1 (64 bits OS)

**4.3. 2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

- In Library :

3 computers are available for students

2 computers are available to staff for browsing and collecting information.

- Wifi facility is made available in the campus

**4.3. 3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

According to need and recommendation of members IT infrastructure is deployed and upgraded

**4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution ( year wise for last four years?)**

10% of the amount is exclusively allocated for maintenance, upgradation and for computer accessories.

**4.3.5 How does institution facilitated extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?**

- Laptop and projector facility is available for teaching faculty to present Power point presentation, videos etc..supplement syllabus.
- Wi fi and internet facility is given to staff and students for easy access to any information.

**4.3. 6 Elaborate giving suitable examples on how the learning activities and technologies deployed ( access to on-line teaching –learning resources, independent learning. ICT enabled classrooms/learning spaces etc.) by the institution place the students at the center of teaching-learning process and render the**

**role of a facilitator for the teacher.**

Students are encouraged for getting additional information apart from syllabus by using Internet and wi fi facility.

**4.3. 7 Does the institution avail of the national Knowledge network connectivity directly or through the affiliating university? If so, what are the services availed of?**

The institution does not avail any connectivity.

**4.4 Maintenance Campus Facilities****4.4. 1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities ( substantiate your statements by providing details of budget allocated during last four years)?**

As earlier college was sharing its resources with school under one roof of Oswal Shikshan & Rahat Sangh. The basic construction of new college building was completed in July 2015 and started running classes in August 2015. So, maintenance cost is minimal at this stage.

**4.4. 2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure facilities and equipment of the college?**

- Electrician for minor fittings and repairs is appointed on full time basis
- Plumber and carpenter is available on demand
- Two security staff are available in every shift
- Support staff takes care of cleanliness of the campus
- Separate staff is appointed for cleaning washrooms on daily

basis

- Generator is available to back up power supply
- Regular water supply by BNCMC and one water storage tank is available
- Drinking water purifier and cooler is installed

**4.4. 3 How and with what frequency dose the institute take up calibration and other precision measures for the equipment/instruments?**

Equipments are calibrated as per the requirement.

**4.4. 4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment ( voltage fluctuations constant supply of water etc.?)**

- To ensure continuous power supply of power, institution has generator.
- Water purifier and coolers are installed on every floors.
- For continuous water supply in building, we have water storage tank on the roof top.
- Other equipments are maintained under proper security and custody of concerned faculty.

## **CRITERION 5:**

### **STUDENT SUPPORT & PROGRESSION**

#### **5.1 Student Mentoring And Support**

**5.1.1- Does the institution publish its updated prospectus/ handbook annually? If yes, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

**“Yes”**

Prospectus is being published every academic year. It is timely updated every year for the students in form of guidance.

1. History of the institution
2. Vision, mission and objectives of the college
3. Welcome message by principal and committee chairman
4. List of institution run by the oswal Shikshan & Rahat Sangh
5. List of Local Managing committee members
6. List of academic committees
7. List of courses offered in each stream
8. Fee structure for each course, payment procedure along with the rules for refund of fees
9. College policy on admission procedure and required documents
10. College hours, office hours, principal's meeting hours
11. Guidance for seeking admission, availability of seats, reservation seats if any
12. Course along with curriculum

13. College policy regarding withdrawal of admission
14. Code of conduct and discipline rules
15. Rules regarding examination and disciplinary measures
16. Disciplinary rules regarding ragging
17. Examination and assessment rules
18. College infrastructure facilities
19. Highlights of overall achievements of the students
20. Provision for scholarships and freeships
21. List of faculties and administrative staff
22. University and general rules in relation to attendance

The college abides by all the content information in prospectus faithfully, All the units of college ensures complete support to the overall progress of the students.

The college has started managing data electronically with the official website so that all the stakeholders can get the information and details easily on fingerprints.

The college gets accountability, transparency and overall control in whole campus through installed CCTV cameras. The access and vigilance is carried out through the principal's office, management office and college office.

**5.1.2- Specify the type ,number and amount of institutional scholarships/ freeships given to the students during the last four years and whether the financial aid was available and disbursed on time ?**

- The college students receive direct free ship from the Sangh who belongs to same oswal community.
- Students welfare department looks after the freeships and scholarships ais availability for the students.
- University financial aid is provided to 5 students out of all on

yearly basis as per the university norms.

- Details regarding freeships and scholarships are communicated to all students through circulation of notices and placing it on notice board.
- Duly submission of scholarship forms are done by administrative staff and student welfare department.
- Amount of scholarships received is directly deposited to students bank account.

**5.1.3-What percentage of students receives financial assistance from state government, central government and any other national agencies?**

“Nil”

**5.1.4 - What are the specific support services/ facilities available for?**

**A) Students from SC/ST, OBC and economically weaker students:**

- **Freeships/scholarships are available for these students:**  
Regular notices are placed on noticeboards, websites and prospectus  
Students are assisted in filling up scholarship forms.
- **Remedial Coaching:**
  - ❖ Students are provided with free of cost remedial coaching
  - ❖ Remedial coaching are given twice a year at the end of each term
  - ❖ Students are encouraged to participate in training programmes and workshops.
  - ❖ Students are given additional guidance on difficult topics and rigorous writing practice in remedial

programme

- ❖ Special counseling sessions and special guidance lectures are conducted for these students to overcome fear and weaker point and to gain confidence.

**B) Students with physical disabilities:**

College has all facilities for such student approaches the college

College is very much students oriented.

**C) Overseas Students :**

Till now no such student approached the college.

**D) Students to participate in various competitions :**

- Students are being motivated and facilitated to participate in most inter-collegiate and inter-university events/festivals.
- They are participating in inter-collegiate fest and university organized inter collegiate tournament.
- Leave absence is granted to all participating students.
- Travelling allowance and other financial aid required to the participants are given so they can participate hassle free.
- They are providing dress for sports participants.
- Sports Participants are given all the equipments of sports necessary for the polishing of their skills.
- Students are participating in inter-collegiate fest “Inspira” organized by MCC college.
- The college has various committees like cultural & sports committee to assist students in participating various activities.
- The college is facilitating students in all ways for their smooth & interacting participation in the inter-collegiate cultural &



sports activities

**E) Medical assistance to students health centre, health insurance etc.**

- First aid kit are made available at administrative office as and when it is required for medical help.
- In cases of emergency doctors are available on call.
- Thalassemia test is arranged for the benefit of student. It is arranged in association with Think foundation.
- Blood donation camp & Organ donation camp are organized to bring awareness among students.
- College has a group insurance done under university insurance scheme done by Oriental Institution Co. of India.

**F) Support for competitive exam :**

- Saturday are encouraged to appear for CA, CS, CWA, UPSC, MPSC examination.
- Workshop of motivational attitudinal change was conducted for students to participate in competitive exams.
- Faculties are full supportive for directing the students to participate in competitive exams.
- The college is having fully established library with collection of all books for competitive exams and journals for all same.

**G) Skill development ( spoken English, computer literacy, etc)**

- Guest lectures are conducted by the college for the students on various topics enhancing their skills.
- Add on certificate courses are available for the students like certificate course on direct tax, certificate course on computer applications etc.
- Industrial visits like visit to Bombay stock Exchange etc. are

conducted by college to enhance practical skills of students.

- Every department like Women Development Cell and NSS conduct various activities which enhances the interpersonal skills of students.
- Workshop of attitudinal change is being organized in college to motivate the students and bring up their spirits.
- Yoga sessions are conducted to improve the mental health & concentration power of the students.
- Remedial coaching on soft skills and English speaking were conducted at the end of each term.
- Students are participating in fest like Inspira where they learn lots of activities related to commerce & trade and overall management.

#### **H) Support for-slow learners :**

- Faculties are trained enough to find out the slow learners.
- They are facilitated with extra sessions, special remedial coaching, assignments, mock test to support themselves in learning process.
- Group assignments are allotted so that slow learners can learn from their peer group and catch the level of other students.

#### **I) Exposures of students to other institution of higher learning/ corporate/ business house, etc.**

- Our college is arranging industrial visits for students to \ make them practically well versed with the working of the industry.
- Recently our college had organized a visit to BSE for all FYBCOM, SYBCOM and TYBCOM students
- Even students visit to various financial institutions, banking unit etc.. for sponsorships exploring themselves.

- Our college students are facilitated by long tour for industrial visit to the Chiki factory, kaju factory, etc.
- College also organized Career counseling for CA course for students.

**J) Publication of students magazines:**

- The college publishes its magazines every year. The college magazine is the proper media for the students to show case their literature talent, poems, stories, etc..
- Students are encouraged to furnish their creativity of poems, stories, newsletter, etc.
- The copies of magazines are provided to the students free of cost.
- The copies of magazines are made available for outsiders also but on payment basis.

**5.1.5 -Describe the efforts made by the institution to facilitate entrepreneurial skill, among the students and the impact of the efforts.**

- Our college gets the personalities from various field for students by conducting motivational workshop.
- We had attitudinal cum motivational workshop for students given by corporate trainer “Mr. Praveen singh”
- Under DLLE Unit students have started with Annapurna Yojna by placing their food stalls for the students and others
- College facilitates students to put up their stall during college events and intercollegiate tournaments so they can manage to learn entrepreneurial skills.
- Students learn event management skills when there is event in college by arranging sponsors, managing finance, organizing for security, arranging for stock etc. with the help of this they

develop good entrepreneur skill.

- College has also organized workshop on marketing skills given by Mr. Satyaki Guha, senior sales marketing manager.

**5.1.6-Enumerate the policies and strategies of the institution which promote participation of students in extra curricular and co curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities, etc,**

◆ **Special requirement of sports, uniform, etc:**

- The college has a sport director to guide, motivate and direct students for sports activities,
- Sport dresses are being provided to the students for their participation in University level intercollegiate tournament
- Special dietary plan is provided to the sport person so that they can make themselves more strong physically,
- Special coaches for different sports are available like volleyball, kabaddi, kho kho, etc..
- Travelling allowance is provided to participants of sports activities.

◆ **Additional academic support, additional examinations:**

- Students who participate in various sports activities and other cultural activity during examinations are allowed to appear for additional examinations.
- Students of NSS and DLLE are provided with 10 grace mark attendance examination also benefitted.
- Remedial Coaching is conducted for the students who

participate in sports as well as all cultural activity and missed out lectures while preparations for competition.

- Students are given extra hours for their academic institutions
- Every Committee like cultural committee, Sports Committee, WDC,NSS,DLLE, Students Council, etc. have their academic plan of activities to be conducted in a year which is prepared & submitted to the principal for approval at the beginning of academic year.
- Committee heads among students as well as class representatives are selected for each class so that they can motivate and encourage other students for maximum participation in every activity
- Inter collegiate tournament are being arranged for identifying the potential & promoting them ahead.
- Our different committee organizes various debate competitions, skit competitions, quiz competitions. So that students can get engaged in extra curricular and co-curricular activity.
- Recently our college celebrated environment week under women Development cell, there were fruit carving, green rangoli, etc. competitions. Which showcased various talents of students.

◆ **Any other students participate in debate competitions, quiz competitions, cultural activities.**

- College arranges for sponsorship for various events Students participate in getting sponsorship from sponsors.
- They participate in various fest organize by different colleges & institutions.
- Recently they participated in Inspira fest organized by

Mulund college of commerce and enrolled for the event of some event management institute 'NAMED'

- College helps them by providing TA and DA for the participating students from all fields.

**5.1.7- Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the member of students appeared & qualified in various competitive exams such as UGC- CSIRNET, UGC- NET,SLET, ATE/CAT/GRE/TOFEL/GMAT/Central /State service, Defense civil services etc.**

- Our college sends students to attend seminar for civil services examination like UPSC, MPSC. Etc.
- Faculties guide the students informally regarding entrance exam in various Colleges.
- College library has a good collection of 30 books of competitive exams.
- College organizes workshops and seminars within the campus for guiding about competitive exams.
- Students have appeared for competitive exam but yet no student cleared it. Faculties motivate & encourage the students to appear for exams as much as they can.

**5.1.8- What type of counseling services are made available to the students? (academic, personal, career, psycho-social, etc.)**

◆ **ACADEMIC:**

- Orientation to students are given on regular basis regarding marketing schemes, exam patterns, result, co-curricular activities.

- Reference books, Audio-visual aid, library, study facilities, you-tube lectures are the facilities provided by the college to the students.
- The college organized faculty training workshop at state level under the principal Dr.(Mrs) Snehal S Donde to train faculties for effectively handling the students in academic and other aspects.
- The college faculty conducts remedial coaching for weaker students and slow-learner.
- Faculties assigned projects to student related to field study so that they can get maximum practical knowledge.

◆ **PERSONAL :**

- Students are counseled under grievance redressal cell. Personal attention given related to problematic aspects of the students.
- Alumni are invited to personally counseling the students regarding their requirements , their issues if any.
- Even workshops are conducted to personally look into the matter the students and counsel with them.

◆ **CAREER :**

- Career counseling under ICAI was conducted guided the students regarding higher studies in CA courses.
- Career Seminar is ducted in the college by management institutes to guide the students for career selection.
- Academicians & industry professionals are invited to guide about and show the students current trends in the market.
- The college invited corporate trainer and a marketing manager to explore their fields areas among students.

#### ◆ PSYCHO-SOCIAL :

- Our college conducts twice year, a meet with psychiatrist to counsel with students.
- Counseling persons are invited to college to motivate students psychologically.
- The college conducted, “Attitudinal-cum-motivational “workshop for behavioral change among students

**5.1.9 - Does the institution have structural mechanism for career guidance and placement of its students ? If yes, details on the services provided to help students identify job opportunities and prepare themselves for the interview & the percentage of students selected during campus interviews by different employers (list the employers and the programmes)**

Placement cell has become functional from Academic Year 2016-17. Career Counselling and training and grooming for appearing in interviews is imparted to the students by inviting career guidance experts. 10% of the students are selected by the nearby industries who come to interview our students after graduation and for our alumni.

**5.1.10 - Does the institution have a student grievance redressal cell ? if Yes, list (if any) the grievances reported and redressed during the last four years.**

- Yes , the college has grievance redressal cell. But from last four years no such incidents has been reported.
- suggestion box has been installed at every level that students can recommend their suggestions and complaints.
- Certain complaints related to infrastructural facilities were



lodged. These were timely resolved and the faculties being given.

**5.1.11.- What are the institutional provisions for resolving issues pertaining to sexual harassment?**

- Our College is having women Development cell ( WDC) Grievance Committee which looks after the issues related to both the genders.
- As the beginning of every academic year, Prospectus and admission forms are used under which an undertaking of students is taken regarding any ragging activity conducted during the college working days.
- Anti- ragging measures are taken by orienting students at the initial stages of academic year.
- Women Development cell undertakes various activities to upgrade the status of women in society.
- Recently we had a seminar on women development and respect under WDC.
- Debate on gender discrimination was conducted by WDC to clarify the current status of society regarding gender issues.
- Efforts are being undertaken to make all students aware regarding safe environment to live in and respecting all women equally.
- WDC undertook defense workshop for all girls for guidance regarding self protection technique of protection and fighting motive. Mr Ranbir a black belt achiever karate master was invited for this workshop.

**5.1.12 -Is there any anti-ragging committee? How many instances**

**(if any) have been reported during the last four years and what action has been taken on these?**

“Yes”

- The college has Anti-ragging committee along with WDC and Grievance unit
- Anti ragging Rules also displayed on prospectus, Magazines, college website etc.
- At the beginning of the year they are oriented by committee heads regarding this.
- Till date no instance or cases has been reported in the last four years to this cell.
- The reason behind this is the students are informed regarding anti ragging rules in advance while taking admission and their undertaking is taken on admission forms.

**5.1.13- Enumerate the welfare schemes made available to students by the Institution?**

The college has various facilities that are made available for students. Following are those.

- Students are allowed to pay fees in instalments.
- Students are insured under Group Accident Insurance.
- Students participating in various activities like inter-collegiate competitions, fest, university level, inter collegiate tournaments are provided travelling allowances.
- College canteen provides food at subsidized rate
- Freeship facility is available for community students.
- University Scholarships is available for needy Students.
- ANGC Scholarship is available for Girls Students.
- Doctor is appointed for any emergency or health issues of students.

- Attendance Flexibility is given to the participant of both sports and cultural activities.
- Special sports coaches are made available.
- Library facility for all students on daily basis till evening 5 PM and in vacations also.
- New courses Add-on courses are been started within the college campus to help out the students by polishing their specialized area avoiding or reducing their travelling and other expenses.

**Table No : 5.1 Details of physical trainers**

Sr.No.	Coach Name	Game
1	Mr. Naresh Raut	DozBall, Volley ball
2	Mr. Prakash Patil	Kho-Kho
3.	Mr. Dhananjay Vanmali	Swimmer
4.	Mr. Vanmali	International Swimmer

**5.1.14-Does the institution have a registered Alumni Association ?  
‘Yes’ , what are its activities & major contributions for institutional, and academic and Infrastructure development?**

**“Yes”**

The college have Alumni Association but yet not registered. Registration is in process.

**Table No. 5.2 : List of Alumni Association**

Sr.No.	Alumni Member Name	Designation
1	Mr. Galaiya Dipak	Chairperson
2	Galyaiya Chirag	Secretary
3	Jakhariya Virag	Treasures
4	Shah Deepika	Member

5	Gada Vineet	Member
6	Mary Jinita	Member
7	Janyani Chetna	Member
8	Sumariya Jittal	Member
9	Hurde Nitin	Member
10	Haria Mukesh	Member
11	Kotian Jayprakash	Member
12	Gada Nimesh	Member
13	Haria Chirag	Member
14	Pulipati Naresh	Member
15	Gudhka Dhaval	Member

- The Alumnis member are very keen to know the progress and developmental activities of college
- They are very eager to help out college in any of possible ways if they can.
- Alumni meet is organized twice a year to take review of overall activity of college and to take their feedback for college improvement & their assistance in students progress.
- During the year they organized one meet with students also to share their experiences of college as well as after college experience.
- Alumni members also sponsor the event and activities of the college. Recently we organized “Intercollegiate Kho-Kho tournament” at University level and they sponsored the event with a huge sum of amount.

## **5.2 Student Progression :**

**5.2.1-Provide the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.**

The details of the students who pursued for hither studies ( for PG and other courses) are as under....

Table No. 5.3 :Details of No. Students applied for higher education

<b>Year</b>	<b>Total Number of Students Passed</b>	<b>Number of Students for Higher Education ( PG courses)</b>
2012-13	Oct 2015 = 50 April 2016 = 55	25
2013-14	Oct 2013 = 57 April 2014 = 51	22
2014-15	Oct 2014 = 78 April 2015 = 67	24
2015-16	Oct 2015 = 70 April 2016 = 78	25

As per the record of total Transfer Certificate issued to the graduates of our college following students pursued higher studies.

Table No.5.4: List of No. of students who applied for TC & who employed themselves

<b>Year</b>	<b>T.C. ( Students)</b>	<b>Employment Purpose (Students)</b>
2012-13	55	20
2013-14	22	30
2014-15	24	14
2015-16	4	25

The college is proud to mention that of the alumni, 5 students have become chartered accountant, 4 students have done B. Ed , and Certain are pursuing for higher degrees.

**5.2.2 -Provide details of the programme wise pass percentage and completion rate for the last four years ( cohort wise/batch wise as stipulated by the UJniversity) ? Furnish Programm wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/ district.**

Table No. 5.5 :

Comparison of passing percentage of institution with other college

Course	% In TYBCom Result							
	2012-13		2013-14		2014-15		2015-16	
B.com	Oswal	BNN	Oswal	BNN	Oswal	BNN	Oswal	BNN
	70%	60%	90%	80%	97%	85%	95%	75%

**5.2.3-How does the institution facilitate student progression to higher level of education and / or towards employment?**

- Our college has started with new courses this year like CA coaching, certificate course in direct tax, Certificate course in Computerized tally, etc. to facilitate student for higher studies as well as to polish their specialized area.
- Our college arranges for seminars by inviting industrialist and academician to guide students for further higher studies.
- Various Management college & institutions conduct seminar at our college for guiding the students for higher management studies.
- College faculty also informally guide the students regarding hither studies and coneses availability .
- College invited corporate traince Mr. Praveen singh, Marketing

amanager from 'Reddy' Mr Satyaki Guha who Undertook Seminar and guided students for future approach.

- College Organized a visit to BSE for making students aware regarding that filed and oppointinities lying overthere.

#### **5.2.4- Enumerate the special support provided to students who are at risk of failure and drop out?**

- 1<sup>st</sup> measure of Remedial coaching is adopted by the college for support drop out students or failure students.
- Remedial coaching for weater students is conducted twice in a month so that they can edge over it.
- Parents Teacher meeting are conducted for counseling students & Parents.
- Concessional rate fees , Community Scholarship and installment payment of fees facilities are available to reduce drop out ratio.
- Attitucional cum motivational workshop was conducted by our college for students by inviting Mr. Praveen Singh. Corporate trainer so motivate and encourage students for positive attitude.
- Written assessment is one by conducting class test on regular basis.
- Providing guidance regarding how for paper, what criterias to be given priority.

### **5.3 Student Participation And Activities:**

**5.3. 1- List the range of sports, games, cultural & other extracurricular activities available to students provide details of participation & progress calendar.**

List of activities organised for the overall development of the students.

◆ **Sports:**

- Students participation in kabaddi, Volleyball, Chess, Cricket, Athletics, Kho-Kho, etc. at inter-collegiate & zonal tournaments arranged by University.
- Girls participation in kho-kho, Athletics, Volleyball, Chess, at inter collegiate & zonal level tournaments arranged by the University.

◆ **Literary:**

- Students participation in elocation, quiz and debate competition at inter college & inter collegiate level.

◆ **Fine Arts:**

- Students participation in Rangoli, Jatoo making, face painting, poster making, fruit carving, etc.

◆ **Cultural :**

- Students participation in inter collegiate event like ‘inspira fest’, ‘Josh event’ , inter college dance, drama, skit, fashion show, singing. Etc.

◆ **Extra- curricular Activity :**

- Girls & Boys participation in Blood donation camp, election voter registration campaign, pit filling work, traffic controlling & assisting traffic police department , street plays on social issues, rally to RTO office, etc.

Apart from above these our college celebrate fresher’s party, Guru purnima, friendship day, teachers day, Independence day,



Republic day, Hindi diwas, children day, Annual gathering, Fest of College, Industrial Visits, NSS Camp, send off party, etc. during an academic year which gives a flow and motivate student to participate more and get themselves polished.

**5.3.2 - Furnish the details of major student achievements in co-curricular, extracurricular, and cultural activities at different levels: University/State/Zonal/National/ International , etc. for the previous four years.**

Our Students participated in number of activities, in some of the activities they have stood at some level. Following are the student achievements in co-curricular & cultural activities.

Table No.:- 5.6 : List of Students Achievements

<b>Years</b>	<b>Level of activities</b>	<b>Medals / awards won</b>
2013-14	Swayam Siddhi College, Bhiwandi ( Rupantaran fest)	Fashion team stood 1 <sup>st</sup> in fashion show
2014-15	BNN College, Bhiwandi ( Street play competition by Traffic Police dept.)	Our team stood as 2 <sup>nd</sup> runner up.
2015-16	Samadiya college of Arts, Science & commerce ( Bhiwandi ) ( Inter collegiate quiz competition)	Our TY students team of 3 students stood 1 <sup>st</sup> among all others
2016-17	Mulund College of Commerce, ( Inspira fest) Mulund. )	Chandariya yashvi & team stood 1 <sup>st</sup> ranner up in Merchandising.

**5.3. 3 - How does the college seek and user data & feedback from its graduates and employers, to improve the performance and quality of the institutional provisions ?**

- College maintains suggestion box at every level right from peon to departmental head and students. They can freely put up their. Suggestions and these suggestions are sorted out and discussed in the meeting.
- Parents meeting are conducted to get the advice & recommendation regarding improvements to be done in college.
- Alumni members meeting are conducted twice in a year to seek feedback on current growth & changes to be adopted.
- College Development Committee (CDC) meeting is conducted quarterly to have review towards the work & achievements and to plan for further achievements & improvements.
- Staff meeting are arranged monthly to check the progress of the work that is adopted.
- While discussions all the aspects are covered like academic, infrastructure , administrative, curricular & co-curricular activities. And overall development of institutions.

**5.3. 4- How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ Materials brought out by the students during the previous four academic sessions.**

1. During the beginning of the year, students are oriented and guided for making articles, reports to be published in the college magazine.
2. When the college magazines are in process that time students are motivated and suggested to contribute through their skills,

articles, short stories, poems, Jokes, puzzles, and many other postings.

3. Students are encouraged to participate in poster & banner making during various activities of NSS, DLLE, & some workshops.
4. Apart from this they are encouraged to participate in activities of literary competitions.

**5.3.5 Does the college have a student council or any similar body? Give details on its selection, constitution, activities & funding.**

- As per the Maharashtra University Act, 1994 under section 40(b), Student council is constituted.

Following is the Student’s Council committee:

Table No. 5.7 : List of Students’ Council members

<b>DESIGNATION</b>	<b>NAME</b>
Principal , Chairperson	Dr.(Mrs.) Snehal Donde
Professor , Coordinator	Mrs. Neeta Savla
Lecturer , member	Mrs. Hetal Prajapati
NSS programme officer,member	Mr. Kailas Datir
physical education, member	Mr. Naresh Raut
Student representative, General Secretary	Patil Bobby ( Sybcom)
Student representative, Joint Secretary	Mundhra Roshan(Fybcom)
Student representative, Treasurer	Haria Ankit (Tybcom)
Student representative, member	Sharma Rachna (Tybcom)
Cultural representative,member	Nakum Riddhi(fybcom)
NSS representative, member	Gupta Shivam (Fybcom)
Fybcom representative, member	Gudhka Tanvi ( CR)
Sybcom representative, member	Pandey Sonal ( CR)

- This committee looks after overall college activities, students participation, students issues, and other involvement in organizing events.

◆ **Activities:**

- To look at the overall discipline of the student in College.
- To consult with students regarding the problems and provide the solution after consulting college authorities.
- To look at the students participation in various activities & to take measure to improve their maximum participation.
- To arrange for inter-collegiate & intra –Collegiate sports, Cultural and other events activities and bring out suggestion & Improvement form it.
- Each student council member is given responsibility of 10 students to ensure maximum participation in all activities
- Any other matter of seriousness known to the institution are made known by council member to the college authorities.

**Funding** is mostly done on the basis of fees collected for sports, cultural and other areas. Apart from this sponsors also funds to various events.

**5.3. 6- Give details of various academic & administrative bodies that have Student representative on them.**

The institution has various committee & where students are involved as representative to polish their leadership skills.

**Following are the committees.**

1. Student's Council

2. College Development Committee
3. Women development cell
4. Grievance Department / Anti-Ragging Committee
5. Sports Committee
6. Cultural Committee
7. DLLE programme
8. NSS unit
9. Discipline Committee
10. Students Welfare Committee
11. Nature Club.

**5.3.7- How does the institution network and Collaborate with the Alumni & former faculty of the Institution.**

Institution has a good network with alumni and former faculty.

- Whatsapp group is formed
- Every time alumni association and former faculties are invited in events and activities, that is organised by college.
- Even network through website
- email
- Meetings are conducted with them.
- Any Other:-
  - The institution is student oriented and hence it is always facilitating and supporting students.
  - Even some students who have achieved degree and other achievements in corporate world keep on reporting to the college regarding their growth.

Table no.5.8 : Cultural committee yearly plan

<b>Sr.no</b>	<b>Particulars</b>	<b>Tentative date</b>
1.	Fresher's Party	July ( mid of month)
2.	Guru Purnima Day	Aug ( Mid of Month)
3.	Teachers Day	Sept ( Mid of Month)
4.	Debate Competition	Oct ( Mid of Month)
5.	Skit on social topic/ Street Play	Dec ( Mid of Month)
6.	Days and Annual Gathering	Jan ( Start of month)
7.	Farewell party	Feb ( End of month)

**CRITERION VI**  
**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1. Institutional Vision & Leadership :**

**6.1.1 State the vision & mission of the institution and enumerate on how the mission statement defines the institution distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institutions traditions and value orientation, vision for the future etc ?**

◆ **VISION:**

To make students and staff progressive thinkers and create institutional work culture such that it prepares them to grab opportunities in dynamically changing world.

◆ **MISSION :**

- To make the college a center for a web of activities-academic, social and cultural.
- To train and groom students for employment & entrepreneurship.
- To support faculties for continuous upgradation for creating quality academic culture.
- To provide students extensive field experiences by establishing incubation centre.
- To take initiatives for academia and industry interface.
- Integrating technological development across the curriculum.

- To generate feedback by involvement of community and experts to periodically take effective measures for creating good work force for the future
- To impart value added education to students for creating responsible citizens

### **6.1.2. What is the role of top management, Principal & faculty in design & implementation of its quality policy and plans?**

For quality measures the College Management has given full authority to the Principal for making plans & Policies for the success of the Institution. Principal has constituted several committees and members take ownership of work and actively participate in every activities of the college.

Following are other aspects:

#### **◆ Role of top Management:**

- Emphasizes on quality education and thus support financially for infrastructure and facility development of institution.
- Keep keen observations to conduct the institution in line with the vision, mission, goals & objectives.
- Periodically discuss all aspects of college with the principal for timely support in any aspect
- Actively interact with all staff during the Local Managing Committee (LMC) meetings and other times to resolve issues timely.
- The Management timely provides required facilities as per the need of any specific activities.
- Take care of welfare of staff



#### ◆ **Role of the Principal:**

- For ensuring quality and smooth working of the institution importance and priority given to make Academic plans
- Forms various committees and emphasizes compulsion to submit yearly plans of activities
- Academic growth of the college is ensured by introducing various add on courses and creating facilities
- Faculties are trained and groomed for specific work assigned
- Minutes of respective committee meetings are prepared to ensure accomplishment of targets
- Supervise curricular, co-curricular and extracurricular activities of the college.
- Maintain linkage between management and staff.
- Staff are emphasized to participate in conferences and workshops for updating them.
- Regularly checking reports, registers of teaching and non-teaching staff.
- Help the staff in planning and implementing academic programmes.
- Give priority to staff welfare as this is a motivator factor.
- Remedial coaching for students is emphasized.

#### ◆ **Role of the Faculty:**

- Submit Lesson Plans of their respective subjects to ensure timely completion of topics
- Class teachers ensure excellence in academic, curricular & Co-Curricular activities of their respective class students
- Update information to the Principal and management for the Success of the institute.

- Mentoring, guiding & counseling the students.
- Use teaching aides for effective classroom teaching learning
- Evaluation process is made simple and flexible
- Every faculty is assigned some committee work for involvement in corporate work and involve in college growth and development
- Networking is done to learn best practices form colleagues in various institutes

### **6.1.3 What is the involvement of the leadership in ensuring:**

The policy statements and action plans for fulfillment of the stated mission :

- Principal has long term vision for both, academics and administration.
- She follows a democratic and participative style of leadership, and active involvement of teaching and non-teaching staff.
- The policy statements and action plan are formulated after details analysis of all factors by the principal.
- The Principal guides, convince inducing the study to activity participate for achievement of goals and objectives of the college.
- In the staff meeting, presided by the principal, discussion connected with review of the committees work, syllabus, attendance, discipline, etc so as to ensure that task achieved as per the planning.
- The principal also allow to staff for any kind of innovative work or suggestion and if any grievances.
- She conducts LMC, GC and staff meetings to ensure

productivity.

- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plans:
- The action plans for operations are prepared under the supervision and guidance of the principal.
- Various committees constituted with outlined objectives and guidelines
- Teachers are trained to prepare committee plan, Teaching plan, Non-teaching Prepare work load register, Admin Prepares the academic plan, Principal and management Prepares its institutional plan.
- In CDC meetings strategic decisions are taken and over all the College working committee members try to realize the plans.

◆ **Interaction with stakeholders:**

- The Principal ensures that all stakeholders are involved in its activities thus time to time interacts with Alumni, NGO's, Academic Council members, government authorities etc,
- She and Teaching staff interacts with the parents of the students through Parents meeting to discuss about the progress of their child.
- The college interacts with the local police station, Traffic control department, Municipal corporation, local public representatives to maintain good relationship for the safety, security and growth of the college.
- The college staff interact with students to convince, guide, mentor for academic, curriculum & non-curricular activities.
- The college discuss with the Alumni members for any suggestion which will increase performance of an institute.

Proper support for policy and planning through need analysis,

research inputs and consultations with the stakeholders.

Our Principal is expert in education policy research work and thus imply all possible means to upgrade quality of education and thus recently conducted a workshop for Faculty Skill enhancement. She thus collaborated with local Municipal corporation and a circular was sent to every school in vicinity for maximum participation of teachers for getting benefit of the training for quality transformation.

The analysis of the needs of the system is done through the connection with university, other academic institutes, etc. Generally regular feedback & suggestion of the students, parents and committee members is taken to frame plan & policies of the college.

The Governing Council members of the college fully support for providing benefits to the stakeholders.

◆ **Reinforcing the culture of excellence :**

1. The Principal assess the progress of the college and suggest measures to the staff for the desired changes on a periodical basis.
2. The students and faculty members of the institution are inspired by the Principal to create a culture of involvement, improvement & accountable at various levels.
3. Appreciation to faculty and students for their achievements.
4. Timely update to college management is provided for facility and services upgradation
5. Student Council is formed and trained to ensure maximum participation of students in various activities
6. Community and extension work is given importance to

sensitize all towards the society

7. Involvement of stakeholders are given priority in all aspects of the college
8. Periodic review of all work is taken to take corrective measures at appropriate time

◆ **Champion Organization Change:**

- Planning and management is strategically done for transformation of the organization
- Development of feedback and suggestion mechanisms for consistent evaluation and monitoring the progress of the institution.
- Managing the activities to bridge the knowledge gap through interaction with leading academicians and industrialist and visits of students to industries.
- Principal is providing visionary and missionary leadership.
- Involving stakeholders and business community for success of the institution.

**6.1.4 . What are the procedure adopted by the institution to monitor & evaluate policies and plans of the institution for effective implementation and improvement from time to time ?**

- In the beginning of the academic year an academic calendar and yearly plan of respective committees is prepared by the faculties every year, which is critically analysed and monitored by the principal.
- For improvement of the students attendance the attendance committee prepares report. Every month, defaulter's list is displayed on the notice board and parents meeting are conducted to inform about attendance of their ward.

- Monthly staff and non-teaching meeting is conducted for next month planning and evaluation of previous month performance regarding academic, curriculum & extracurricular activities.
- Various other meetings are also conducted like LMC, IQAC, etc.
- Library Committee conducts meeting and ensures facilities to enhance students learning experience
- Joint meetings are conducted periodically with the college Management for effective implementation of ideas outlined

**6.1.5. Give details of the academic leadership provided to the faculty by the top management.**

The top management gives academic leadership to the faculty such as :-

- For smooth functioning, the faculty members are invited to discuss about various opportunities & obstacle in the institution.
- Principal allot the workload to the faculties and teaching plan is prepared by the respective teachers for their subjects.
- The faculty members understand need of learners and treat them accordingly. Asses the performance of the students by conducting Internals tests and evaluation of semester answer papers.
- Every Faculty is encouraged to conduct various activities in all the committees for the holistic development of the students.
- Faculties are encouraged to attend various workshop, conference and seminar for improving knowledge and skill.

### 6.1.6. How does the college groom leadership at various levels ?

The college grooms leadership at various levels:-

#### ◆ Faculty :

- There is a blend of senior and junior staff members in various committees like Admissions Committee, Time-table Committee, examination Committee, DLLE, NSS Committee, women Development cell, etc.
- The chairperson or conveyor is bestowed by rotation so as to groom new leaders.
- Encouragement and Motivation to the faculty by way of Awards, Rewards, appreciation for excellence in academic, Curricular & extra-curricular activities.
- Improvement of skill & development of teachers is done by inviting a resources person. For e.g.:- Dr. A.V. Iyer and Mr Prvin Singh was invited to conduct Faculty skill enhancement workshop
- Encourage faculty to prepare Academic calendar which helps them time to time to improve the knowledge & skills of the students.
- Proper training and guidance is given by the Principal regarding every work assigned to the teachers and policies of University and government

#### ◆ Student:

- The conveyor of various Committees takes the responsibility to organize activities for grooming leadership.
- The college selects Class Representative's in each class by voting method and they control class, observe students attendance and maintain discipline in absence of teachers.
- Encouraging students participation in major events such as

college festival, sports day, annual day, intercollegiate activities etc.

- Recognition of the students performers in annual gathering by awarding certificate of appreciation by the hands of eminent persons invited as chief guest.
- Financial aid and other facilities are provided by the college Management to encourage students participation in various competitions
- Student welfare in terms of their insurance is done every year

**6.1.7 : How does the college delegate authority and provide operational autonomy to the department/units of the institution and work towards decentralized governance system ?**

- 1) The Management gives free hand to the Principal to achieve the vision & mission of the institute.
- 2) Academic responsibilities are divided among all the staff members in joint meetings with the Principal.
- 3) Various Committees are formed for the development of the college such as :
  1. College Development Committee
  2. Admission Committee
  3. Examination Committee.
  4. NSS
  5. Students Council.
  6. Women's' development cell.
  7. Attendance Committee
  8. Library
  9. DLLE
  10. Magazine Committee
  11. Cultural Committee



12. Sports Committee
13. Nature club
14. Anti-Ragging Committee
15. Grievance Cell
16. Discipline Committee
17. Cleanliness committee

Delegation of work is done with proper guidance and clarity of objectives. All work distribution is done by equal participation of Teaching, Non-teaching staffs and students.

**6.1.8 :- Does the college Promote a culture of participative management ? If yes indicate of participative management?**

- The management always is open for discussion with the teaching & non-teaching staff for the improvement and success of the institution.
- Various committees have been formed involving teachers and students, to implement the plans of the college.
- Parents are encouraged to give views and opinions for college progress
- Principal frequently conducts meetings with staff students and parents for their active participation and college development

**6.2. Strategy Development And Deployment**

**6.2.1. Does the institution have a formally stated quality policy ?  
How is it developed, deployed & reviewed ?**

**“Yes”**

The institution has a formally stated, quality policy in all areas, the institution committed to impart quality education to develop the right attitude, professionalism and inculcating the right ethical values.

- The principal of the College takes initiatives to ensure proper co-ordination between the functionaries of the college.
- The faculties co-ordinate and plan their individual subject and committee activities and report to the Principal.
- The policy for quality enhancement is in synergy with the mission and vision of the institution.
- The quality policy of the institution has been developed by the Principal in consultation with the stakeholders and experts.

#### **6.2.2. Does the Institute have a perspective plan development ?**

**If so give the aspects considered for inclusion in the plan.**

"Yes"

The institution have a perspective plan for development. It covers the following aspects.

- To add new market relevant courses/programmes
- To add Science and Humanities related courses
- To make placement cell active
- To add courses which will skill housewives and dropouts
- To start Vocational training graduation course
- Revenue generation and create more facilities
- To create opportunities to recruit more staff

#### **6.2.4. Give the broad description of the quality improvement strategies of the institution for each of the following :**

◆ **Teaching & Learning :-**

❖ **Teaching :**

- The teaching process is facilitated through qualified, trained and experienced faculty, trained and experienced faculty.
- Apart from class-room teaching , students are encouraged to use library facilities.
- The teaching staff maintains syllabus monitoring register in which they note down which topics taught in class.
- During regular lectures, faculty ask questions to the students to judge whether they understood the topic or not.
- Use of audio visuals and ppt presentations for various topics are done by faculty.
- The teaching plan is prepared month wise by each faculty and it is strictly monitored by the principal.

❖ **Learning :**

- Attendance is compulsory for all students subject wise.
- Remedial coaching lecture is conducted for the weak students.
- Internals test are conducted and declaration of result of Internal tests.
- Guidance to students how to write answer in the exam.

◆ **Research & Development :-**

Teachers are encouraged to involve in research work to increase their skill, knowledge and information:

- Adequate facility is made available such as infrastructure, computers, printers, internet, etc.
- Research activities are promoted by participating faculty in seminars and workshop.

- Duty leave is sanctioned to faculties to participate in workshop and seminars etc.

#### ◆ **Community Engagement :-**

- The students have actively participated in the following programmes as part of their social responsibilities through the platform of various committees:-
- N.S.S committee have arranges blood Donation camp.
- Thalassaemia Minor Screening camp in collaboration with Think foundation.
- Students are sending to help[ Police during Ganpati Visarjan for the purpose of Crowd control.
- Activities creating Environmental awareness such as Tree Plantation.

#### ◆ **Industry Interaction :-**

- Industrial Visits and field trips are organized to establish linkage with various.
- Students are facilitated to visit commercial and industrial organizations for conducting research activities as part of their curriculum.

**6.2.5 How does the head of the institution ensure that adequate information ( from feedback and personal contact, etc) is available for the top management and the stakeholders, to review the activities of the institution ?**

- The students feedback on various aspects of college facilities is regularly gauged and improvement plan as per

the comments received are initiated.

- Principal forms different committees in the beginning of the term to conduct various activities.
- The Principal observe the lectures of the faculty, administrative office and cleanliness of the college on regular basis.
- Functioning of the library is monitored.  
CCTV camera are installed to keep proper monitoring of all things
- The stakeholders are provided information through college website, prospectus, Annual Magazine & during annual events.

**6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institution process ?**

- The Principal involves all staff members in various activities of committees related to the development of the college.
- Principal Dr.Mrs. Snehal Donde herself trains faculties for effectively handling the students need in terms of academics and personal.
- The management provides the required support to implement the suggestions given by the staff.
- The management supports any suggestions given by the faculty through the Principal in CDC meetings.
- Accessibility of Management members to Principal is such that speed up of all work is possible instantly

**6.2.7 Enumerate the resolutions made by the management council in the last years and status of implementation of such resolutions.**

The college management has passed the following resolutions:

- Management members made decision to appoint qualified and eligible Principal and Faculties and Thus Dr Smt. Snehal Donde was appointed as Principal, Mrs Pooja Dodhia as Asst. Professor in Accountancy and Mr. Kailas Datir as Asst. Professor in Economics
- Governing Council approved decision to shift college from school building to new college building,
- In the current year, construction of library, gymkhana, Examination control room, conference room sports room and canteen facilities was approved and accordingly work is completed.
- Resolution made regarding requirements of more non-teaching staff. Three staff are recruited,
- Resolution made to make campus wi-fi is done.
- Resolution related to NSDC & MSDC courses expenditure is approved.

**6.2.8. Does the affiliating university make a provision for the according the status of autonomy to an affiliated institution ? If yes, what are the efforts made by the institution of obtaining autonomy ?**

“Yes”

- The college has presently no plans for obtaining Autonomy.

**6.2.9. How does the Institution ensure that grievances/ complaints are promptly attended to and resolved effectively ? Is there a mechanism to analyses the nature of grievances for promoting better stakeholder relationship ?**

- The college has a Grievance Redressal cell.
- The college ensures that all regular mild grievances, complaints and suggestions are promptly attended and resolved effectively of the students through class-representative.

**6.2.10. During the last four years, had there been any instance of court cases filed by and against the institute ? Provided details on the issues and decisions of the courts on these ?**

- No case reported.

**6.2.11. Does the institution have a mechanism for analyzing student feedback on institutional performance ? If yes, what was the outcome and response of the institution to such an effort ?**

- Yes. The college has a formal mechanism to obtain feedback From the students about teachers, activities, library services, curriculum aspects etc.
- Feedback from alumni members is taken during informal meetings, for improvement in infrastructure facilities and committee activities.
- Feedback obtained is analysed by the principal and communicated to staff and the management with proper suggestions.
- Feedback is also obtained from students during the student council meetings.

### **6.3. Faculty Empowerment Strategies:**

**6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff ?**

To enhance & enrich the professional development of teaching

and non-teaching faculty, the governing council of the college provides various facilities such as :-

• **Teaching staff** :-

- Encourage to participate in seminars, conferences and workshops.
- The college conducts state level workshop in which faculty gets an opportunity to interact from different fields.
- Mrs. Hetal Prajapati has attend a one day workshop on revised syllabus of F.Y.B.Com, organized by D.A.V. College Bhandup.
- Faculty are encouraged to register themselves for PhD, Research paper and other diploma/certificate courses.
- Motivated to undertake research activities.

• **Non-teaching staff** :-

- Training to non-teaching staff for enhancing their office automation and computers skills. Mr. Surendra Warik has been sent to Agarwal college, Kalyan, Mumbai to get information regarding maintenance of books of Accounts
- Encouragement to participate in workshop, seminar to enhance their skill & knowledge.
- Faculties are encouraged to use ICT facility and provided all kind of support for professional development and encourage to participate in training, workshops and conferences.

**6.3.2. What are the strategies adopted by the institution for**



**faculty empowerment through training, retraining and motivating the employees for the role and responsibility they perform?**

- In the beginning of academic session meeting is conducted by Principal Dr. Snehal Donde to discuss various aspects of teaching learning and extra curricular activities with all necessary guidelines and objectives.
- The college encourage faculty to participate in activities like seminars, workshop, conferences, orientation programmes, self-development programmes for faculty empowerment.
- To improve the quality of teaching, faculty members are encouraged and guided to get involved in research work.
- Emphasis is given to the unapproved faculties to qualify NET/SET for eligibility.
- Teachers and non teaching staff are felicitated during the annual day in appreciation of their work.
- Teaching staff also has undergone training as stipulated by University at regular time intervals and also if new courses are introduced.
- Faculty also work as convener and member of committees, where complete freedom is given to him/her to plan and execute programs. Reasonable financial freedom is also given for execution of programme.

**6.3.3 . Provided details on the performance appraised system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

- The faculty are required to submit duly field performance appraisal form to the Principal at the end of the academic.
- The faculty performance appraisal form is verified by the

principal.

- Performance appraisal report shows the strength, achievement of the faculty during the academic year.
- Performance Appraisal report help the higher authorities to take proper steps for improvement of the performance of faculty if required.

**6.3.4. What is the outcome of the review of the performance appraisal reports by management and the major decisions taken ?  
How are they communicated to the appropriate stakeholders ?**

- The performance appraisal reports indicate the strength & weakness of the employee and based on such report, decisions are taken of employee.
- Then performance appraisal report also helps the management in determining the annual increments to be given to the faculty members.
- Performance appraisal report of teaching & non-teaching staff are reviewed by the principal.
- Adverse remarks, if any, are conveyed to the concerned staff for improvement.

**6.3.5. What are the welfare schemes available for teaching and non-teaching staff ? What percentage of staff availed the benefits of as such schemes in the last four years ?**

- Welfare scheme for teaching and non-teaching staff are
- Provident fund facilities,
- Medical leave,
- Earned Leave
- Duty leave,

- Insurance,
- Loan facilities from trust,
- Provision is available for compensation in case of any mishappening.

**6.3.6. What are the measures taken by the Institution for attracting and retaining eminent faculty ?**

- Well maintained infrastructure.
- Well equipped library.
- Healthy work culture.
- Felicitation of faculty for their achievements.
- Opportunities for professional development.
- High remuneration for expertise.

**6.4. Financial Management & Resource Mobilization**

**6.4.1. What is the institutional mechanism to monitor efficient use of available financial recourses ?**

- The college has very effective mechanism to monitor effective use of financial resources.
- The Principal of the college ensures that expenses are incurred for the purpose of implementing institutional plans.
- Expenses are first sanctioned by the Principal.
- The estimated budget is discussed in the CDC meeting which is approved by the governing Body of the college after discussions.
- The expenditure on various areas is done as per the budget by the head of the institution.

**6.4.2. What are the institutional mechanisms for internal and external audit ? When was the last audit done and what the major audit objections ? provided the details on compliance.**

- The college accounts area audited every financial year by External Auditor.
- The last audit was done for the financial year 2015-16
- There were no major audit objections.
- However suggestions, given by the auditor for improvement are considered and complied upon.
- All books of accounts are now being made separately for college as it was earlier a mixed one.

**6.4.3. What are the major sources of institutional receipt / funding and how is the deficit managed ? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with institution if any.founding and the utilization of the same. ( If any)**

Kindly refer Annexure.

## **6.5 Internal Quality Assurance System (IQAS)**

### **6.5.1. Internal Quality Assurance cell (IQAC)**

**a) Has a institution established an internal quality assurance cell(IQAC), If yes what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes ?**

- The IAQC was formed in july, 2016 consisting of the

Management, Principal and Teaching faculty.

- All Policy decisions regarding quality upgradation in the institution are taken during CDC meetings and Governing council meeting..
- The IAQC provides input required for strategy planning to maintain quality in institutional systems.

Table No. 6.1 : Details of Internal Quality Assurance cell

<b>Sr. No.</b>	<b>Name</b>	<b>Category</b>	<b>Designation</b>
01	Dr. Smt. Snehal S. Donde	Principal	Chair person
02	Mr. Dipakkumar S. Shah	Management	Member
03	Dr. Prassana Soman	Nominee from local society	Member
04	Shri. Ashok ji Maru	Nominee from local society	Member
05	Mrs. Pooja P. Dodhia	Faculty	Co-ordinator
06	Mr Kailas Datir	Faculty	Member
07	Ms. Jeetal J. Sumariya	Alumni	Member
08	Bobby Patil	Student Council, GS	Member

The college have a policy on quality assurance which aims at :-

- It works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids.
- Providing infrastructural facilities for development of the institute.
- Communicating our vision and mission of the college by displaying them in the college premises, website, prospects and magazine.

- Encouragement to teachers for research for enhancement of quality , skill, knowledge.
- Adapting to the changing environment and demands of the students, staff, technology and the staff.

**b) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented ?**

Most of the decisions of the IQAC have been approved by the Management such as :-

- Improvement in college infrastructure for the development of college.
- Conducting Orientation session for first year students.
- Purchase of Technology such as Additional Computer, photocopier Machine, Printer, Projector.
- Installation of Internet facility.
- Organize programmes on women's issues
- Starting of new courses in Direct Tax, certificate courses in computerized accounting & Tally.
- Starting of NSDC & MSDC courses, CA- CPT & IPCC coaching.

**c) Does the IQAC have external members on its committee ? if so mention any significant contribution made by them.**

**“Yes”**

They give the suggestion about Improving the facilities in college, starting of Disaster management cell, starting of cafeteria, gymkhana and administrative suggestion.

**d) How do students and alumni contribute to the effective functioning of the IQAS?**

- Students and alumni also represent in the IQAC.
- The alumni helps and guides the students in various spheres such as academic, sports, cultural activities.
- Gives suggestion by way of new & innovative ideas for development of institute.
- Alumni were also involved in arranging the cultural programme.
- Alumni also come as faculty to share their practical experience into their teaching.

**e) How does the IAQC Communicate and engage staff from different constituents of the institution ?**

- There are regularly staff meeting under the chairmanship of principal where suggestions and feedback are received from faculty regarding quality policy.
- The administrative staff are also involved for the plans & policies of the institution.
- Staff members are nominated as members of IQAC as quality policy monitoring committees.
- Non-teaching staff are also given training for technology such as photocopier machine and computer.

**6.5.2 Does the institution have to integrated framework for quality assurance of the academic and administrative activities ? If ‘yes’ give details on its operationalisation.**

“Yes”

The institution have an integrated framework for quality assurance of the academic and administrative activities.

◆ **Academics :**

- Teaching plans are prepared by teachers for a term and it is monitored at different stages by the principal.
- Faculty prepares class-wise time-table, tutorials, lectures , examination schedule.
- Faculty prepares an academic year plans for the different activities of the committees.
- The faculty also maintains syllabus monitoring register for everyday’s topic covered in each class.

◆ **Administration:**

- Non-teaching staff are accountable to give daily basis report to the senior clerk.
- Principal allot the work to non-teaching staff according to their designation.
- The principal monitors the administration matters of the non-teaching staff.

**6.5.3 Does the institute provide training to its staff for effective implementation of the quality assurance procedure ? If yes give details enumeration its impact.**

Yes.

The institute provided training to its staff and makes significant contribution in the staff enhancement of the institution.



Table 6.2 : Current Year faculty participation in Workshop/conference/seminar

Sr. No.	Name	Designation	Department	Workshop/seminar/other program
1.	Mrs. Pooja Dodhia	Asst. Prof.	Commerce	1.Revised syllabus & Paper pattern at Tope college Parel. 2. CAP participation
2.	Mrs. Neeta Savla	Asst. Prof	Commerce	1. One Day National Seminar for NAAC at Birla College. 2. CAP participation
3.	Mr. Kailas Datir	Asst. Prof	Economics	1. Workshop on Research Design in Management 2. CAP participation
4.	Mrs. Hetal Prajapati	Asst. Prof.	Commerce	1.Workshop on Research Design in Management 2.Workshop for revised syllabus of FYBCom at DAV College 3. CAP participation

**6.5.4 Does the institution undertake academic audit or other external review of the academic provision ? If yes how are the outcomes used to improve the institutional activities.**

- The college does its academic audit from time to time by analyzing results in internal tests and university exam.
- After through analysis by IQAC and academic council of college, strategies are evolved to raise the graph of achievements and widens the horizon.
- The university also does its audit in terms of general inspection at the time of introduction of new courses.
- The audit improves the quality of the institutional programmes by gearing up towards goals.
- Orientation programmes conducted for staff for training them on multi –tasking project.

**6.5.5 How are the internal quality assurance mechanism aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities. ?**

- IQAC, in co-ordination with various committees of the college, takes efforts to comply with the recommendation of the audit report.
- All the requirements of the University of Mumbai regarding affiliation and its continuation, faculty improvement, courses, syllabus, examination, evaluation, etc, are implemented.
- Since IQAC members are also members of various committees of the college, speedy implementation is assured.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process ? Give details of its structure, methodologies of operations and outcome ?**

The mechanism to continuously review the teaching learning process.

- The teaching-learning process is facilitated through qualified,

trained and experienced faculty with support from office staff.

- Apart from class-room teaching, students are encouraged to use library and internet facilities.
- To ensure timely completion of syllabus, Syllabus monitoring register is maintained.
- The teaching staff maintains record of daily lectures, teachers daily attendance register, etc.
- The delivery effectiveness of teaching –learning process is reviewed by the principal and feed back communicated. The concerned faculty then plans for improvements which are monitored on a regular basis for their effectiveness.

**6.5.7 . How does the institution communicate its quality assurance policies mechanisms and outcome to the various internal and external stakeholders ?**

- Quality assurance policies mechanisms and outcomes are Informed during CDC meetings, during parents and alumni meetings.
- The academic calendar as the primary tool for achieving quality in teaching-learning is communicated to all the students during the academic session.
- Principal personally conducts orientation with all the first year students delivers messages regarding rules & regulation, activities, Discipline, attendance, Industrial visits, etc, to improve their skills & development.
- Principal also conducts parents meeting of the first year students immediately after the commencements of the first year classes.
- Principal also communicates to the guardians the different quality related matters in order to seek their co-operation as also to achieve the quality of the institution.

- Information is provided in meetings regarding various steps that can be taken to improve the college and achieve Goals and objectives.

**CRITERION VII:**  
**INNOVATION AND BEST PRACTICES**

**7.1 Environment Consciousness**

- A clean and healthy environment is one of the desired pre-requisites of our educational institution.
- To accomplish this, our institution emphasizes on adopting good practice and bringing environment consciousness to our campus and surrounding area through various endeavors.
- Efforts are taken to make the college campus green.
- The college is sensitive to the fact that the resources are scarce and need to be preserved .
- Quality monitoring has been an integral part of the college functioning.
- The college extends education to its students through innovative and interesting ways to make them nature conscious as well as nature friendly.

**7.1.1 Does the institute conduct a green audit of its campus and facilities?**

- Informally we make efforts to conduct green audit and make all efforts to maintain surrounding green by planting large number of trees in our campus, keep paper free atmosphere, use solar panels, etc.
- The students and staff have planted several trees during various tree plantation programmes organized by the institution through NSS unit to keep surrounding clean and healthy and to give awareness to the people for planting more trees in their

surrounding and protect the trees.

- The use of plastic bags is avoided in the campus.
- The college has formed ‘Nature Club’ which conducts various activities to sensitize the students and staff about the environment such as:-

- ❖ Nature club organized ‘Environment Week’ in which we celebrate “ Green Day” to show peace, prosper & beauty with the help of flowers,“ Rangoli Competition Day” with natural product to inculcate nature sensitivity & healthy environment related practice to show natures creation.

- ❖ “ Fruits & Vegetables carving Competition Day” to show case creativity of students with the help of fruits & vegetable to find beauty in fruits & vegetables

- ❖ Care is taken to ensure that the college environment has low level of carbon emission and low pollution levels so that the campus is healthy for all.

### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

Following are the initiatives taken by the college to keep the campus eco-friendly:-

#### **◆ Energy Conservation:**

- College conducts awareness programme on energy conservation & adopt measures to ensure that energy is conserved wherever possible.
- Energy saver electronic gadgets are used in the campus.
- Large sliding windows are constructed to allow natural light & air.
- Signboards have been put up in the campus appealing to

the students & staff to switch off lights & fans when not required

- Every department follows a policy of switching on power only when required & switching off when not in use.
- The institution strictly observes to see that no electric equipment run unnecessarily. Thus, enough measures are taken to use electricity carefully.
- Use of air- conditioners is avoided as far as possible.
- Periodically check up of electronic equipments are done to avoid loss of energy.

◆ **Use of Renewable energy :-**

- Presently no renewable energy sources are present in the campus.
- Plans are ahead to install roof top solar panels.
- We conduct activities wherein the students are encouraged to make best out of waste.

◆ **Water Harvesting :**

Rain Water Harvesting Project is initiated with CSR fund

◆ **Efforts for carbon neutrality :**

- The college has made arrangements for the parking of the vehicles of the students & staff near the entrance. This helps in keeping the campus as much clean as possible.
- The campus is also smoke free. The dead leaves & waste
- papers are not allowed to be put on fire. The dead leaves & waste paper are scientifically decomposed off by burying them in the soil.

- The faculty members are encouraged to share vehicle ride.

#### ◆ **Plantation :-**

- Tree plantation drives are organized regularly to create clean & green campus.
- The NSS unit of the college is perennially active in tree plantation activities in the vicinity. This helps in spreading awareness and importance of trees even among the non – NSS members of the institute.
- Every year our college NSS unit actively participating in “Save Tree Campaign” between 1<sup>st</sup> July to 7<sup>th</sup> July for planting trees organized by forest department of Maharashtra and every NSS volunteer plant 2 trees during campaign.

#### ◆ **Hazardous Waste Management :**

- The college generally does not generate any hazardous waste in any manner. However, the college strives to generate minimal waste & tries to reduce the use of plastics whenever possible.
- Mild chemicals are use for cleaning & maintaining the campus.

#### ◆ **Hygiene:-**

- All classroom, staff rooms & wash rooms at each floor of the college building have dustbins.
- In each & every corridor of our college building dustbins are kept specifically for the classroom corridors to keep them clean & neat.
- The washroom are properly & timely cleaned and



equipped with amenities of soap, tissue dispensers & liquid sanitizer.

- The college has installed sanitary pad dispensers in the ladies washroom.
- College take utmost care to maintain a clean hygienic & litter free surroundings.

◆ **E- Waste Management:-**

- The students are made aware of the hazards of E- waste using audio visual aids.
- An awareness lectures on waste management has been conducted by our faculty.
- Papers used on one side are reused. These initiatives save paper.
- The college opts for computer with large storage.
- USB Hard Disk & pen drives are used to reduce the compact disks usage.
- Printing cartridges are generally refilled and not disposed, wherever refilling is not possible the cartridge is returned to the manufacturer.
- Paper waste is sold off to vendors who send it for recycling.
- All damaged or non functional electronic materials is returned to the manufacturer.

◆ **Any other:-**

- Rallies & awareness drives are organized to make the campus eco-friendly drives like tree- plantation, campus cleanliness campaign & say no to crackers for pollution tree Diwali are some such initiatives.
- Every year NSS unit organized Blood donation camp in

the college campus

- Every year on 21<sup>st</sup> June NSS unit celebrate the International Yoga Day.
- NSS unit organizes Organ Donation awareness programme to create awareness among the students.
- NSS unit of college organizes rallies on road to spread the message of road safety & traffic control among the students as well as among the public of the Bhiwandi.
- In order to provide a deep insight into environment and nature, the students are often taken on nature trails to “Sanjay Gandhi National Park.”

## **7.2 Innovations:**

Many innovative initiatives are taken for quality transformation in teaching learning and for skill enhancement of teachers and students.

### **7.2.1 Give details of innovations introduced during the last four years which have impact on the functioning of the college.**

- The college has embraced on many quality initiatives during the last four years that has contributed to the achievement of institutional objectives. This has ensured smooth functioning of our college creating a positive impact on teaching & learning.

#### **The details of the innovations are given below:**

- For skill enhancement of students add on Certificate Courses in “Direct Tax” & “Computerized Accounting & Tally package” is introduced by the college and as a part of practical knowledge gaining students are compulsorily

directed to work as interns during the holidays with CA or shops and other establishments. This type of activity helps students to earn while learn and aid their own course fees and gaining college popularity.

- Term-wise teaching plan by the faculty is encouraged and this has helped in improving college results.
- Skill enhancement programmes for the faculty are organized regularly to make faculty multi-tasking & skilling as well as for capacity building.
- Industrial visits are organized to provide the students with practical experience & to draw co-relation to their curriculum. It also helps them to get a feel of the actual professional environment in the industry.
- Orientation for the newly admitted students of the college is an annual feature. The students are acquainted with the rules and regulations of the institute which helps them to adapt themselves to new atmosphere and discipline of college is maintained.
- Power Point Presentations are regular feature for the students which has brought improvement in teaching learning process and build the confidence of students.
- Classroom & blackboard teaching is an essential parts of the daily activity of a teacher but teacher include a variety of innovation which include audio-visual aids, group discussion, debates & quizzes etc. In addition to the traditional method of teaching. This helps the students to capture modern new ideas with a logical & interpretive analysis of the subject.
- The college conducts remedial lectures for the weaker students & extra guidance for bright students, this has improved the overall results of the college.

- Students give feedback regarding each teacher at the end of the academic year, which is one of the milestone in the growth of the institution. According to the students feedback the teacher is advised & counseled to make the necessary changes in their teaching, thus improved students attendance in class
- The college has launched its website to provide all information about the institution in one click.
- With an emphasis given to gender issues, a self defence programme has been organized for women students.
- “ANNAPOORNA YOJANA” was started by DLLE unit of our college to make students understand the concept of small scale business and increase self reliance approach.
- Free printing & photocopying faculties are provided to the faculty to conduct internals in the college seamlessly.
- LCD projector are used by the faculty for effective teaching.
- CCTV have been installed at entrance, corridors, staff room & class rooms to monitor & ensure proper conduct of each activity.
- Designation of Academic Calendar before starting of academic year & efforts made to follow it strictly.

### **7.3 Best Practice :**

Give details of any two best practices which have contributed to better academic & administrative functioning of the college.

#### **◆ Best Practice I :**

##### **1) Title of the practice:**

Conduct Faculty Skill enhancement workshop regularly for

teachers from Primary level to Degree college level

2) **Goal :**

To train and groom teachers for multiple skills and create multi task habit

3) **The Context :**

To mold students in right manner we believe that teachers quality must be main focus from primary level itself. Another importance of such skill workshop is that in the present context of contemporary situation in education, as institutional accreditation & performance based evaluation of faculty is become compulsory these type of skill enhancement workshop gives scope to share and learn various pedagogy and record keeping techniques form peers and experts.

◆ **Best Practice II :**

1) **Title of the practice:**

Lesson plans and Academic Calender is mandatory for every committee work allocated

2) **Goal :**

Organizing and managing every aspect of academic and administrative work systematically with result oriented motives

3) **The Context :**

HR issues are almost faced at every level today however outlining yearly plans in the beginning of year gives right direction to the faculties to accomplish the objectives of

institution in right perspectives, as well as fulfil personal goals

◆ **Best Practice III**

1) **Title of practice:**

Each student council member is made responsible to take charge of ten students.

2) **Goals:**

To maximize students participation in maximum activities.

This is to build confidence and encourage student for overall personality development.

3) **Context:**

During the student council meetings, improvement of teaching learning process is discussed in context to overall personality development.

## **Evaluative Report of The Department**

- 01. Name of the Department:-** Department of Commerce,  
Accountancy and Economics
- 02. Year of Establishment :-** 2009
- 03. Names of Programmes, Courses offered ( UG, PG, M.Phil.Ph.D. , Integrated Masters, Integrated Ph.D. , etc.) :-**  
Bachelor of Commerce
- 04. Names of Interdisciplinary courses and the department / units involved :** Nil
- 05. Annual/semester/choice based credit system ( programme wise):-**  
F.Y.B.Com ( Choice based credit grading system)( 2016-17 onwards)  
S.Y.B.Com & T.Y.B.Com ( Credit based semester and grading system) (C7525)
- 06. Participation of the department in the courses offered by other department :-**Nil
- 07. Courses in collaboration with other universities, industries, foreign UG Institutions, etc.:-**Nil
- 08. Details of courses/programmes discontinued (if any) with**

reasons:-Nil

**09. Number of teaching posts:-**

Post	Sanctioned	Filled
Professors	01	01
Associate Professors	Nil	nil
Asst. Professors	05	05

**10. Faculty profile with name, qualification, designation, specialization, ( D.Sc./D. Litt. /Ph.D. / M.Phil.etc.)**

Name	Qualification	Designation	Specialization	No. of Year s of Exp.	No.of Ph.D students guided for the last four years
Dr. Mrs. Snehal S. Donde	M.Sc., Ph.D. , PGDEM, MBA MEM	PRINCIPAL	Management, Zoology	23	06 awarde d Ph.D
Mrs. Pooja P. Dodhi a	M.Com., NET,SET	Asst. Professor	Accountancy	05	Nil
Mr. Kailas Baban	M.A., M.Com., SET	Asst. Professor	Economics	05	Nil



Datir					
Mrs. Komal K. Gosrani	M.Com., SET	Asst. Professor	Commerce	05	Nil
Mrs. Hetal M. Prajapati	M.Com., MBA ( HR)	Asst. Professor	Commerce	07	Nil
Mrs. Neeta A. Savla	M.com.	Asst. Professor	Commerce	07	Nil

**11. List of senior visiting faculty: -**

1. CA Mahesh Birla (Secretary of WRIC)
2. CA Kamlesh Saboo (Secretary, WIRC )
3. Dr. Amboojam Iyer (Former HoD of Management, SNDT University)
4. CA Kishor Peshori (HoD of Accountancy, CHM College, Ulhasnagar)

**12. Percentage of lectures delivered and practical classes handled ( programme wise) by temporary faculty : 10%**

**13. Student – Teacher Ratio (Dept. Wise ) : 37:1**

**14. Number of academic support staff (technical) and**

**administrative staff, sanctioned and filled:-**

Sanctioned and filled Common Support Staff : 4

Administrative Staff: Sanctioned : 3. Filled: 2

**15. Qualifications of teaching faculty with D. Sc/D.Litt/Ph.D/**

**M.Phil/PG.:**

Sr. No	Name	Qualification
1.	Dr. Mrs. Snehal S. Donde	Ph.D. , MEM
2.	Mrs. Pooja P. Dodhia	M.Com., NET,SET
3.	Mr. Kailas Baban Datir	M.A., M.Com., SET, NET
4.	Mrs. Komal K. Gosrani	M.Com., SET
5.	Mrs. Hetal M. Prajapati	M.Com., MBA ( HR)
6.	Mrs. Neeta A. Savla	M.com.

**16. Number of faculty with ongoing projects from**

a. **National:-** Dr. Mrs. Snehal S. Donde is Chief Co ordinator for Ganga Erosion Issues

b. **International funding agencies and grants received:-**  
Nil

**17. Departmental projects funded by DST-FIST, UGC,DBT,ICSSR, etc. And total grants received :**

Applied to NEERI for grants of Rupees seven Lakh.

**18. Research Centre/ facility recognized by the University : Nil**

**19. Publications:**

a. **Publication per faculty :-** Prin. Dr. Snehal S. Donde has 32 Research papers and 6 books to her credit

b. **Number of papers published in peer reviewed journals**

**(national/international) by faculty and students:-** Prin.

Dr. Snehal S. Donde has 35 papers published in Research Journal

- c. **Number of publications listed in International Database ( For E.g. Web of science, Scopus, Humanities International Complete, Dare Database –International /social Sciences Directory, EBSCO host, etc. ):-** 5
- d. **Monographs :-** Yes
- e. **Chapter in Books:-** Yes (Five)
- f. **Books Edited :-** Yes ( Six)
- g. **Books with ISBN/ISSN numbers with details of publishers :-** Six books published by Lambert Publication, Germany)
- h. **Citation Index:-** Yes
- i. **SNIP :-** Nil
- j. **SJR:-** Yes
- k. **Impact factor:-** Yes
- l. **h- index:-** Yes

**20. Areas of consultancy and income generated:-** Nil

**21. Faculty as members in**

- a. **National Committees :-** 1
- b. **International Committees:-** 1
- c. **Editorial Boards:-** 1

**22. Students projects:-**

- a. **Percentage of students who have done in-house projects including inter departmental / programme :-** 100%
  - As a part of B.Com. programme, First year students submit Research Project based on Foundation Course

twice a year.

- DLLE Extension Students survey the Status of Women in Society and Submit projects to DLLE.

**b. Percentage of students placed for projects in organization outside the institution i.e in Research laboratories/Industry/other agencies: 1%**

**23. Award/ Recognitions received by faculty and students:**

Sr. No	Name of Faculty	Award	Received for	Date
1	Dr. Snehal S. Donde.	State Level Adarsh Shikshak award	Contribution in the field of education	24 <sup>th</sup> Jan, 2016
		“Mahila Puraskar 2012.”	Contribution in the field of Literature, Cultural and Sports	15 <sup>th</sup> April, 2012
		Best Extension work teacher award.	Contribution to department of Adult and Continuing education and extension work	15 <sup>th</sup> August, 2006
		Mega Trophy And Best	For creative and innovative Contribution in	2003-2004 &

		Nature Cup Trophy of WWF	Nature conservation work as a Chairperson, Phoenix Nature Club.	2004-2005
		Shantidevi Bhargav Memorial Prize	For standing first in PGDEM course, S.N.D.T. University	2003-2004
		Damayanti Morarji Memorial Scholarship	For standing first in PGDEM course, S.N.D.T. University	2003-2004

**24. List of eminent academicians and scientists/ visitors to the department :**

<b>Sr. No.</b>	<b>Name of Person</b>	<b>Purpose</b>	<b>Year</b>
1.	Dr. S.C. Lahupachang	Selection Procedure	2016-17
2.	Dr. Dinesh Kamble	Unveiling book	2016-17
3.	Dr.Mrs. Ambujam Iyer	Faculty Skill Enhancement workshop	2016-17
4.	Dr. A.D.Sawant	Faculty Skill Enhancement Workshop & Convocation Ceremony	2016-17

5.	Mr. Uttam Kendre	Inter collegiate Kho Kho (M) Tournament Zone III	2016-17
6.	Dr. Prassana Soman	CDC Member	2016-17
7.	Dr. K.B.Sawant	CDC Member	2016-17
8.	Dr. P.K. Pandey	Dean, Fishery University, Agartalla	2016-17

**25. Seminars/ Conferences/ Workshops organized & the source of funding**

- a. National : 2** ( Nexus Conference at Bombay Stock Exchange on 7<sup>th</sup> Jan. 2017 in collaboration with GEV and conference at Andaman for climate Change from 1<sup>st</sup> to 4<sup>th</sup> Feb. 2017 in collaboration with Microbial society)
- b. International:- 1** ( International conference in Mauritius is scheduled in 12 to 16<sup>th</sup> May, 2017 and preparations are on)

**26. Student profile programme/ course wise:-**

Academic Year 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled		Pass Percentage T.Y.B.Com
			*M	*F	
F.Y.B.Com	112	109	48	61	89%
S.Y.B.Com	89	89	43	46	
T.Y.B.Com	91	91	48	43	

Academic Year 2013-14

Name of the Course /programme	Applications received	Selected	Enrolled		Pass Percentage	
			*M	*F	SEM V	SEM VI
			F.Y.B.Com	120		
S.Y.B.Com	105	105	48	57		
T.Y.B.Com	85	85	42	43		

Academic Year 2014-15

Name of the Course /programme	Applications received	Selected	Enrolled		Pass Percentage	
			*M	*F	SEM V	SEM VI
			F.Y.B.Com	140		
S.Y.B.Com	103	103	42	61		
T.Y.B.Com	100	100	47	53		

Academic Year 2015-16

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass Percentage	
			*M	*F	SEM V	SEM VI
			F.Y.B.Com	138		
S.Y.B.Com	108	108	37	71		
T.Y.B.Com	98	98	38	60		

Academic Year 2016-17

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass Percentage	
			*M	*F	SEM V	SEM VI
			F.Y.B.Com	127		
S.Y.B.Com	92	92	28	64		
T.Y.B.Com	84	84	25	59		

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of student from abroad
B.Com	99.32	0.67	Nil

28. How many students have cleared national and state competitive examinations such as NET,SET, GATE, Civil services, Defense services, etc : Nil



**29. Student Progression :**

Student progression	Against % enrolled
UG to PG	40% <sup>s</sup>
PG to Ph.D.	Nil
PG to Ph.D.	Nil
Employed Campus selection Other than campus recruitment	Nil
Entrepreneurship/ Self- employment	30%

**30. Details of Infrastructural facilities:-**

- a. **Library :** 2000 sq. Ft.
- b. **Internet facilities for Staff & Students:** Internet and wi fi facility is available for staff and students
- c. **Class rooms with ICT facility:** Laptop and Projectors are provided on demand
- d. **Laboratories:-** Computer Laboratory is available

**31. Number of students receiving financial assistance from college, university, government or other agencies:** 49

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with external expert:**

<b>Sr. No.</b>	<b>Name of External Expert</b>	<b>Subject</b>	<b>No. Of Participants</b>
1.	Mr. Satyaki Guha ( Area Manager, Dr. reddys')	New trends in Marketing	75
2.	Mr. Praveen Singh ( Corporate Trainer)	Attitudinal Changes	80
3.	Mr. Pathan	Self Defense	90
4.	Adv. Mukesh Navghire	Human Rights	60
5.	Mrs. Prabha Pardesi	Rural Marketing	50
6.	CA Nishesh Vilekar	How to prepare for Examinations	50

### **33. Teaching Methods adopted to improve student learning:**

- Lecture method
- Demonstration by using projector
- Projects and class tests to improve learning of students
- Case studies
- Remedial Coaching
- Preliminary Examinations for writing practice
- Compulsory Library session in Time Table
- Participatory Method

### **34. Participation in institutional social responsibility (ISR) and extension activities:**

**ISR activities :**

The college has tried to upgrade education qualities in Bhiwandi schools and colleges by organizing Faculty Skill Enhancement Workshop.

**Extension activities:**

Students participate in NSS programme like blood donation camp, tree plantation, road repair work, resolving traffic issues, assistance to Police dept. by NSS volunteers in Ganesh Visarjan,

DLLE activities like surveying Status of Women, Anna purna Yojna.

**35. SWOC analysis of the department:****◆ Strengths**

- Young, dedicated, qualified faculties
- Good University Results
- Strong networking with community and experts
- Regular lectures
- Use of audio visuals in teaching and learning,
- Good collection of books in library

**◆ Weakness**

- Poor contribution in Research by faculties
- Availability of Limited qualified staff due to remote area

### ◆ Opportunities

- Easy job availability
- Large number of junior colleges in vicinity

### ◆ Challenges

- Adoption with changing technology
- Students behaviour
- Growing number of higher education providing institution in vicinity
- Vernacular medium students
- Poor attendance of students

**Annexure: 1**

**University Affiliation letter**

Appendix - 6

University of Mumbai

Documents:09-10/opa-lt-9.10/Computer -1.doc



**URGENT/BY HAND**

No.Aff./Recog.-1/9913 of 2009.  
Mumbai - 400 032.  
28<sup>th</sup> August, 2009.

The President,  
Oswal Shikshan & Rahat Sangh Sanchait,  
Shree Halari Visa Oswal Vidyalaya  
and Junior College, Bhiwandi,  
Near Railway Station,  
Anjur Phata,  
Bhiwandi,  
Dist. Thane.

Ref:- (1) G.R. No. NGC 2009/(152/09)/Mashi-4,  
dated 14<sup>th</sup> July, 2009 of the Higher & Technical Education,  
Government of Maharashtra.

Sir,

This has reference to your application dated 31st October, 2008 for affiliation of a new college of Commerce proposed to be started at Near Bhiwandi, Road Railway Station, Anjurphata, Bhiwandi, Dist. Thane from the academic year 2009-10.

In this connection, I am directed to inform you that considering the permission granted by the Government of Maharashtra to your Sangh as per the G.R. referred to above, I am pleased to inform you that your Sangh has been granted permission for first time affiliation to open a new Commerce on the name of "Shree Halari Visa Oswal College of Commerce" proposed to be started at Near Bhiwandi, Road Railway Station, Anjurphata, Bhiwandi, Dist. Thane on permanently 'No Grant Basis' to start the First Year class only of the B.Com. degree course from the academic year 2009-10.

The college has to fulfill the conditions mentioned in the above mentioned letter.

The college has also to fulfill the following affiliation conditions -

- 1) that the conditions laid down by the University from time to time.
- 2) that the minimum attendance of all the students must not be less than 75% during the academic year and college will have to complete syllabus of all the subjects during the academic year.
- 3) Admissions should not be linked with donations.
- 4) that they will strictly follow the Ordinance 2802 in respect of preventing the colleges and Management of Colleges from accepting donation or capitation fees for admission of students in the Colleges, quoted in the University Circular No.Aff./Recog/49 of 1987, dated 4<sup>th</sup> February, 1987 (copy enclosed.)
- 5) that they should follow the norms as prescribed and circulated by the University vide No.CONCOL/75 of 1988, dated 3<sup>rd</sup> March, 1988 (copy enclosed).
- 6) the college shall not admit the students over and above sanctioned intake.
- 7) the college shall appoint the teaching as well as non-teaching faculty as per the University and U.G.C. norms and also provide infrastructure facilities for the purpose.



**DR. (MRS.) SNEHAL S. DONDE**  
**PRINCIPAL**  
Shree Halari Visa Oswal College  
Of Commerce, Bhiwandi. 7

*Handwritten:*  
28/8/09  
m

# University of Mumbai



- 2 -

Further, I enclose herewith copies of the Circulars No.Aff./Recog.I/188, dated 17<sup>th</sup> May, 2008 and No.Aff./Recog.I/189, dated 17<sup>th</sup> May, 2008 for your information and further necessary action.

In case you could not start the College from the academic year 2009-10, the permission granted to your Society will stand cancelled, which may please be noted.

Please inform the Name of the College, Address, Telephone No., Fax No. and date on which the college has started.

Yours faithfully,

(PRIN. K. VENKATRAMANI)  
REGISTRAR



9

Annexure 2

Permission Letter from State Government

शैक्षणिक वर्ष २००९-१०  
नवीन महाविद्यालयांना मंजूरी  
(तिसरी यादी)

महाराष्ट्र शासन  
उच्च व तंत्र शिक्षण विभाग,  
आदेश क्रमांक: एनजीसी २००९/ (१५२/०९)/ मशि-४  
मंत्रालय विस्तार भवन, मुंबई ४०० ०३२  
दिनांक : १४ जुलै, २००९

- पहावे : १) शासन निर्णय क्र. एनजीसी २००९/ (३३/०९)/ मशि ३, दिनांक १८ फेब्रुवारी २००९  
२) अध्यक्ष, टास्क फोर्स तथा संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे यांचा  
प्रस्ताव क्र. एनजीसी/०९-१०/नवि महा. अतु/ मान्यता/मवि-२-३, ११६९ दि. २८ मे, २००९

आदेश

महाराष्ट्र विद्यापीठ अधिनियम १९९४ मधील कलम ८२ (४) नुसार राज्यातील विद्यापीठांकडून नवीन महाविद्यालयांचे प्रस्ताव शासनाकडे परवानगीसाठी प्राप्त झाले आहेत. विद्यापीठांकडून प्राप्त झालेल्या प्रस्तावांची शासन निर्णय क्र. एनजीसी २००९/ (३३/०९)/ मशि ३, दिनांक १८ फेब्रुवारी २००९ अन्वये नियुक्त केलेल्या कार्यबलगटाद्वारे तपासणी करून घेतली आहे. विद्यापीठांच्या व कार्यबलगटाच्या शिफारशी विचारात घेऊन महाराष्ट्र विद्यापीठ अधिनियम १९९४ मधील कलम ८२ (५) अन्वये प्राप्त अधिकारानुसार खालील नवीन महाविद्यालयांना सन २००९-१० या शैक्षणिक वर्षापासून परिच्छेद २ व ३ मध्ये नमूद केलेल्या अटी व शर्तीच्या अधीन कायम विना अनुदान तत्वावर शासनाची परवानगी देण्यात येत आहे:-

अ.क्र.	संस्थेचे नांव व पत्ता	प्रस्तावित महाविद्यालयाचे नांव व ठिकाण	विद्याशाखेचे महाविद्यालय
१.	भैरवनाथ शिक्षण मंडळ, खुंटवाव, ता. दोंड, जि. पुणे	भैरवनाथ विज्ञान महाविद्यालय, खुंटवाव, ता. दोंड, जि. पुणे,	विज्ञान
२.	राजर्षी छत्रपती शाहू महाराज. मेमोरियल एज्युकेशन सोसायटी, गडचिरोली, जि. गडचिरोली	बाबुपेठ, चंद्रपूर, ता. जि. चंद्रपूर	कला, वाणिज्य
३.	सप्तर्षी शिक्षण प्रसारक मंडळ, चंद्रपूर, जि. चंद्रपूर	मूल, ता. मूल, जि. चंद्रपूर	कला, वाणिज्य, विज्ञान
४.	महात्मा ज्योतिबा फुले मागासवर्गीय मंडळ, मिंडाळा, ता. नागभीड, जि. चंद्रपूर	मिंडाळा, ता. नागभीड, जि. चंद्रपूर	कला, वाणिज्य, विज्ञान
५.	नेहरु युवा मंडळ, पानगाव, पो. पानगाव, ता. रेणापूर, जि. लातूर	श्री. छत्रपती शिवाजी कला महाविद्यालय, पानगाव, ता. रेणापूर, जि. लातूर	कला
६.	श्री. वर्धमान जैन एज्युकेशनल अॅण्ड रिसर्च मल्टीपॅरपज फाऊंडेशन, अलंकार बी.एम. मार्ग, नांदुरा, जि. बुलढाणा	सौ. तुलसीबाई रंगलालजी झांबड सीनियर कॉलेज, नांदुरा, जिल्हा बुलढाणा	विज्ञान



शैक्षणिक वर्ष २००९-१० नवीन महाविद्यालयांना मंजूरी (तिसरी यादी)

उच्च व तंत्र शिक्षण विभाग, मंत्रालय, आदेश क्रमांक: एनजीसी २००९/ (१५२/०९) मशि-४

दिनांक : १४ जुलै, २००९

७.	विनोद शिक्षण संस्था, गोसे(बुज) ता. पवनी, जि. भंडारा	गोसे(बुज) ता. पवनी, जि. भंडारा	कला, वाणिज्य, विज्ञान
८.	श्री. संताजी समाज सेवा प्रतिष्ठान, आरमोरी, जि. गडचिरोली	ता. आरमोरी, जि. गडचिरोली	कला, वाणिज्य, विज्ञान
९.	जोगेश्वरी एज्युकेशन सोसायटी, २१ सदस्वती बाग, जोगेश्वरी (पू.), मुंबई ४०० ०६०	जोगेश्वरी (पू.), मुंबई ४०० ०६०	वाणिज्य, विज्ञान
१०.	श्री. यशवंत चव्हाण शिक्षण प्रसारक मंडळ, ९२/८, गीता बिल्डींग, सायन बस डेपो समोर, सायन (पू.), मुंबई ४०० ०२२	दादर (पू.), मुंबई ४०० ०२८	वाणिज्य (महिलांसाठी)
११.	महाराणी देवी अहिल्याबाई होळकर शिक्षण संस्था, सांगली	झरे ता. आटपाटी, जि. सांगली	कला, वाणिज्य
१२.	शारदा शिक्षण प्रसारक मंडळ, यशवंतनगर, ता. चंदगड, जिल्हा कोल्हापूर	कारवे, ता. चंदगड, जि. कोल्हापूर	कला, वाणिज्य, विज्ञान
१३.	यशवंत रुशल एज्युकेशन सोसायटी, वर्धा	वायगांव, ता. जि. वर्धा	कला
१४.	महाराष्ट्र इन्स्टिट्यूट ऑफ एज्युकेशन अँड डेव्हलपमेंट, २३, राज्य कर्मचारी वसाहत, समता नगर गुलमोहर रोड, अहमदनगर, ता. जि. अहमदनगर,	नॉर्तस्टर कॉलेज ऑफ आर्ट्स सायन्स अँड कॉमर्स खडगाव गुप्ता ता. जि. अहमदनगर	कला, वाणिज्य, विज्ञान
१५.	मानव सेवा प्रतिष्ठान, द्वारा प्रगती कन्या विद्यालय, वाशि, नागपुर	स्व. आर. जी. देशमुख कला वाणिज्य, विज्ञान महाविद्यालय, तिवसा, जि. अमरावती	विज्ञान
१६.	ओसवाल शिक्षण अँड रयत संघ संचलित, भिवंडी रेल्वे स्टेशन जवळ, अंजूर फाटा, भिवंडी, जि. ठाणे	दिवा वसई रेल्वे मार्ग अंजूर फाटा, भिवंडी, जि. ठाणे	वाणिज्य
१७.	रामजी असर विद्यालया समिती, आर.ए.व्ही. कॉम्पस, एम.जी. रोड, घाटकोपर (पू.), मुंबई - ४०० ०७७	घाटकोपर (पू.) मुंबई - ४०० ०७७	वाणिज्य
१८.	आदिवासी बहुउद्देशीय ग्राम विकास प्रतिष्ठाण संस्था, जाभरुण (आंध्र) ता. जि. हिंगोली.	संतश्रेष्ठ नामदेव महाराज पठाडे महाविद्यालय रामकृष्णा नगर हिंगोली	कला व विज्ञान
१९.	लोक विकास शिक्षण संस्था, वणी, जि. यवतमाळ. द्वारा - लक्ष्मीबाई राजगडकर	लक्ष्मीबाई राजगडकर स्मृती कला महाविद्यालय, शिरपूर, ता. वणी, जि. यवतमाळ.	कला



शैक्षणिक वर्ष २००९-१० नवीन महाविद्यालयांना मंजूरी (तिसरी यादी)  
उच्च व तंत्र शिक्षण विभाग, मंत्रालय, आदेश क्रमांक:एनजीसी २००९/(१५२/०९) मशि-४  
दिनांक : १४ जुलै, २००९

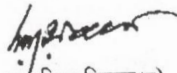
२०.	दि. एन इ आय नाशिक, श्री डी.डी. विटको बाईज हायस्कूल व ज्यु कॉलेज जुना आप्रा रोड, नाशिक-२, ता. नाशिक जि. नाशिक	दि.एन.इ.आय नाशिक नाशिक ता. नाशिक, जि. नाशिक. (रात्र महाविद्यालय)	कला, वाणिज्य, विज्ञान
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२. अटी व शर्ती :


- (१) ज्या संस्थांना नवीन महाविद्यालय मंजूर करण्यात आले आहे, त्या संस्थांनी ते भविष्यात कोणत्याही अनुदानाची मागणी करणार नाहीत असे हमीपत्र सहसंचालक, उच्च शिक्षण, यांचेकडे सादर करावे.
- (२) संबंधित विभागीय सहसंचालकांचे वरील अ.क्र. १ मध्ये नमूद केलेले हमीपत्र सादर केल्याविषयीचे पत्र प्राप्त झाल्याशिवाय विद्यापीठांनी संलग्नतेची प्रक्रिया सुरु करू नये.
- (३) महाविद्यालयांनी कोणत्याही परिस्थितीत मंजूर प्रवेश क्षमतेपेक्षा जास्त प्रवेश देऊ नयेत.
- (४) विद्यापीठाने विहित केलेल्या निकषानुसार व विद्यापीठ अनुदान आयोगाने विहित केलेल्या शैक्षणिक पात्रतेनुसार अध्यापक वर्ग/ कर्मचारी वर्ग महाविद्यालयाने नेमणे आवश्यक असून इतर सर्व आवश्यक पायाभूत सोयी उपलब्ध कराव्यात.
- (५) ही मान्यता, फक्त शैक्षणिक वर्ष २००९-१० पूर्ती मर्यादित आहे. यावर्षी नवीन महाविद्यालय सुरु न करणा-या महाविद्यालयांची ही मान्यता आपोआप रद्द झाली असे समजण्यात येईल.

३. विद्यापीठाचे संलग्नीकरण देण्याबाबत आवश्यक असलेली पुढील कार्यवाही करण्यापूर्वी विद्यापीठांनी शासनाच्या मान्यतेबाबतचे आदेश शासनाच्या संकेतस्थळावर अवलोकन करून परवानगी बाबत खात्री करून घ्यावी. विद्यापीठांनी संलग्नतेबाबतचा पूर्तता अहवाल संचालक, उच्च शिक्षण, महाराष्ट्र, पुणे व संबंधित विभागीय सहसंचालक, उच्च शिक्षण, महाराष्ट्र राज्य यांना पाठवावा.

४. हे आदेश, राज्य शासनाच्या [www.maharashtra.gov.in](http://www.maharashtra.gov.in) या संकेत स्थळावर उपलब्ध असून त्याचा संगणक संकेतांक २००९०७२०२०१२२९००१ आहे.  
महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

  
( सुरेश शिव शिवदास )  
सहसचिव, महाराष्ट्र शासन

- प्रत,
- (१) सर्व कुलसचिव, अकृषी विद्यापीठे
  - (२) संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे,
  - (३) सर्व विभागीय सहसंचालक, उच्च शिक्षण
  - (४) सर्व संबंधित संस्था
  - (५) निवड नस्ती मशि- ४

निर्गमित 



Estd. 2009  
College Code No. 939

**Oswal Shikshan & Rahat Sangh Sanchalit**  
**Shree Halari Visa Oswal College of Commerce**  
(Affiliated to University of Mumbai)

**Prin. Dr. Snehal S. Donde**  
M.Sc., Ph.D., P.G.D.E.M., M.E.M., M.B.A.  
Mob. : +91 98190 88851  
Email : principalshvccc09@gmail.com

Add: Near Bhiwandi Road, Railway Station, Anjurphata, Bhiwandi. Tel.: 02522 - 278201, 278133

Ref. No.: *SR-396/16-17*

Date: *31/03/2017*

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **Shree Halari visa Oswal College of Commerce** fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: *31/03/2017*  
Place: *Bhiwandi*



*Snehal S. Donde*  
Principal  
**DR. (MRS.) SNEHAL S. DONDE**  
PRINCIPAL  
Shree Halari Visa Oswal College  
Of Commerce, Bhiwandi.

Annexure 3 Certificate of Compliance

Annexure 4 : Declaration by Head of the Institution



Estd. 2009  
College Code No. 939

Oswal Shikshan & Rahat Sangh Sanchalit  
**Shree Halari Visa Oswal College of Commerce**  
(Affiliated to University of Mumbai)

**Prin. Dr. Snehal S. Donde**

M.Sc., Ph.D., P.G.D.E.M., M.E.M., M.B.A.

Mob. : +91 98190 88651

Email : principalshvocc09@gmail.com

Add: Near Bhiwandi Road, Railway Station, Anjurphata, Bhiwandi. Tel.: 02522 - 278201, 278133

Ref. No.: *Sr. 397/16-17*

Date: *31/03/2017*

**DECLARATION BY THE HEAD OF THE INSTITUTION**

I certify that the data included in the Self Study Report ( SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussion and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this, SSR during the per team visit.

Place: Bhiwandi.

Date : *31/03/2017*



Signature of Head of the institution  
**DR. (MRS.) SNEHAL S. DONDE**  
**PRINCIPAL**  
Shree Halari Visa Oswal College  
Of Commerce, Bhiwandi.

Annexure 5 : Audited Financial Report for the Year ended 31.03.2016

Appendix - 12

**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE**  
(conducted by OSWAL SHIKSHAN & RAHAT SANGH)  
AFTER CONSOLIDATED  
INCOME & EXPENDIURE ACCOUNTS FOR THE YEAR ENDING, 31.03.2016

Payment	RS.	Rs.	Receipts	RS.	RS.
To: <u>Salary A/c</u>			By: <u>FEES A/C</u>		31,06,900.00
Basic Pay	11,24,611.00		C Charges Fees	6,760.00	
D.P	1,47,000.00		College Exam Fees	2,02,800.00	
D.A	3,90,228.00		Development Fund	1,69,000.00	
H.R.A	1,00,632.00		Disaster Fund	3,380.00	
T.A	12,000.00	17,74,471.00	E.C.A. Fees	84,500.00	
			E Charges Fee	6,760.00	
" Adm. Exp		1,11,716.00	Enroll. Fees	74,360.00	
" Affiliation Fees		14,300.00	E-Suvidha Fees	16,900.00	
" Annual Sport Cont. Charges		20,280.00	Gym Fees	67,600.00	
" Bulk SMS Facility		1,950.00	ID Card	27,040.00	
" Cultural Activity Charges		2,028.00	Insurance Fees	38,800.00	
" Disaster Magt. Charges		3,380.00	Lib Fees (SRC)	67,600.00	
" E-Charges		3,820.00	Magazine Fees	33,800.00	
" Eligibility Fees		600.00	MKCL Fees	16,900.00	
" Enrollment Charges		26,000.00	Other Fees	1,52,100.00	
" E-Suvidha Charges		16,900.00	Project Fees	67,600.00	
" Exam Exp		17,910.00	Refund Deposit	1,35,200.00	
" Function Exp		2,250.00	Sports & Cul Act	10,140.00	
" PF Deposit		91,296.00	SWF Fees	16,900.00	
" Postage Exp		110.00	Tuition Fees(SRC)	18,25,200.00	
" Printing & Stationery		2,997.00	Utility Fees	84,500.00	
" Pro for Staff Gratuity		3,88,321.00	V.C'S Fund	6,760.00	
" PT Deposit		4,600.00	Less: Advance Fees	2,700.00	
" Sports & Cultural Activity Charges		8,112.00			
" Student Safety Policy		6,760.00			
" Sundry Exp		1,600.00	Adm. Cancellation Charges		1,000.00
" Transport Charges		270.00	Adm. Form		36,000.00
" Travelling Exp		4,163.00	Exam Fees of MU		1,00,330.00
" Vice Chancellors Fund		6,760.00			
" School Bldg Rent		1,80,000.00	<u>Staff Contribution A/c</u>		
" SURPLUS TRF TO B/S.		6,01,011.00	P.F.	39,600.00	
			P.T.	7,775.00	47,375.00
		<u>32,91,605.00</u>			<u>32,91,605.00</u>

WE HAVE EXAMINED THE ABOVE INCOME AND EXPENDITURE ACCOUNT WITH THE BOOKS AND RECORDS AND CERTIFY THE SAME TO BE CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

For SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE.

Dhaval K. Shah  
Partner  
Place: Jamnagar  
Date : 02/05/2016

PRESIDENT SECRETARY TREASURER.  
Place : Bhiwandi.  
Date : 02/05/2016

**DR. (MRS.) SNEHAL S. DONDE**  
PRINCIPAL  
Shree Halari Visha Oswal College  
Of Commerce, Bhiwandi.





**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE**  
(Conducted by OSWAL SHIKSHAN & RAHAT SANGH)

**BALANCE SHEET AS AT 31.03.2016**

LIABILITIES:-	Rs.	Rs.	ASSETS :-	Rs.	Rs.
<b>OSWAL SHIKSHAN &amp; RAHAT SANGH:-</b>			<b>FIXED ASSETS:-</b>		
As per last B/s.	54,957.00		Library Books	1,07,354.00	
Add: Surplus dur. The year	6,01,011.00		Add: Purchase during the yr	0.00	1,07,354.00
	<u>5,46,054.00</u>		Computer		25,000.00
Less:-Paid during the year	6,20,000.00	73,946.00			
<b>ADVANCE FEES RECEIVE</b>		3,04,200.00	<b>CASH &amp; BANK BALANCE</b>		
			Cash	2,267.00	
			Bank	<u>95,633.00</u>	97,900.00
		<u>2,30,254.00</u>			<u>2,30,254.00</u>

WE HAVE EXAMINED THE ABOVE BALANCE SHEET WITH THE BOOKS AND RECORDS AND CERTIFY THE SAME TO BE CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

Dhaval K. Shah  
Partner

Place: Jamnagar  
Date : 02/05/2016

For SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE.

PRESIDENT SECRETARY TREASURER.

Place : Bhiwandi.  
Date : 02/05/2016



**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE  
BHIWANDI  
(Conducted by OSWAL SHIKSHAN & RAHAT SANGH)  
RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDING 31/03/2016**

RECEIPTS	RS	RS	PAYMENTS	RS.	RS.
To. <b>Opening Bal.</b>			By. <b>Salary A/c.</b>		
Cash.	21,712.00		Basic Pay.	11,24,611.00	
Bank.	<u>92,477.00</u>	1,14,189.00	D.P.	1,47,000.00	
			D.A.	3,90,228.00	
			H.R.A.	1,00,632.00	
			T.A.	<u>12,000.00</u>	17,74,471.00
<b>FEES A/C.</b>		31,09,600.00			
C.Charges Fees	6,760.00		Advt. Exp	1,11,716.00	
College Exam Fees	2,02,800.00		Affiliation Fees	14,300.00	
Development Fund	1,69,000.00		Annual Sport Cont Charges	20,280.00	
Disaster Fund	3,380.00		Bulk SMS Facility	1,950.00	
E.C.A. Fees	84,500.00		Cultural Activity Charges	2,028.00	
E.Charges Fee	6,760.00		Disaster Magt. Charges	3,380.00	
Enroll. Fees	74,360.00		E-Charges	3,820.00	
E-Suvidha Fees	16,900.00		Eligibility Fees	600.00	
Gym Fees.	67,600.00		Enrollment Charges	26,000.00	
ID Card	27,040.00		E-Suvidha Charges	16,900.00	
Insurance Fees	33,800.00		Exam Exp	17,910.00	
Lib Fees (SRC)	67,600.00		Function Exp	2,250.00	
Magazine Fees	33,800.00		PF Deposit	91,296.00	
MKCL Fess	16,900.00		Postage Exp	110.00	
Other Fees	1,52,100.00		Printing & Stationery	2,997.00	
Project Fees	67,600.00		Pro for Staff Gratuity	3,88,321.00	
Refund Deposit	1,35,200.00		PT Deposit	4,600.00	
Sports & Cul Act	10,140.00		Sports & Cultural Activity Charges	8,112.00	
SWF Fees	16,900.00		Student Safety Policy	6,760.00	
Tuition Fees(SRC)	18,25,200.00		Sundry Exp	1,600.00	
Utility Fees	84,500.00		Transport Charges	270.00	
V.C'S Fund	<u>6,760.00</u>		Travelling Exp	4,163.00	
			Vice Chancellors Fund	6,760.00	
			School Bldg Rent	1,80,000.00	
			Trf to Sangh A/c.	6,20,000.00	
* Adm. Cancellation Charges		1,000.00	<b>Closing Bal</b>		
* Adm. Form		36,000.00	Cash	2,267.00	
* Exam Fees of MU		<u>1,00,330.00</u>	Bank	<u>95,633.00</u>	97,900.00
* <b>Staff Contribution A/c.</b>					
P.F.	39,600.00				
P.T.	<u>7,775.00</u>	47,375.00			
		<u>34,08,494.00</u>			<u>34,08,494.00</u>

WE HAVE EXAMINED THE ABOVE RECEIPT AND PAYMENT ACCOUNT WITH THE BOOKS AND RECORDS AND CERTIFY THE SAME TO BE CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

For SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE.

Dhaval K. Shah  
Partner  
Place : Jammagar  
Date : 02/05/2014

PRESIDENT SECRETARY TREASURER.  
Place : Bhiwandi.  
Date : 02/05/2014

DR. (MRS.) SNEHAL S. DONDE  
PRINCIPAL  
Shree Halari Visha Oswal College  
Of Commerce, Bhiwandi.



## Audited Financial Report for the year 2014-15

### SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE (Conducted by OSWAL SHIKSHAN & RAHAT SANGH)

#### BALANCE SHEET AS AT 31.03.2015

LIABILITIES:-	Rs.	Rs.	ASSETS:-	Rs.	Rs.
<b>OSWAL SHIKSHAN &amp; RAHAT SANGH:-</b>					
As per last B/s.	126,398.00		<b>FIXED ASSETS:-</b>		
Add: Surplus dur. The year	<u>1,211,441.00</u>		Library Books	51,984.00	
	1,085,043.00		Add: Purchase during the yr	<u>55,370.00</u>	107,354.00
Less:-Paid during the year	<u>1,140,000.00</u>	54,957.00	Computer		25,000.00
			<b>CASH &amp; BANK BALANCE</b>		
<b>ADVANCE FEES RECEIVE</b>		301,500.00	Cash	21,712.00	
			Bank	<u>92,477.00</u>	114,189.00
		<u>246,543.00</u>			<u>246,543.00</u>

WE HAVE EXAMINED THE ABOVE BALANCE SHEET WITH THE BOOKS AND RECORDS AND CERTIFY THE SAME TO BE CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

For SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE.

Dhaval K. Shah  
Partner

Place: Jamnagar  
Date : 02/05/2014

PRESIDENT    SECRETARY    TREASURER.  
Place : Bhiwandi.  
Date : 02/05/2014

**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE**  
 (Conducted by OSWAL SHIKSHAN & RAHAT SANGH)  
**AFTER CONSOLIDATED**  
**INCOME & EXPENDIURE ACCOUNTS FOR THE YEAR ENDING 31.03.2015**

Payment	RS.	Rs.	Receipts	RS	RS
To, <b>Salary A/c.</b>			By <b>FEES A/c.</b>		3,058,600.00
Basic Pay.	1,061,595.00		Library Fees	67,000.00	
D.P	341,415.00		Tuition Fees	1,809,000.00	
D.A.	143,632.00		C.Charges Fees	6,700.00	
H.R.A.	96,618.00		College Exam Fees	201,000.00	
T.A.	<u>7,660.00</u>	1,650,920.00	Development Fund	167,500.00	
" Advt. Exp		4,854.00	Disaster Fund	3,350.00	
" Affiliation Fees		12,000.00	E.C.A. Fees	83,750.00	
" Annual Sport Cont Charges		10,050.00	E.Charges Fee	6,700.00	
" Consulting Charges		10,000.00	Enroll. Fees	73,700.00	
" Cultural Activity Charges		2,010.00	E-Suvidha Fees	16,750.00	
" Disaster Magt. Charges		3,350.00	Gym Fees.	67,000.00	
" E-Charges		3,350.00	ID Card	26,800.00	
" Electricity Charges.		31,057.00	Insurance Fees	33,500.00	
" Enrollment Charges		26,200.00	Magazine Fees	33,500.00	
" E-Suvidha Charges		16,750.00	MKCL Fess	16,750.00	
" Exam Exp		77,431.00	Other Fees	150,750.00	
" I-Card Exp		18,465.00	Project Fees	67,000.00	
" PF Deposit		63,078.00	Refund Deposit	134,000.00	
" Postage Exp		100.00	Sports & Cul Act	<u>10,050.00</u>	
" Printing & Stationery		4,332.00	SWF Fees	16,750.00	
" Prizes Exp		2,250.00	Utility Fees	83,750.00	
" PT Deposit		4,975.00	Less:Advance Fees	23,400.00	
" School Bldg Rent		180,000.00	V.C'S Fund	<u>6,700.00</u>	
" Sports & Cultural Activity Charges		8,040.00			
" Student Safety Policy		6,118.00 "	Adm. Cancellation Charges		1,840.00
" Sundry Exp		420.00 "	Adm. Form		40,000.00
" Transport Charges		150.00 "	Exam Fees of MU		223,290.00
" Travelling Exp		4,849.00			
" Vice Chancellors Fund		6,700.00 "	<b>Staff Contribution A/c.</b>		
" SURPLUS TRF TO B/S.		1,211,441.00	P.F.	30,960.00	
			P.T.	<u>4,200.00</u>	35,160.00
		<u>3,358,890.00</u>			<u>3,358,890.00</u>

WE HAVE EXAMINED THE ABOVE INCOME AND EXPENDITURE ACCOUNT WITH THE BOOKS AND RECORDS AND CERTIFY THE SAME TO BE CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

For SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE.

Dhaval K. Shah  
Partner

Place: Jamnagar  
Date : 02/05/2014

PRESIDENT SECRETARY TREASURER.  
Place : Bhiwandi.  
Date : 02/05/2014



**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE**  
**BHIWANDI**  
**(conducted by OSWAL SHIKSHAN & RAHAT SANGH)**  
**RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDING 31/03/2015**

RECEIPTS	RS	RS	PAYMENTS	RS	RS
To, <b>Opening Bal.</b>			By, <b>Salary A/c.</b>	1,061,595.00	
Cash	27,011.00		Basic Pay.	341,415.00	
Bank	<u>47,707.00</u>	74,718.00	D.P.	143,632.00	
			D.A.	96,618.00	
			H.R.A.	<u>7,660.00</u>	1,650,920.00
			T.A.		
" <b>FEES A/C.</b>		3,082,000.00	" Advt. Exp		4,854.00
Library Fees	67,000.00		" Affiliation Fees		12,000.00
Tuition Fees	1,809,000.00		" Annual Sport Cont Charges		10,050.00
C.Charges Fees	6,700.00		" Consulting Charges		10,000.00
College Exam Fees	201,000.00		" Cultural Activity Charges		3,350.00
Development Fund	167,500.00		" Disaster Magt. Charges		3,350.00
Disaster Fund	3,350.00		" E-Charges		31,057.00
E.C.A. Fees	83,750.00		" Electricity Charges.		26,200.00
E.Charges Fee	6,700.00		" Enrollment Charges		16,750.00
Enroll. Fees	73,700.00		" E-Suvidha Charges		77,431.00
E-Suvidha Fees	16,750.00		" Exam Exp		18,465.00
Gym Fees.	67,000.00		" I-Card Exp		63,078.00
ID Card	26,800.00		" PF Deposit		100.00
Insurance Fees	33,500.00		" Postage Exp		4,332.00
Magazine Fees	33,500.00		" Printing & Stationery		2,250.00
MKCL Fess	16,750.00		" Prizes Exp		4,975.00
Other Fees	150,750.00		" PT Deposit		180,000.00
Project Fees	67,000.00		" School Bldg Rent		8,040.00
Refund Deposit	134,000.00		" Sports & Cultural Activity Charges		6,118.00
Sports & Cul Act	10,050.00		" Student Safety Policy		420.00
SWF Fees	16,750.00		" Sundry Exp		150.00
Utility Fees	83,750.00		" Transport Charges		4,849.00
V.C'S Fund	<u>6,700.00</u>		" Travelling Exp		6,700.00
			" Vice Chancellors Fund		1,140,000.00
" Adm. Cancellation Charges		1,840.00	" Trf to Sangh A/c.		55,370.00
" Adm. Form		40,000.00	" Library Books		
" Exam Fees of MU		223,290.00	" <b>Closing Bal</b>		
" <b>Staff Contribution A/c.</b>			Cash	21,712.00	
P.F.	30,960.00		Bank	<u>92,477.00</u>	114,189.00
P.T.	<u>4,200.00</u>	35,160.00			
		<u>3,457,008.00</u>			<u>3,457,008.00</u>

WE HAVE EXAMINED THE ABOVE RECEIPT AND  
PAYMENT ACCOUNT WITH THE BOOKS AND  
RECORDS AND CERTIFY THE SAME TO BE  
CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

For SHREE HALARI VISHA OSWAL COLLEGE OF  
COMMERCE.

Dhaval K. Shah  
Partner  
Place: Jamnagar

PRESIDENT SECRETARY TREASURER.  
Place : Bhiwandi.

**Audited Financial Statement for the year 2013-14**

**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE**  
**(conducted by OSWAL SHIKSHAN & RAHAT SANGH)**  
**AFTER CONSOLIDATED**  
**INCOME & EXPENDIURE ACCOUNTS FOR THE YEAR ENDING, 31.03.2014**

Payment	RS.	Rs	Receipts	RS.	RS.
To, <b>Salary A/c.</b>			<b>FEES A/C.</b>		2,537,100.00
Basic Pay.	998,679.00		Library Fees	61,200.00	
D.P	191,624.00		Tuition Fees	1,652,400.00	
D.A.	110,936.00		Less: Advance Fees	278,100.00	
H.R.A.	70,419.00		C. Charges Fees	6,120.00	
T.A.	<u>1,713.00</u>	1,373,371.00	College Exam Fees	183,600.00	
			Development Fund	153,000.00	
Affiliation Fees		12000.00	Disaster Fund	3,060.00	
Annual Sport Cont Charges		9180.00	E. C. A. Fees	76,500.00	
Cultural Activity Charges		1836.00	E. Charges Fee	6,120.00	
Disaster Magt. Charges		3060.00	Enroll. Fees	67,320.00	
E-Charges		3120.00	E-Suvidha Fees	15,300.00	
Enrollment Charges		22800.00	Gym Fees.	61,200.00	
E-Suvidha Charges		15300.00	ID Card	24,480.00	
Exam Exp		33445.00	Insurance Fees	30,600.00	
I-Card Exp		7052.00	Magazine Fees	30,600.00	
PF Deposit		36630.00	MKCL Fess	15,300.00	
Postage Exp		80.00	Other Fees	137,700.00	
Printing & Stationery		7876.00	Project Fees	61,200.00	
PT Deposit		4200.00	Refund Deposit	122,400.00	
Seminar Exp		380.00	Sports & Cul Act	9,180.00	
Sports & Cultural Activity Charges		7344.00	SWF Fees	15,300.00	
Sports Exp		1080.00	Utility Fees	76,500.00	
Student Safety Policy		5508.00	V. C'S Fund	<u>6,120.00</u>	
Telephone Charges		173.00			
Transport Charges		100.00			
Travelling Exp		1878.00 "	Adm. Cancellation Charges		8,270.00
Trs Teaching Aid		160.00 "	Adm. Form		31,400.00
Zerox Maint Exp		2500.00 "	Exam Fees of MU		109,925.00
School Bldg Rent		180000.00			
			<b>Staff Contribution A/c.</b>		
			P.F.	17,160.00	
" SURPLUS TRF TO B/S.		978,982.00	P.T.	<u>4,200.00</u>	21,360.00
		<u>2,708,055.00</u>			<u>2,708,055.00</u>

WE HAVE EXAMINED THE ABOVE INCOME AND EXPENDITURE ACCOUNT WITH THE BOOKS AND RECORDS AND CERTIFY THE SAME TO BE CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

For SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE.

Dhaval K. Shah  
Partner  
Place: Jamnagar

PRESIDENT SECRETARY TREASURER.  
Place : Bhivandi.

**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE**  
(Conducted by OSWAL SHIKSHAN & RAHAT SANGH)

**BALANCE SHEET AS AT 31.03.2014**

LIABILITIES:-		Rs.	Rs.	ASSETS:-		Rs.	Rs.
<b>OSWAL SHIKSHAN &amp; RAHAT SANGH:-</b>							
As per last B/s.		94,620.00		<b>FIXED ASSETS:-</b>			
Add: Surplus dur. The year		<u>978,982.00</u>		Library Books	39,999.00	51,984.00	
		1,073,602.00		Add: Purchase during the yr	<u>11,985.00</u>		
Less:-Paid during the year		<u>1,200,000.00</u>	126,398.00	Computer			25,000.00
<b>ADVANCE FEES RECEIVE</b>				278,100.00	<b>CASH &amp; BANK BALANCE</b>		
					Cash	27,011.00	
					Bank	<u>47,707.00</u>	74,718.00
				<u>151,702.00</u>			<u>151,702.00</u>

WE HAVE EXAMINED THE ABOVE BALANCE SHEET WITH THE BOOKS AND RECORDS AND CERTIFY THE SAME TO BE CORRECT.

For Purohit Shah and Associates,  
Chartered Accountants,

For SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE.

Dhaval K. Shah  
Partner  
Place: Jamnagar  
Date : 02/05/2014

PRESIDENT SECRETARY TREASURER.  
Place : Bhiwandi.  
Date : 02/05/2014

**SHREE HALARI VISHA OSWAL COLLEGE OF COMMERCE**  
**BHIWANDI**  
**(conducted by OSWAL SHIKSHAN & RAHAT SANGH)**  
**RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDING 31/03/2014**

RECEIPTS		RS	RS	PAYMENTS		RS	RS
To, <b>Opening Bal.</b>				By, <b>Salary A/c.</b>			
Cash	2,500.00			Basic Pay	998,679.00		
Bank	<u>27,121.00</u>		29,621.00	D.P	191,624.00		
				D.A.	110,936.00		
				H.R.A.	70,419.00		
				T.A.	<u>1,713.00</u>	1,373,371.00	
" <b>FEES A/C.</b>		2,815,200.00		" Affiliation Fees		12000.00	
Library Fees	61,200.00			" Annual Sport Cont Charges		9180.00	
Tuition Fees	1,652,400.00			" Cultural Activity Charges		1836.00	
C. Charges Fees	6,120.00			" Disaster Magt. Charges		3060.00	
College Exam Fees	183,600.00			" E-Charges		3120.00	
Development Fund	153,000.00			" Enrollment Charges		22800.00	
Disaster Fund	3,060.00			" E-Suvidha Charges		15300.00	
E.C.A. Fees	76,500.00			" Exam Exp		33445.00	
E.Charges Fee	6,120.00			" I-Card Exp		7052.00	
Enroll. Fees	67,320.00			" PF Deposit		36630.00	
E-Suvidha Fees	15,300.00			" Postage Exp		80.00	
Gym Fees.	61,200.00			" Printing & Stationery		7876.00	
ID Card	24,480.00			" PT Deposit		4200.00	
Insurance Fees	30,600.00			" Seminar Exp		380.00	
Magazine Fees	30,600.00			" Sports & Cultural Activity Charges		7344.00	
MKCL Fees	15,300.00			" Sports Exp		1080.00	
Other Fees	137,700.00			" Student Safety Policy		5508.00	
Project Fees	61,200.00			" Telephone Charges		173.00	
Refund Deposit	122,400.00			" Transport Charges		100.00	
Sports & Cul Act	9,180.00			" Travelling Exp		1878.00	
SWF Fees	15,300.00			" Trs. Teaching Aid		160.00	
Utility Fees	76,500.00			" Zerox Maint Exp		2500.00	
V.C'S Fund	<u>6,120.00</u>			" School Bldg Rent		18000.00	
				" Library Books		11985.00	
" Adm. Cancellation Charges			8,270.00	" Trf to Society A/c.		1,200,000.00	
" Adm. Form			31,400.00				
" Exam Fees of MU			109,925.00				
" <b>Staff Contribution A/c.</b>				<b>Closing Bal</b>			
P.F.	17,160.00			Cash	27,011.00		
P.T.	<u>4,200.00</u>		21,360.00	Bank	<u>47,707.00</u>	74,718.00	
			<u>3,015,776.00</u>				<u>3,015,776.00</u>

WE HAVE EXAMINED THE ABOVE RECEIPT AND  
PAYMENT ACCOUNT WITH THE BOOKS AND  
RECORDS AND CERTIFY THE SAME TO BE  
CORRECT.

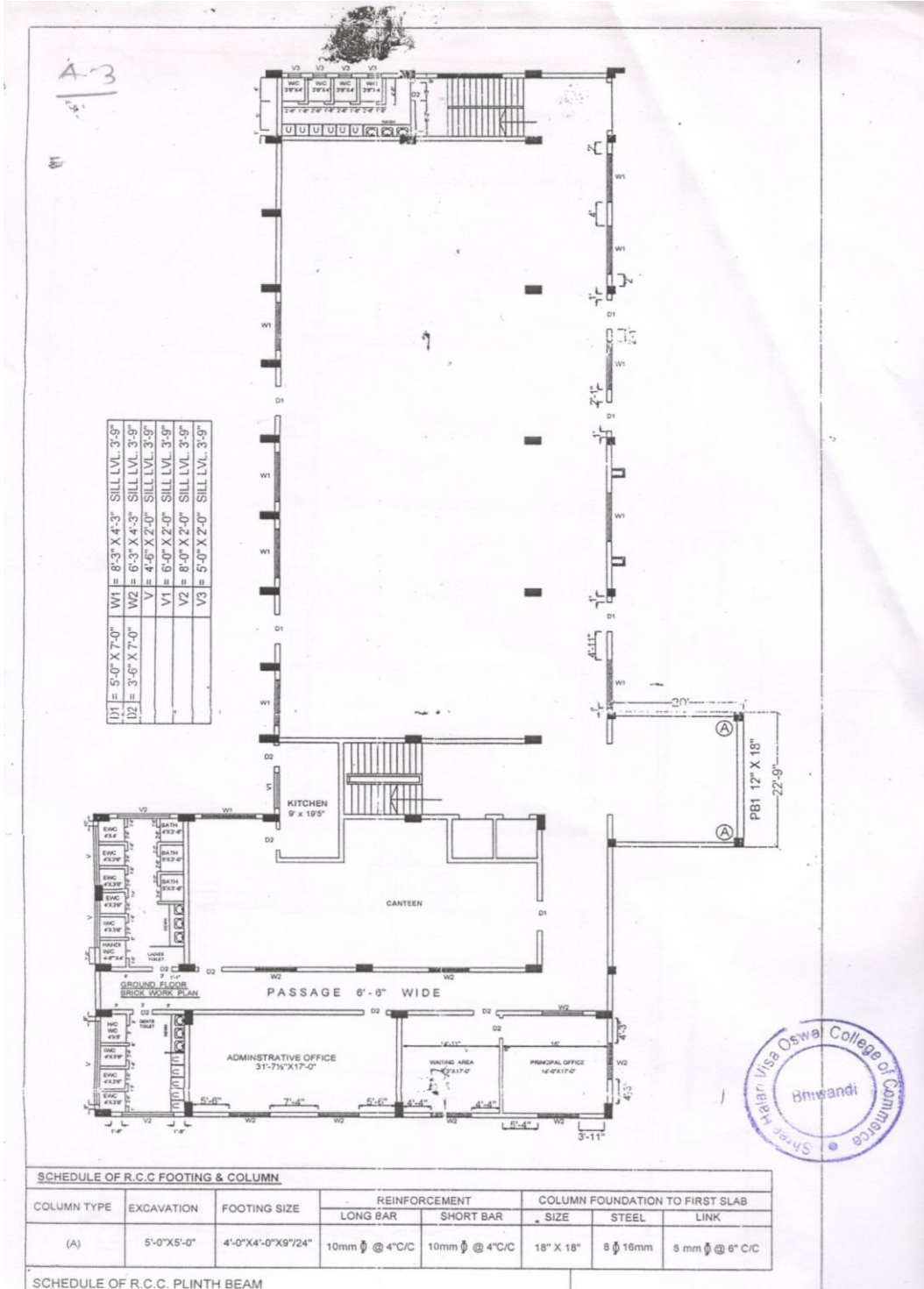
For Purohit Shah and Associates,  
Chartered Accountants,

Dhaval K. Shah  
Partner  
Place: Jamnagar

For SHREE HALARI VISHA OSWAL COLLEGE OF  
COMMERCE.

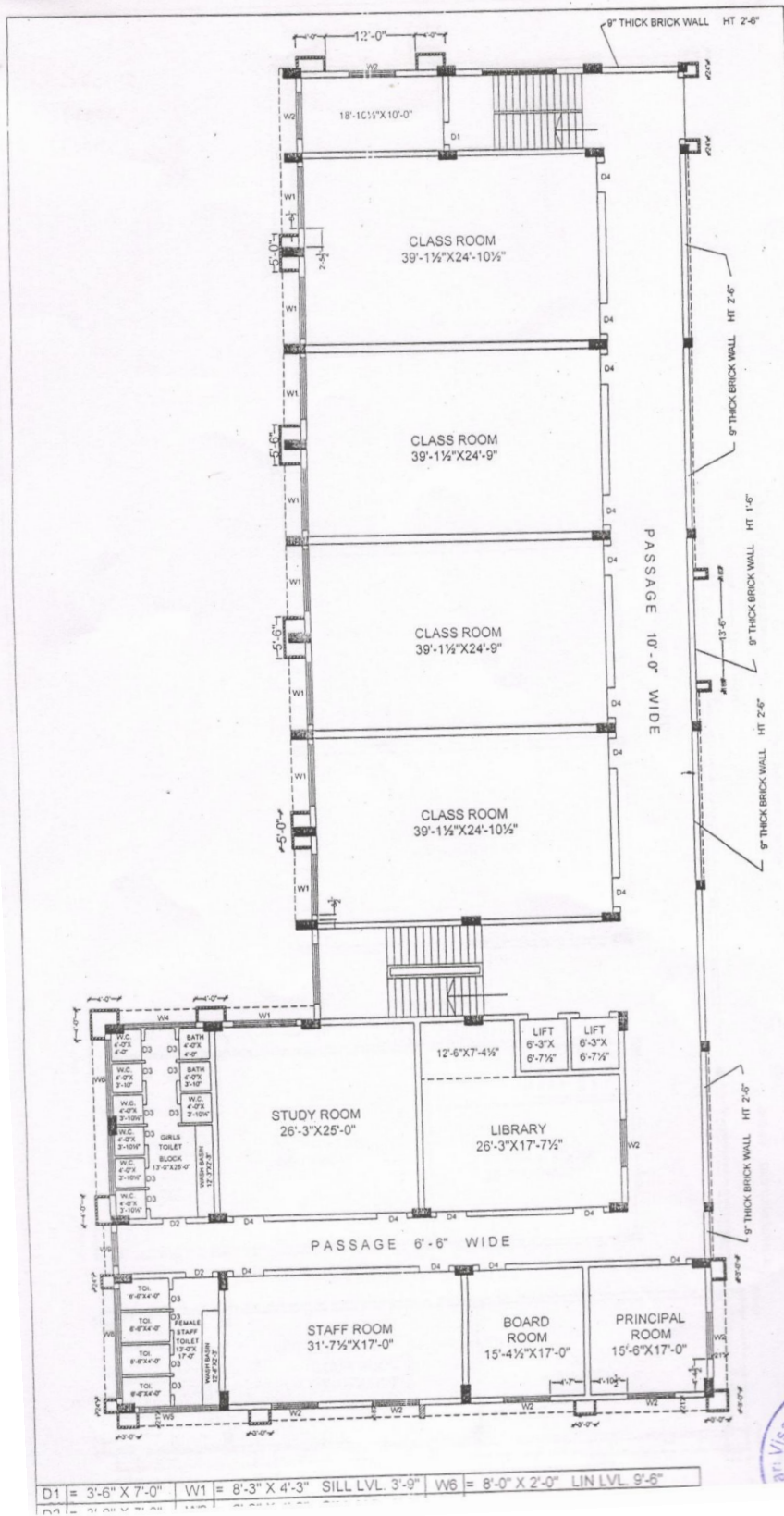
PRESIDENT SECRETARY TREASURER.  
Place : Bhiwandi.

Annexure 6 : Building plan of the College (Ground Floor)



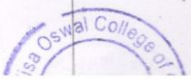
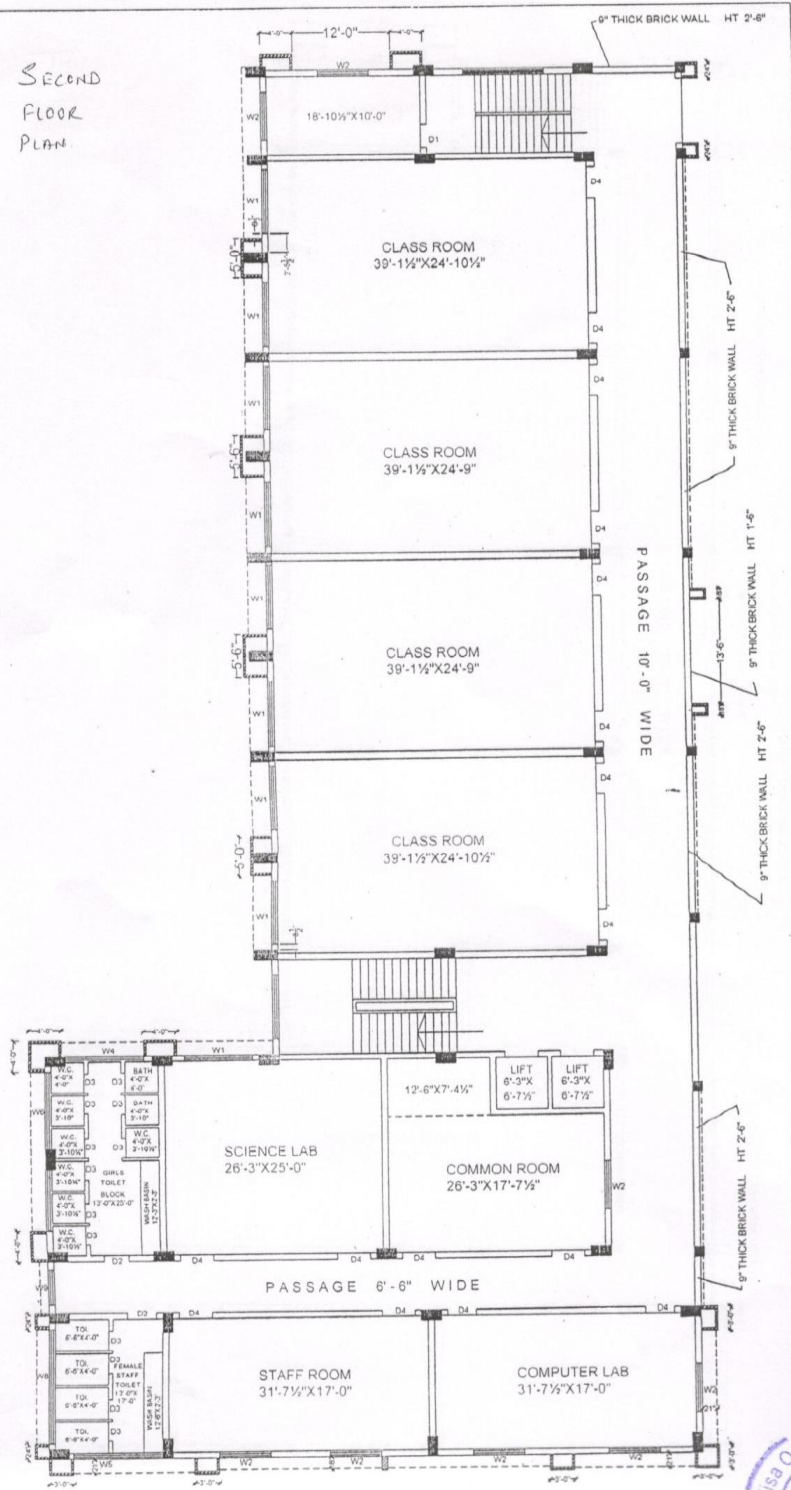


# First Floor

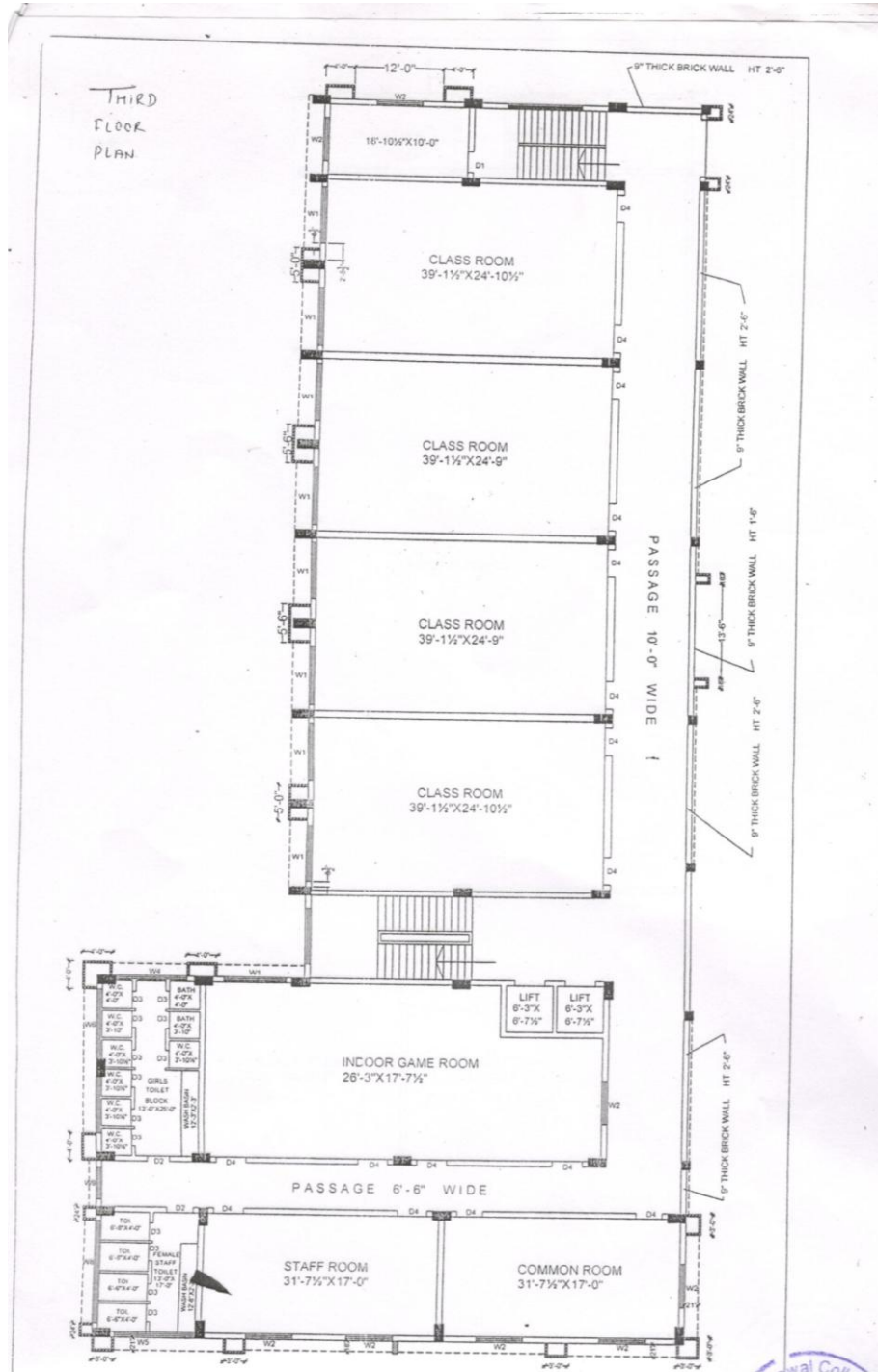


# Second Floor

SECOND FLOOR PLAN

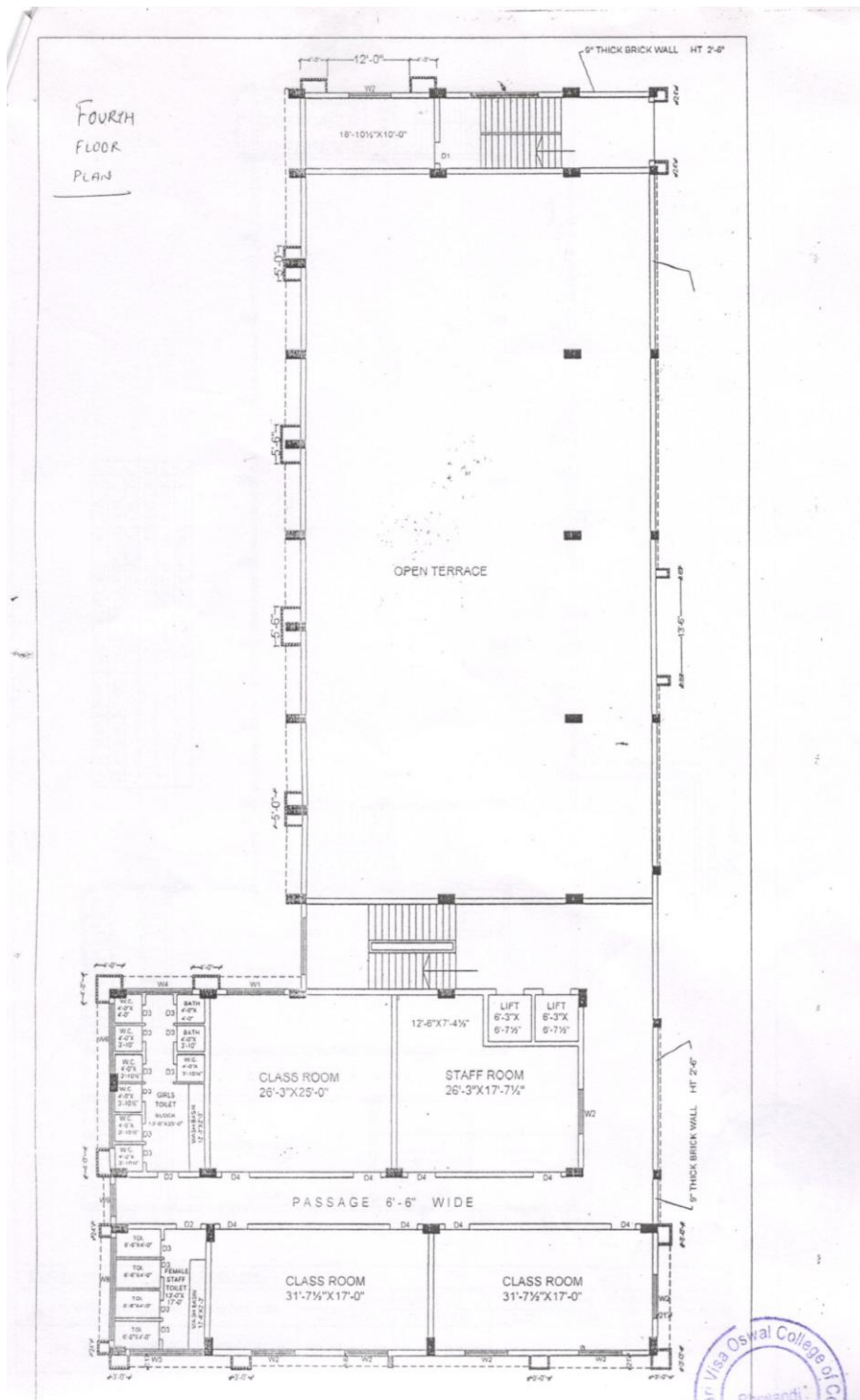


# Third Floor





# Fourth Floor



# Annexure 7 : Affiliation Certificate

PC/1/certificate letter

## University of Mumbai



AFFILIATION SECTION

No. Aff-II/ICD/2016-17/2509

30<sup>th</sup> March, 2017

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Oswal Shikshan & Rahat Sangh Sanchalit, Shree Halari Visa Oswal College of Commerce, Near Bhiwandi Road, Railway Station, Anjurphataa, Bhiwandi, Thane-421 305 is an affiliated College to the University of Mumbai and the following courses are conducted in the said College.

Sr. No	Course	Duration	Affiliation (Permanent/Temporary)	Period of Validity for the year (s)
1	B. Com.	3 Years	Temporary	From 2009-10 to 2016-17

This Certificate is issued on request of the Principal of the said College for submitting the same to the NAAC, Bangalore, accordingly.

(Dr. M. A. Khan)  
REGISTRAR

## Annexure 8 : Feedback form for students

Oswal Shikshan and Rahat Sangh sanchalit

### **SHREE HALARI VISA OSWAL COLLEGE OF COMMERCE**

(Affiliated to University of Mumbai)

#### FEEDBACK FORM FOR TEACHER EVALUATION BY STUDENTS

Name of Student: .....

Class..... Semester.....

Name of teacher: ..... Subject taught.....

Total number of lectures delivered by teacher in the session/semester: .....

Number of classes attended by the student filling the form with percentage.....

**IN THE FOLLOWING TABLE TICK ( ) THE APPROPRIATE CHOICE FOR EACH POINT.**

Rating		(Below Avg.)	(Avg.)	(Good)	(Very Good)	(Excellent)
	1	2	3	4	5	
<b>A.</b>	<b>TIME SENSE</b>					
1.	Punctuality in the Class					
2.	Regularity in taking Classes					
3.	Students' attendance/ presence in the class of teacher who is being evaluated					
4.	Completes syllabus of the course in time					
5.	Scheduled organization of assignments, class test, quizzes and seminars					
6.	Makes alternate arrangement of class in his/her absence					
<b>Sub Total (A)</b>						
<b>B.</b>	<b>SUBJECT COMMAND</b>					
7.	Focus on Syllabi					
8.	Self-confidence					
9.	Communication skills					
10.	Conducting the classroom discussions					
11.	Teaching the subject matter					
12.	Delivery of structured lecture					
13.	Skill of linking subject to life experience & creating interest in the subject					
14.	Refers to latest developments in the field					
<b>Sub Total (B)</b>						
<b>C.</b>	<b>USE OF TEACHING METHODS/ TEACHING AIDS</b>					
15.	Uses of teaching aids (OHP/Blackboard /PPT's)					
16.	Blackboard/Whiteboard work in terms of legibility, visibility and structure					
17.	Uses of innovative teaching methods					
18.	Shares the answers of class tests or sessional test questions after the conduct of the class tests/sessional tests.					
	Shows the evaluated answer books of					

19.	class tests to the students					
20.	Makes sure that he/she is being understood					
<b>Sub Total (C)</b>						
<b>D. HELPING ATTITUDE</b>						
21.	Helping approach towards varied academic interests of students					
22.	Helps student in providing study material which is not readily available in the text books say through e-resources, e-journals, reference books, open course wares etc.					
23.	Helps students irrespective of ethnicity and culture/background					
24.	Helps students irrespective of gender					
25.	Helps students facing physical, emotional and learning challenges					
26.	Approach towards developing professional skills among students					
27.	Helps students in realizing career goals					
28.	Helps students in realizing their strengths and developmental needs					
<b>Sub Total (D)</b>						
<b>F. CLASS CONTROL</b>						
35.	Control mechanism in effectively conducting the class					
36.	Students' participation in the class					
37.	Skills of addressing inappropriate behaviour of student					
38.	Tendency of inviting opinion and question on subject matter from students					
39.	Enhances learning by judicious reinforcement mechanism					
40.	Inspires students for ethical conduct					
41.	Acts as a role model					
<b>Sub Total (E)</b>						
<b>Total (A+B+C+D+E)</b>						

Additional Remarks (If any):.....  
 .....  
 .....  
 .....

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Annexure 9 : Trust Registration Certificate

A-3

: સ્પે. : ડી. સ. બી. પી. ટી. રજી.  
નં. ૩૫૨૨

નોંધણીનો દાખલો :

આથી દાખલો આપવામાં આવે છે કે હેઠળ જણાવેલ સાર્વજનિક ટ્રસ્ટને સને ૧૯૫૦ ના મુંબઈના સાર્વજનિક ટ્રસ્ટો બાબતના : સને ૧૯૫૭ ના મુંબઈના ૨૯ માં : અધિનિયમ અન્વયે રાજકોટ ખાતેની સાર્વજનિક ટ્રસ્ટ નોંધણી કચેરીમાં યોગ્ય રીતે નોંધવામાં આવ્યું છે.

સાર્વજનિક ટ્રસ્ટનું નામ : ઓશવાળ શિક્ષણ અને રાહત સંઘ જ્ઞમનગર.

સાર્વજનિક ટ્રસ્ટનો નંબર : ઈ - ૨૧૯ : જ્ઞમનગર :

કોને દાખલો આપ્યો તે : શ્રી સોમચંદ પંચરાજ ગોસરાણી.

મારી સહીથી આજ તારીખ ૨૯ માહે નવેમ્બર સને ૧૯૭૨ ને દિને આપી.

સહી :

મહદનીશ ચેરીટી કમિશનર,  
રાજકોટ વિભાગ - રાજકોટ.



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